

**MARK WEST UNION SCHOOL DISTRICT
Minutes of the Special BOARD OF TRUSTEES MEETING
Thursday, March 12, 2026**

The meeting was held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting opened to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Brian Burke, President
Victor McKnight, Clerk
Tracy Lavin-Kendall
Sara Azat
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Alicia Mills, Executive Assistant to the Superintendent

Trustee McKnight was absent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION

3. STUDY SESSION - There was no Study Session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting was called to order at 5:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee Lavin-Kendall, second by Trustee Smith, the Agenda Order was approved.
Aye=4, Nay=0, Abstention=0, Absent=1

4.5 Report Out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

6. BOARD CORRESPONDENCE Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.2 BUSINESS

10.2.1 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and CSEA 570 regarding the Job Descriptions and new classifications of TK Paraeducator and TK SDC Paraeducator including updated 2025-2026 Salary Ranges

10.3 CURRICULUM

10.4 MINUTES

10.5 FACILITIES

10.6 DONATIONS

Based on CSEA 570's membership vote to approve Item 10.2.1 immediately prior to this Board Meeting, on a motion by Trustee Lavin-Kendall, second by Trustee Smith, Item 10.2.1 as the Consent Agenda was approved. Aye=4, Nay=0, Abstention=0, Absent=1

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of **Resolution #26-14** In the Matter of Elimination of Certain Vacant Positions in the Classified Service (Option 1)

Based on CSEA 570's membership vote to approve Item 10.2.1 on the Consent Agenda, immediately prior to this Board Meeting, on a motion by Trustee Azat, second by Trustee Smith, **Resolution #26-14** In the Matter of Elimination of Certain Vacant Positions in the Classified Service (Option 1) was approved. Aye=4, Nay=0, Abstention=0, Absent=1

Roll Call: Trustee Azat, Aye; Trustee Smith, Aye; Trustee Lavin-Kendall, Aye; Trustee Burke, Aye. Trustee McKnight was absent.

11.5.2 Consideration of Approval of **Resolution #26-15** In the Matter of Elimination of Certain Positions in the Permanent Classified Service and Directing Notification of Classified Employees (Option 1)

Based on CSEA 570's membership vote to approve Item 10.2.1 on the Consent Agenda, immediately prior to this Board Meeting, on a motion by Trustee Lavin-Kendall, second by Trustee Azat, **Resolution #26-15** In the Matter of Elimination of Certain Positions in the Permanent Classified Service and Directing Notification of Classified Employees (Option 1) was approved. Aye=4, Nay=0, Abstention=0, Absent=0

Roll Call: Trustee Azat, Aye; Trustee Smith, Aye; Trustee Lavin-Kendall, Aye; Trustee Burke, Aye. Trustee McKnight was absent.

~~11.5.3 Consideration of Approval of Resolution #26-16 In the Matter of Elimination of Certain Vacant Positions in the Classified Service (Option 2)~~

~~11.5.4 Consideration of Approval of Resolution #26-17 In the Matter of Elimination of Certain Positions in the Permanent Classified Service and Directing Notification of Classified Employees (Option 2)~~

On a motion by Trustee Azat, second by Trustee Lavin-Kendall, **Resolution #'s 26-26 and 26-17** were struck from the Agenda as they were provided in the event that CSEA's Membership did not vote in favor of Item 10.2.1 on the Consent Agenda. Aye=4, Nay=0, Abstention=0, Absent=1.

Roll Call: Roll Call: Trustee Azat, Aye; Trustee Smith, Aye; Trustee Lavin-Kendall, Aye; Trustee Burke, Aye. Trustee McKnight was absent.

12. EVALUATION OF THE BOARD MEETING The Board members may comment or request items pertaining to the Board meeting

13. INFORMATIONAL ITEMS

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, April 14, 2026 at 5:00p.m.

15. ADJOURNMENT 5:17pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Executive Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Victor McKnight, Board Clerk