10.4.1

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, October 14, 2025

The meeting was held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting opened to the public at 5:00p.m.

1. **CALL TO ORDER, ROLL CALL**

Board Members
Sara Azat, President
Brian Burke, Clerk
Victor McKnight
Aaron Smith
Vacancy

Staff Members
Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Kate Westrich, Director of Instruction & Student Services
Principals: Emily Todd, Kelli Osorio, Bennett Holley, Lisa Chapman
Mason Nakamura, Director of Maintenance & Operations
Alicia Mills, Executive Assistant to the Superintendent

PUBLIC PARTICIPATION
At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. **CLOSED SESSION: 4:30-5:00pm**
   2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957) Superintendent's Evaluation

3. **STUDY SESSION: There was no Study Session**

4. **PUBLIC MEETING at 5:00pm**
   4.1 The meeting will be called to order at 5:00p.m.
   4.2 Pledge of Allegiance
   4.3 Introductions
   4.4 Approval of Agenda Order
   On a motion by Trustee Burke, second by Trustee Smith, the Agenda Order was approved. Aye=4, Nay=0, Abstention=0, Absent=0
   4.5 Report Out of Closed Session
   There was no report out of Closed Session

5. **PRESENTATIONS/RECOGNITIONS**
   5.1 7th grade students from Mr. Dietrick's 7th Grade class presented their atomic element table projects

6. **BOARD CORRESPONDENCE**

7. **BOARD COMMUNICATIONS/MATTERS**
   (Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. **<u>ADMINISTRATIVE REPORTS:</u> Written reports only – no follow up discussion**

8.1 School Reports/Principals
Emily Todd – John B. Riebli
Kelli Osorio – Mark West Elementary
Bennett Holley – San Miguel
Lisa Chapman – Mark West Charter

8.2 Director of instruction & Student Services/Kate Westrich – written report only

8.3 Director of Maintenance & Operations/Mason Nakamura – written report on

8.4 Superintendent's Report/Dr. Rachel Valenzuela

9. **<u>PUBLIC PARTICIPATION</u>**

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

- Board of Trustees President, Sara Azat, reviewed the public interview and selection process for the Provisional Appointment to the Board.

- Three candidates successfully completed and submitted their applications by the required deadline of September 30, 2025.

Haley Brown-Woods
Tracy Lavin Kendall
Hannah Morales

- All candidates were present at the Board Meeting. Members of the public spoke on behalf of Haley Brown-Woods and Hannah Morales in advance of the interview process. Names were randomly drawn by Board President Azat in determination of interview order.

- All candidates were asked the same questions. Following the interviews, in an open public forum, the Board offered their appreciation to all candidates and recognized that though two would be disappointed, they encouraged all to continue their involvement in education and pursuit of public office. The Board then debated candidate responses.

- On a motion by Trustee Burke nominating Tracy Lavin Kendall as the Provisional Appointee to the Board, second by Trustee McKnight, the Board voted to approve the nomination of Tracy Lavin Kendall as Provisional Appointee to the Board. Aye=3, Nay=1, Abstention=0, Absent=0

- Immediately following the vote, Board of Trustees President, Sara Azat, administered the Oath of Office to Trustee Lavin Kendall; she then took her place on the Board.

10. **CONSENT AGENDA**

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 <u>PERSONNEL</u>

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 <u>BUSINESS</u>

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2024-2025 for Mark West Union Elementary, San Miguel Elementary, John B. Riebli Elementary, Mark West Charter

10.2.3 Consideration of Approval of the Data Use Agreement between the Mark West Union School District and Carelon Behavioral Health Inc. related to the Children and Youth Behavioral Health Initiative (CYBHI)

10.2.4 Consideration of Approval of the CDE Plan Submission Requirements for Modernization Projects – John B. Riebli Elementary

10.2.5 Consideration of Approval of the CDE Plan Submission Requirements for Modernization Projects – San Miguel Elementary

10.2.6 Consideration of approval of American Modular Systems Change Order dated 9/8/25 for John B. Riebli Elementary
10.2.7 Consideration of Approval of an Overnight Fieldtrip request to Caritas Creek Environmental Education Program; February 17 – 20, 2026 for Ms. Gonsalves' and Ms. Sunde's classes, John B. Riebli
10.2.8 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and CSEA 570 regarding Temporary Support Assistant (TSA) Non Student Time
10.2.9 Consideration of Approval of Exhibit D – Amendment No. 05 – San Miguel Portable Project - Additional Structural
10.2.10 Consideration of Approval of Exhibit D – Amendment No. 06 – San Miguel Modernization Additional Structural
10.2.11 Consideration of Approval of Amendment No. 06 – DSA Legacy Closeout – PO Increase for Continued DSA Legacy Project Support to be added to Project Master Agreement

10.3 CURRICULUM
10.3.1 Consideration of Approval of the Williams Settlement Quarterly Uniform Complaint Report Summary; 1st Quarter - July 1, 2025 - September 30, 2025

10.4 MINUTES
10.4.1 Consideration of Approval of the Minutes of the September 9, 2025 Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS
10.6.1 Consideration of Approval of a $500.00 donation from Stephen and Sylvia Andreis to Ms. Esposito's 6th Grade Class, Mark West Elementary
10.6.2 Consideration of Approval of a $350.00 matching funds donation from E&J Gallo Winery c/o Bonterra Tech to the Mark West Charter School's sports program

Trustee Azat acknowledged the generosity of the donors.

On a motion by Trustee Smith, second by Trustee Burke, the Consent Agenda was approved. Aye=5, Nay=0, Abstention=0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of **Resolution #26-07** Designating October 13 - October 17, 2025 as the Week of the School Administrator

On a motion by Trustee Burke, second by Trustee McKnight, **Resolution #26-07** Designating October 13 - October 17, 2025 as the Week of the School Administrator was approved. Aye=5, Nay=0, Abstention=0, Absent=0

Roll Call: Trustee Lavin Kendall, Aye; Trustee Smith, Aye; Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Azat, Aye

11.1.2 Consideration of Approval of **Resolution #26-08** Corporate Resolution – Exchange Bank Signatory

On a motion by Trustee Burke, second by Trustee Smith, **Resolution #26-08** Corporate Resolution – Exchange Bank Signatory was approved. Aye=5, Nay=0, Abstention=0, Absent=0

Roll Call: Trustee Lavin Kendall, Aye; Trustee Smith, Aye; Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Azat, Aye

11.2 CURRICULUM
11.3 FACILITIES
11.4 BOARD POLICIES
11.5 ADMINISTRATION

12. EVAULATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

13.1 2024-2025 Educator Effectiveness Funds (EEF Report)

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, November 4, 2025

15. ADJOURNMENT

ADA Compliance
In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Executive Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted By:

____

Dr. Rachel Valenzuela, Superintendent

Approved By:

____

Brian Burke, Board Clerk