

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA**

Tuesday, February 10, 2026

**The meeting will be held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404**

The meeting is open to the public 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Brian Burke, President
Victor McKnight, Clerk
Tracy Lavin-Kendall
Sara Azat
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Kate Westrich, Director of Instruction & Student Services
Principals: Emily Todd, Kelli Osorio, Bennett Holley
Lisa Chapman
Mason Nakamura, Director of Maintenance & Operations
Alicia Mills, Executive Assistant to the Superintendent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00PM

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957)

3. STUDY SESSION No Study Session will be held

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

- 4.1** The meeting will be called to order at 5:00 P.M.
- 4.2** Pledge of Allegiance
- 4.3** Introductions
- 4.4** Approval of Agenda Order
- 4.5** Report Out of Closed Session

5. PRESENTATIONS/RECOGNITIONS : 5th Grade students from Ms. Farrell's and Ms. Perkins classes at John B. Riebli will present their 13 Colony Reports

6. BOARD CORRESPONDENCE *Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)*

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- 7.1** [Approval Letter from the Sarah Lampenfeld, Sonoma County Office of Education, regarding the 2025-2026 District Budget](#)
- 7.2** [Approval Letter from Sarah Lampenfeld, Sonoma County Office of Education, regarding the 2025-2026 First Interim Report](#)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

[Emily Todd, John B. Riebli Elementary](#)
[Kelli Osorio, Mark West Elementary](#)
[Bennett Holley, San Miguel Elementary](#)
[Lisa Chapman, Mark West Charter](#)

8.2 Director of Instructional Services/Kate Westrich – Kate Westrich and Renee Loeza, CBO, will present an LCAP Mid-Year Update for the [Mark West Union School District](#). and [Mark West Charter School](#)

8.3 [Director of Maintenance/Operations/Technology/Mason Nakamura](#)

8.4 Superintendent's Report/Dr. Rachel Valenzuela.

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

[10.1.1 Consideration of Approval of all items on the Personnel Form](#)

10.2 BUSINESS

[10.2.1 Consideration of Approval of the Vendor Warrant Report](#)

[10.2.2 Consideration of Approval of the 2025-2026 Mark West Union School District Comprehensive Safety Plan \(Pending First Responders' approval\)](#)

[10.2.3 Consideration of Approval of the 2025-2026 Certificated Seniority List](#)

[10.2.4 Consideration of Approval of the 2025-2026 Classified Seniority List](#)

[10.2.5 Consideration of Approval of the Licensing Agreement between the Mark West Union School District and Document Tracking Services \(DTS\) – March 15, 2026 – March 14, 2027](#)

[10.2.6 Consideration of Approval of the Substitute Teacher Consortium Memorandum of Understanding between the Mark West Union School District and the Sonoma County Office of Education – July 1, 2025 – June 30, 2028](#)

[10.2.7 Consideration of Approval of the Change/Extra Service Order from Brunsing Associates, Inc. for the Modular Restroom Project at 315 Mark West Springs Rd.](#)

[10.2.8 Consideration of Approval of the 2025-2026 CARS Winter Submission Report](#)

[10.2.9 Consideration of Approval of the 2025-2026 Master Agreement between the Mark West Union School District and Santa Rosa City Schools for Special Education Services](#)

10.3 CURRICULUM

10.4 MINUTES

[10.4.1 Consideration of Approval of the Minutes of the January 13, 2026 Regular Board Meeting](#)

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Consideration of Approval of a \$203.43 donation from the Laguna de Santa Rosa Foundation to the 3rd grade at Mark West Elementary

10.6.2 Consideration of Approval of a \$1,500.00 donation to San Miguel Elementary from the Angel Island Immigration Station Foundation for the February 19, 2026 Angel Island Field Trip

10.6.3 Consideration of Approval of a \$50.00 site funds donation to San Miguel Elementary from CyberGrants LLC

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Budget Update (oral update) - Discussion Only

11.1.2 [Consideration of Approval of a vote for the 2026 CSBA Delegate Assembly Election for Sub Region 3-A](#)

11.1.3 [Consideration of Approval of the Sunshine Letter from the Mark West Union School District to MARFAC](#)

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of [New Board Policy](#) and [Administrative Regulation](#) 1445- Response to Immigration Enforcement

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING The Board members may comment or request items pertaining to the Board meeting

13. INFORMATIONAL ITEMS

13.1 [Sunshine Letter from CSEA #570 to the Mark West Union School District](#)

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, March 10, 2026 at 5:00p.m.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Executive Assistant to the Superintendent, 707-524-2972.