

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA**

Tuesday, June 10, 2025

The meeting will be held at the Mark West Union School District Office in The Learning Center,
305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 4:00 P.M.

Board Members

Sara Azat, Board President
Brian Burke, Clerk
Victor McKnight
Priscilla Jaworski-Quintanilla
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
Lisa Chapman
Michelle Franci, Special Education Coordinator
Mason Nakamura, Director of Maintenance & Oper.
Jose Santamaria, Information Technology Manager
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 3:30-4:00PM

2.1 Public Employment (Discipline/Dismissal/Release, Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957) – Superintendent, End of Year Evaluation

3. OPEN SESSION: BOARD STUDY SESSION – The Board will not hold a Study Session

4. OPEN SESSION: PUBLIC MEETING: 4:00 P.M.

4.1 The meeting will be called to order at 4:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

4.5 Report Out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

There will be no recognitions or presentations this month.

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Principals' Reports – Principals will present an Oral Report

8.2 [Special Education Coordinator/Michelle Franci](#)

8.3 [Director of Maintenance/Operations/Mason Nakamura](#)

8.4 [Information Technology Manager/Jose Santamaria](#)

8.5 Superintendent's Report/Dr. Valenzuela will present an Oral Report

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

9.1 Public Hearings:

HEARING 1

[Regarding the Mark West Union School District's: 2025-2026 Local Control Accountability Plan \(LCAP\)](#)

HEARING 2

Regarding the 2025-2026 District Budget which includes information regarding combined Assigned and Unassigned ending fund balances above the minimum recommended Reserve for Economic Uncertainties

[Part I](#)

[Part II](#)

[Part III](#)

[Part IV](#)

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 [Consideration of Approval of all items on the Personnel Form](#)

10.2 BUSINESS

10.2.1 [Vendor Warrant Report](#)

10.2.2 [Consideration of Approval of the 2024-2025 Budget Transfers](#)

10.2.3 [Consideration of Approval of the 2025-2026 Superintendent's Salary Schedule](#)

10.2.4 [Consideration of Approval of the Annual Transfer between Conversion Chart Fund 03 and General Fund 01](#)

10.2.5 [Consideration of Approval of the Addendum to Agreement to Provide Food Service between the Mark West Union School District and Revolution Foods Renewal Year – 7/1/25 – 6/30/26](#)

10.2.6 [Consideration of Approval of 2025-2026 Instruction Bell Schedules: John B. Riebli Elementary, Mark West Elementary, San Miguel Elementary, Mark West Charter School](#)

10.2.7 [Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and the Boys and Girls Club of Sonoma Marin for the operation of an Expanded Learning Opportunities Program \(ELO-P\) during the 2025-2026 school year and Summer 2026 which includes Facility Use](#)

10.2.8 [Consideration of Approval of the Memorandum of Understanding between Extended Child Care Coalition of Sonoma County \(ECC\) and the Mark West Union School District for the purpose of operating and Expanded Learning Opportunities Program \(ELO-P\) for the 2025-2026 school year](#)

10.2.9 [Consideration of Approval of the Contract to Provide APE Services/Support between the Mark West Union School District and Sonoma County Office of Education; August 13, 2025 – June 5, 2026](#)

10.2.10 [Consideration of Approval of Agreement between the Mark West Union School District and American Modular Services \(AMS\) for John B. Riebli Modernization Project \(modular building only\)](#)

10.3 CURRICULUM

10.4 MINUTES

[10.4.1 Consideration of Approval of the Minutes of the May 13, 2025 Regular Board Meeting](#)

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Consideration of Approval of a \$100.00 donation from the Nasri Family to Ms. Cervone's 4th Grade class at Mark West Elementary

10.6.2 Consideration of Approval of a \$100.00 donation from the Nasri Family to Ms. Granados's 2nd Grade class at Mark West Elementary

10.6.3 Consideration of Approval of a \$107.50 donation from the Malsbary Family to Mr. Graves' 6th Grade class at Mark West Elementary

10.6.4 Consideration of Approval of a \$107.50 donation from the Malsbary Family to Ms. Rust's 4th Grade class a Mark West Elementary

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

[11.1.1 Consideration of Approval of Resolution #25-23 to Establish Committed Fund Balances as required by GASB 54](#)

[11.1.2 Consideration of Approval of Resolution #25-24 regarding the Expenditure Plan for the Education Protection Act \(EPA\) for 2025-2026](#)

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

[11.5.1 Consideration of Approval of the Mark West Union School District's Expanded Learning Opportunities Program \(ELO-P\)](#)

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

[13.1 Charter School Annual Information Survey 2025-2026 for San Miguel, John B. Riebli, and Mark West Charter Schools](#)

[13.2 Mark West Charter School – Annual Fees and Charges ; 2024-2025 Fees and Charges – transfers From Fund 09](#)

[13.3 2024-2025 EPA Entitlement Expenditures through June 30, 2025](#)

[13.4 2025-2026 Mark West Union School District's LCAP Local Performance Indicator Self Reflection](#)

14. FUTURE MEETINGS

A Special Board Meeting will be held on Thursday, June 12, 2025 at 8:30am.

The next Regular Board Meeting will be held on Tuesday, August 12, 2025 at 5:00pm

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, 707-524-2972.