

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA**

Tuesday, September 9, 2025

The meeting will be held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting is open to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Sara Azat, President
Brian Burke, Clerk
Priscilla Jaworski-Quintanilla
Victor McKnight
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Kate Westrich, Director of Instruction & Student Services
Principals: Lisa Chapman, Bennett Holley, Kelli Osorio
Emily Todd
Mason Nakamura, Director of Maintenance & Operations
Jose Santamaria, Information Technology Manager
Alicia Mills, Executive Assistant to the Superintendent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:30pm

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957) Superintendent's Evaluation
- 2.2 Conference with Legal Counsel – Anticipated Litigation (Government Code section 54956.9)

3. STUDY SESSION: Board Study Session

The Board will not hold a study session

4. PUBLIC MEETING

- 4.1 The meeting will be called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
- 4.5 Report Out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

New Visual & Performing Arts (VAPA) teacher, Ben Ehrmann, will present an overview of his plans and curriculum for the 2025-2026 school year

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

[Emily Todd, John B. Riebli](#)

[Kelli Osorio, Mark West Elementary](#)

[Bennett Holley, San Miguel Elementary](#)

[Lisa Chapman, Mark West Charter](#)

8.2 [Director of Instruction & Student Services/Kate Westrich](#). Additionally, 2025 Summer Academy Principal, Andrea Farrell, will provide a summary of the program

8.3 [Director of Maintenance and Operations/Mason Nakamura](#)

8.4 [Information Technology Manager/Jose Santamaria](#)

8.5 [Superintendent's Report/Dr. Rachel Valenzuela](#)

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item

9.1 Public Hearing: [The purpose of this hearing is Regarding Sufficiency or Insufficiency of Instructional Materials for the 2025-2026 School Year, in accordance with the Williams Settlement \(Education Codes: 35186\)](#)

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

[10.1.1 Consideration of Approval of the Personnel Form](#)

10.2 BUSINESS

[10.2.1 Consideration of Approval of Vendor Report](#)

[10.2.2 Consideration of Approval of Proposition 28: Arts and Music in Schools Funding Annual Report Fiscal Year 2024-2025](#)

[10.2.3 Consideration of Approval of the Administrator to Teacher Ratio Worksheet, Fiscal Year 2025-2026](#)

[10.2.4 Consideration of Approval of an Overnight Field Trip Request for Andrea Farrell's 5th Grade class to Walker Creek Ranch – December 9 – December 12, 2025](#)

[10.2.5 Consideration of Approval of the revised Sworn Statement in Proof of Loss – December 2024](#)

[10.2.6 Consideration of Approval of the \[Ring Central Initial Order Form\]\(#\) and the \[Professional Services Statement of Work – May 16, 2025\]\(#\)](#)

[10.2.7 Consideration of Approval of Change Order #1 – San Miguel ES Portables and Covered Walkway – 9/2/25](#)

[10.2.8 Consideration of Approval of the Notice of Completion San Miguel Portable and Walkway Project](#)

[10.2.9 Consideration of Approval of the Letter from Quattrocchi Kwok Architects regarding DSA Certification of Uncertified Projects](#)

[10.2.10 Consideration of Approval of the Classified Auxiliary Pay Scale](#)

[10.2.11 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and "Read On Sonoma" for the 2025-2026 school year](#)

[10.2.12 Consideration of Approval of the Revised 2025-2026 Classified Salary Schedule](#)

[10.2.13 Consideration of Approval of the Consulting Services Agreement between the Mark West Union School District and Foster & Foster Consulting Actuaries, Inc; August 27, 2025](#)

[10.2.14 Consideration of Approval of the Agreement to Prepare the Developer Fee Justification Study between Jack Schreder and Associates and the Mark West Union School District](#)

10.3 CURRICULUM

10.4 MINUTES

[10.4.1 Consideration of Approval of the Minutes of the August 12, 2025 Regular Board Meeting](#)

10.5 FACILITIES

10.6 DONATIONS

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District Unaudited Actuals of the 2024/2025 School Year

[Part I](#)

[Part II](#)

[11.1.2 Consideration of Approval of Resolution #26-04 Gann Limit](#)

[11.1.3 Consideration of Approval of Resolution #26-05 to Establish Committed Funds Balances](#)

[11.1.4 Consideration of Approval of the Annual Signatory Authorizations for the Mark West Union School District](#)

11.2 CURRICULUM

[11.2.1 Consideration of Approval of Resolution #26-06 Sufficiency of Instructional Materials for the 2025-2026 School Year](#)

11.3 FACILITIES

[11.3.1 Consideration of Approval of the Mark West Union School District Integrated Pest Management Plan](#)

11.4 BOARD POLICIES

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

13.1 [2025-2026 Mandated Block Grant Confirmation of Submittal: Mark West Elementary, Mark West Charter School, San Miguel Elementary, John B. Riebli Elementary](#)

13.2 [Actual EPA Entitlement Expense Report through June 30, 2025](#)

13.3 [Consolidated Application - Final Submission 2024-2025](#)

13.4 [Expanded Learning Opportunities Program \(ELOP\) Expenditure Report](#)

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, October 14, 2025

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.