

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, February 10, 2026

The meeting was held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting opened to the public 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:10 P.M.

Board Members

Brian Burke, President
Victor McKnight, Clerk
Tracy Lavin-Kendall
Sara Azat
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Kate Westrich, Director of Instruction & Student Services
Principals: Emily Todd, Kelli Osorio, Bennett Holley
Lisa Chapman
Mason Nakamura, Director of Maintenance & Operations
Alicia Mills, Executive Assistant to the Superintendent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00PM

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957)

3. STUDY SESSION . No Study Session was held

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting was called to order at 5:00

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee McKnight, second by Trustee Lavin-Kendall, the Agenda Order was approved.

Aye=5, Ney=0, Abstention=0, Absent=1

4.5 Report Out of Closed Session

There was no report out of Closed Session

5. PRESENTATIONS/RECOGNITIONS : Students from Ms. Farrell's and Ms. Gonsalves' classes at John B. Riebli will presented their 13 Colony Reports

6. BOARD CORRESPONDENCE *Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)*

6.1 Approval Letter from the Sarah Lampenfeld, Sonoma County Office of Education, regarding the 2025-2026 District Budget

6.2 Approval Letter from Sarah Lampenfeld, Sonoma County Office of Education, regarding the 2025-2026 First Interim Report

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Emily Todd, John B. Riebli Elementary

- 100th & 101st day of school celebrated. Lots of math focused on 100.
- 1st grade – vector control came – reviewed the lifecycle of a mosquito
- 5th grade – learning hip hop in their dance segment
- 3rd grade recorder concert is coming up
- One School/One Book – Winnie the Pooh
- PTA – Big Event coming in March. Largest fundraiser of the school year.

Kelli Osorio, Mark West Elementary

- Lots of field trips happening
- Student Council starting mini talent showcases as part of Friday assemblies
- Reading Specialist and paraeducator support 63 students, daily
- Multilingual paraeducator provides service to 43 students, daily

Bennett Holley, San Miguel Elementary

- Read On Sonoma – 50% of students are on track to meet goals
- 6th grade hot air balloons in Mr. Menth's class. Amazing lesson that brings STEM to Life.
- Shout out to the music program and Kara Kaufman; incredible how Ms. Kaufman integrates so many instruments into the program
- Girls basketball has started
- 100th day of school was celebrated
- Youth Truth Survey to date - 100% student completion, 87% staff completion, 62% parent completion
- PTO will hold a Campus Beautification Day on 4/19
- PTO Bingo Night was a great; incredible turn out!
- Currently establishing a draft SBAC schedule

Lisa Chapman, Mark West Charter

- PTA Bingo Night – February 20th
- Annual Press Democrat Youth Service Awards – 2 MWCS alumni have been nominated
- 7th/8th grade deeply immersed in novel studies
- Mr. Garcia brought in the sheriff's department cyber security team to discuss social media

8.2 Director of Instructional Services/Kate Westrich – Kate Westrich and Renee Loeza, CBO, will present an LCAP Mid-Year Update for the Mark West Union School District. and Mark West Charter School

- Ms. Westrich and Mrs. Loeza presented the LCAP Mid-Year update

8.3 Director of Maintenance/Operations/Technology/Mason Nakamura

- Playgrounds at all sites up to ADA code with the installation of new ground covering
- John B. Riebli – removed tree in kinder yard and installed a Japanese Maple
- Awaiting installation of new oven in the Mark West Elementary kitchen

8.4 Superintendent's Report/Dr. Rachel Valenzuela.

- Announced that the Mark West Union School District had been named to the "Top 30 School Districts in California – Rankings and Performance Analysis" list by MoneyInc. The district was honored to be named as #13 on the list.
- Superintendent Valenzuela provided an overview of the specifics of new Board Policy an Administrative Regulation 1445; Response to Immigration Enforcement, as the Board considers approval in action 11.4.1

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

John B. Riebli 6th grade teacher, Caroline Gonsalves, appreciated Trustee Burke for attending the first round of MARFAC negotiations and the partnership with the district

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the 2025-2026 Mark West Union School District Comprehensive Safety Plan (Pending First Responders' approval)

10.2.3 Consideration of Approval of the 2025-2026 Certificated Seniority List

10.2.4 Consideration of Approval of the 2025-2026 Classified Seniority List

10.2.5 Consideration of Approval of the Licensing Agreement between the Mark West Union School District and Document Tracking Services (DTS) – March 15, 2026 – March 14, 2027

10.2.6 Consideration of Approval of the Substitute Teacher Consortium Memorandum of Understanding between the Mark West Union School District and the Sonoma County Office of Education – July 1, 2025 – June 30, 2028

10.2.7 Consideration of Approval of the Change/Extra Service Order from Brunsing Associates, Inc. for the Modular Restroom Project at 315 Mark West Springs Rd.

10.2.8 Consideration of Approval of the 2025-2026 CARS Winter Submission Report

10.2.9 Consideration of Approval of the 2025-2026 Master Agreement between the Mark West Union School District and Santa Rosa City Schools for Special Education Services

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the January 13, 2026 Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Consideration of Approval of a \$203.43 donation from the Laguna de Santa Rosa Foundation to the 3rd grade at Mark West Elementary

10.6.2 Consideration of Approval of a \$1,500.00 donation to San Miguel Elementary from the Angel Island Immigration Station Foundation for the February 19, 2026 Angel Island Field Trip

10.6.3 Consideration of Approval of a \$50.00 site funds donation to San Miguel Elementary from CyberGrants LLC

Trustee Lavin-Kendall reviewed the donations and provided appreciation to the donors

On a motion by Trustee Azat , second by Trustee Smith, the Consent Agenda was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Budget Update (oral update) . Discussion Only

- Mrs. Loeza provided a budget update

11.1.2 Consideration of Approval of a vote for the 2026 CSBA Delegate Assembly Election for Sub Region 3-A

Given that the Board was not familiar with either candidate, they voted to abstain from voting. On a motion to abstain from vote by Trustee Azat, second by Trustee McKnight, the Board Voted to abstain from vote. Aye=5, Ney=0, Abstention=0, Absent=0

11.1.3 Consideration of Approval of the Sunshine Letter from the Mark West Union School District to MARFAC

On a motion by Trustee McKnight, second by Trustee Lavin-Kendall, the Sunshine Letter from The Mark West Union School District to MARFAC was approved. Aye=5, Ney=0, Abstention=0, Absent=0.

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of New Board Policy and Administrative Regulation 1445- Response to Immigration Enforcement

Trustee Smith expressed concern regarding the policy. Superintendent Valenzuela explained that at times, the Federal government and the State government may express different views or policies on a subject but, school districts in the State of California must follow the guidelines established by the State.

On a motion by Trustee Lavin-Kendall to approve new Board Policy and Administrative Regulation 1445 – Response to Immigration Enforcement, second by Trustee McKnight, the Board Policy and Administrative Regulation were approved. Aye=4, Ney=0, Abstention=1, Absent=0

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING The Board members may comment or request items pertaining to the Board meeting

13. INFORMATIONAL ITEMS

13.1 Sunshine Letter from CSEA #570 to the Mark West Union School District

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, March 10, 2026 at 5:00p.m.

15. ADJOURNMENT 6:18pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Executive Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted By:

Approved by:

Dr. Rachel Valenzuela, Superintendent

Victor McKnight, Board Clerk