

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA**

Tuesday, May 12, 2026

**The meeting will be held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404**

The meeting is open to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Brian Burke, President
Victor McKnight, Clerk
Tracy Lavin-Kendall
Sara Azat
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Kate Westrich, Director of Instruction & Student Serv.
Principals: Emily Todd, Kelli Osorio, Bennett Holley,
Lisa Chapman
Mason Nakamura, Director of Maintenance & Oper.
Alicia Mills, Executive Assistant to the Superintendent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION 3:25PM

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957) Conference with Negotiators - District Negotiators: Rachel Valenzuela and Renee Loeza (MARFAC, CSEA 570, Confidential)
- 2.2 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957) Superintendent's Evaluation

3. STUDY SESSION 4:00PM

[3.1 Kate Westrich, Director of Instruction and Student Services will hold an LCAP Study Session](#)

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

- 4.1 The meeting will be called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
- 4.5 Report Out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

- 5.1 The Board will recognize the 2026 Redesignated English Learner students for their accomplishment
- 5.2 The Board will present the Superintendent Bacon Young Writer Awards: Amarri Maze Emmeng, Mark West Elementary; Madison Orng, San Miguel Elementary; Emiliana Gage, John B. Riebli Elementary; Samuel Mendoza Cruz, Mark West Charter School
- 5.3 The Lions Club will present Jen Shubin, District Nurse, with an award for her dedication and efforts in prioritizing vision testing for our students
- 5.4 3rd Grade students from Ms. Watkins, Ms. Staten's, and Ms. Johnston's classes at San Miguel Elementary. will be reviewing their Steelhead lessons while also sharing the creek release process.

6. BOARD CORRESPONDENCE *Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.*

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

[Kelli Osorio – Mark West Elementary](#)

Lisa Chapman – Mark West Charter School – Ms. Chapman will present an Oral Report

[Emily Todd – John B. Riebli Elementary](#)

[Bennett Holley – San Miguel Elementary](#)

8.2 [Director of Maintenance & Operations//Mason Nakamura](#)

8.3 Superintendent’s Report/Dr. Rachel Valenzuela – Dr. Valenzuela will present an Oral Report

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

[10.1.1 Consideration of Approval of the Personnel Report](#)

10.2 BUSINESS

[10.2.1 Consideration of Approval of the Vendor Report](#)

[10.2.2 Consideration of Approval of the 2026-2027 Mark West Union School District Instructional Calendar](#)

[10.2.3 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and Rincon Valley Union School District for 0.20 FTE Adaptive Physical Education Services \(APE\)](#)

[10.2.4 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and Rincon Valley Union School District for 0.60 FTE Occupational Therapist Services \(OT\)](#)

[10.2.5 Consideration of Approval of the Addendum to Agreement to Provide Food Service between the Mark West Union School District and Revolution Foods – July 1, 2026 – June 30, 2027](#)

[10.2.6 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and the Sonoma County Office of Education regarding the North Coast School of Education “Be a Teacher” Intern Program 2026-2027](#)

[10.2.7 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and the Sonoma County Office of Education regarding the North Coast School of Education Career Technical Education \(CTE\) Program 2026-2027](#)

[10.2.8 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and the Sonoma County Office of Education regarding the North Coast Teacher Induction Program \(NCTIP\) 2026-2027](#)

[10.2.9 Consideration of Approval of the Schools and Libraries Universal Service Certification by Administrative Authority to Billed Entity of Compliance with the Children’s Internet Protection Act](#)

10.3 CURRICULUM

10.4 MINUTES

[10.4.1 Consideration of Approval of the April 14, 2026 Regular Board Meeting Minutes](#)

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Consideration of Approval of a \$200.00 donation to the Mark West Elementary Walk-a-Thon from Todd and Jacqueline Malsbary

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

[11.1.1 Consideration of Approval of Resolution #26-20 the Authorization to Make Transfers Between Fund Balances and Expenditures at Close of Year per Education Code 42601](#)

[11.1.2 Consideration of Approval of Resolution #26-21 to Establish Temporary Interfund Transfers of Special or Restricted Funds \(Borrowing\) per Education Code 42603](#)

[11.1.3 Consideration of Approval of Resolution #26-22 - the Mark West Union School District's Specifications of Election Order pertaining to the November 3, 2026 General Election](#)

[11.1.4 Consideration of Approval of Resolution #26-23 Authorizing the Kyocera Digital Solutions Contract](#)

[11.1.5 Consideration of Approval of Resolution #26-24 in the Matter of Elimination of Certain Vacant Vacant Positions in the Classified Service](#)

[11.1.6 Consideration of Approval of Resolution #26-25 in the Decision Not to Reemploy Classified Employees](#)

[11.1.7 Consideration of Approval of the Kyocera Lease Agreement and the Kyocera Cloud Print and Scan Agreement](#)

11.2 CURRICULUM

[11.2.1 Consideration of Approval of the 2025-2026 Single Plan for Student Achievement \(SPSA\) for –](#)

[John B. Riebli Elementary](#)

[Mark West Elementary](#)

[San Miguel Elementary](#)

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

[11.5.1 Consideration of Approval of Resolution #26-26 In the Matter of Classroom Capacity Limits for Purposes of Granting or Denying an Interdistrict Transfer Requests for the 2026-2027 School Year](#)

[11.5.2 Consideration of Approval of the Mark West Union School District's Declaration of Need for Fully Qualified Educators 2026-2027](#)

[11.5.3 Consideration of Approval of the Mark West Union School District's Wellness Committee's Triennial Review \(May 2026\)](#)

12. EVALUATION OF THE BOARD MEETING The Board members may comment or request items pertaining to the Board meeting

13. INFORMATIONAL ITEMS

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, June 23, 2026 at 4:00pm. There will be a Special Board Meeting held on Thursday, June 25, 2026 at 8:30am.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Executive Assistant to the Superintendent, 707-524-2972

