

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA**

Tuesday, March 10, 2026

The meeting will be held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting is open to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Brian Burke, President
Victor McKnight, Clerk
Tracy Lavin-Kendall
Sara Azat
Aaron Smith

Staff Members

Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Kate Westrich, Director of Instruction & Student Services
Principals: Emily Todd, Kelli Osorio, Bennett Holley,
Lisa Chapman
Mason Nakamura, Director of Maintenance & Operations
Jose Santamaria, Information Technology Manager
Alicia Mills, Executive Assistant to the Superintendent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00pm

2.1 Public Employment (Discipline/Dismissal/Release, Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957) Conference with Labor Negotiators: Rachel Valenzuela and Renee Loeza

3. STUDY SESSION: There will be no Study Session

4. OPEN SESSION - PUBLIC MEETING: 5:00 P.M.

4.1 The meeting will be called to order at 5:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

4.5 Report Out of Closed Session

5. PRESENTATIONS/RECOGNITIONS Students from Ms. Esposito's 6th grade class at Mark West Elementary will be presenting their 3D cell models following a unit about the different organelles and functions of plant and animal cells.

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

[Emily Todd, John B. Riebli Elementary](#)

[Kelli Osorio, Mark West Elementary](#)

[Bennett Holley, San Miguel Elementary](#)

[Lisa Chapman, Mark West Charter School](#)

8.2 [Director of Instruction & Student Services Services/Kate Westrich - Ms. Westrich will provide an overview of the Youth Truth Survey results](#)

8.3 [Director of Maintenance and Operations/Mason Nakamura](#)

8.4 [Information Technology Manager/Jose Santamaria](#)

8.5 Superintendent's Report/Dr. Rachel Valenzuela – Dr. Valenzuela will present an oral report

9. PUBLIC HEARING

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

[10.1.1 Consideration of approval of all items on the Personnel Form](#)

10.2 BUSINESS

[10.2.1 Consideration of Approval of the Vendor Warrant Report](#)

[10.2.2 Consideration of Approval of the 2025-2026 IT Obsolete Items List](#)

[10.2.3 Consideration of Approval of the 2025-2026 Maintenance and Operations Obsolete Items List](#)

[10.2.4 Consideration of Approval of the 2025-2026 Mark West Union School District Comprehensive Safety Plan updated with Signature Pages \(including emergency personnel\)](#)

10.3 CURRICULUM

10.4 MINUTES

[10.4.1 Minutes of the February 10, 2026 Regular Board Meeting](#)

10.5 FACILITIES

10.6 DONATIONS

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District Second Interim Report for 2025 – 2026

[Part 1](#)

[Part 2](#)

[Part 3](#)

[11.1.2 Consideration of Approval of the 2026-2027 Mark West Union School District Transportation Plan](#)

11.2 CURRICULUM
11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

[11.5.1 Consideration of Approval of Resolution #26-11 In the Matter of the Decision Not to Reelect Probationary Certificated Employees](#)

[11.5.2 Consideration of Approval of Resolution #26-12 In the Matter of the Decision to Release Temporary Certificated Employees \(who either served at least 75% of the number of days in the 2025-2026 school year and those who served less than 75% of the number\)](#)

[11.5.3 Consideration of Approval of Resolution #26-13 to Establish Committed Fund Balances](#)

12. EVALUATION OF THE BOARD MEETING The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

[13.1 Annual Required Financial Disclosures 2025-2026: Audited Financials year ending 6/30/2025, 2025-2026 Board Approved Budget, and Property Tax Information as required for Continuing Disclosures for sold G.O. Bonds on MSRB site](#)

[13.2 Mark West Union School District Sunshine Letter to CSEA 570](#)

14. FUTURE MEETINGS

We will hold a Special Board Meeting on Thursday, March 12, 2026 at 5:00pm The next Regular Board of Trustees meeting will be held on Tuesday, April 14, 2026 at 5:00pm.

15. ADJOURNMENT

ADA Compliance:

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Executive Assistant to the Superintendent, at 707-524-2972.