

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, April 8, 2025

The meeting was held at the
Mark West Union School District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting opened to the public at 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Sara Azat, President
Brian Burke, Clerk
Victor McKnight
Priscilla Jaworski-Quintanilla
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
Lisa Chapman
Mason Nakamura, Director of Maintenance/Operations
Jose Santamaria, IT Manager
Alicia Mills, District Executive Assistant

Trustee Azat was absent

District Executive Assistant, Alicia Mills was absent.

Minutes recorded by Lisa Warne, Director of Instructional Services

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:30PM

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) Pursuant to Government Code, Section 54957

2.2 Conference with Legal; Pending Litigation – Pursuant to Government Code, Section 54956.9

3. OPEN SESSION: BOARD STUDY SESSION: There was no Study Session.

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting will be called to order at 5:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee McKnight, second by Trustee Jaworski-Quintanilla, the Agenda Order was Approved. Aye=4, Nay=0, Abstention=0, Absent=1

4.5 Report Out of Closed Session

There was no report out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

1st Grade students from Mark West Elementary presented a “sneak peek” of their Spring Musical “Friendly Neighborhood Helpers”

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Burke attended the “Read On Sonoma” assemblies and complimented our principals and community partners in their support of the programs

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Patrick Eagle – San Miguel Elementary

- 6th grade constructed rockets and deployed them
- March Madness Reading Challenge is underway
- 4th graders will be going to Coloma soon
- 3rd graders have received their steelhead eggs for a science project
- 2nd grade has improved reading performance through AR program
- Family Bingo Night was very successful
- Girls basketball season has come to an end
- Co-ed volleyball has begun
- Student Council will be attending a “Youth Truth” data dive at SCOE
- Mr. Holley, the new San Miguel Principal who starts in the 2025-2026 school year was able to tour the Campus and meet our community

Kelli Osorio – Mark West Elementary

- Spring inter-murals are underway during lunch
- The Green Team has expanded
- 4th Grade has adopted a shark and follow the sharks, they then write to their state representative about the shark
- Eco newsletter has been started and for the first edition, they shadowed the Director of Maintenance and Operations
- PTA held a Kona Ice fundraiser
- 1st grade play is April 17th at 6:30pm in the MPR

Emily Todd – John B. Riebli Elementary

- 1st grade went on a community field trip
- 3rd grade attended a field trip to Safari West
- 3rd grade is also studying life cycles
- 4th grade went to Coloma to study the Gold Rush
- Teachers presented their grade level site work based on goals established at the beginning of the year
- Parents attended a “Jam with the Fam” dance and “Lunch on the Lawn”
- The “Big Event” which is the biggest fundraiser of the year will be held on Friday, May 2nd

Lisa Chapman – Mark West Charter

- 3rd quarter awards assembly is this week
- 8th graders went to Safari West and are working on projects related to conservation
- 7th grade is reading “The Hunger Games”
- The Magnolia Project held “mock interviews” with students. Students will soon begin working with volunteer Professionals
- Track and Field has begun with Mr. Garcia
- The Walk-a-Thon fundraising is underway. The event will be held on Friday, April 25th

8.2 Director of Instructional Services/Lisa Warne – The counselors presented an overview of the 2024-2025 Counseling Program

8.3 Maintenance/Operations/Technology Report/Mason Nakamura

8.4 Superintendent’s Report/Dr. Rachel Valenzuela

- Dr. Valenzuela expressed thanks to Bennett Holley, the incoming San Miguel Principal, for attending the Board Meeting and welcomed him to the district
- This month has been spent recruiting staff for various positions

- The district has hired a Director of Student and Instructional Services
- The district has extended an offer of employment for various positions and hope they will be accepted
- The district has hired an "in house" Occupational Therapist
- The district will be hiring a Special Day Class (SDC) teacher for the classroom being added at Riebli in the 2025-2026 school year did acknowledge
- Enrollment Projections for 2025-2026
 - 422 - Mark West Elementary, combo class at 1st grade
 - 397 – San Miguel Elementary, combo class at 1st grade
 - 420 – John B. Riebli Elementary
 - We need approximately 7 – 8, 1st grade students to enroll in order to eliminate the need for combo classes
 - 4th grade has the highest numbers across the district
- Dr. Valenzuela presented information on the consideration of expansion at Mark West Charter School. She provided an update to the Board with a focus on the SWOT analysis (Strengths, Weaknesses, Opportunities, and Threats). Parents of current 5th/6th graders were surveyed. There is some interest from our current 6th families in regards the possible 7th grade expansion of Mark West Charter School for the 2025-2026 school year. Also, current 5th grade families expressed interest in attending Mark West Charter School when their child is eligible to attend middle school. Other feedback included: interest in sports, construction and space are all areas that would need to be addressed. Additional steps need to be taken before a final decision is made,

9. **PUBLIC PARTICIPATION**

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

Opened at 6:11pm

Tiffany Moore, a 2nd grade parent from John B. Riebli, shared her concern regarding the roof over the art classroom but was pleased to learn that progress had been made in addressing some of the area through patching however she feels that the art teacher, Ms. Christy, needs a classroom that doesn't have a leaky roof.

On behalf of the Board, Dr. Valenzuela acknowledged Ms. Moore's concerns.

Closed at 6:22pm

10. **CONSENT AGENDA**

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 **PERSONNEL**

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 **BUSINESS**

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the 2025-2026 District Instructional Calendar

10.2.3 Consideration of Approval of the Actuarial Study of Retiree Health Liabilities under GASB 74/75 for Fiscal Year End June 30, 2025

10.2.4 Consideration of Approval of the award of Contract to Dave Bang and Associates, Inc. for the upcoming walkway canopy project at San Miguel Elementary

10.2.5 Consideration of Approval of the ERate Category 2 Proposal for FY25 between the Mark West Union School District and Arcworks LLC

10.2.6 Consideration of Approval of the ERate 2025 Routing and Switch Refresh Proposals between the Mark West Union School District and the DGI Development Group Inc.

10.3 **CURRICULUM**

10.4 **MINUTES**

10.4.1 Consideration of Approval of the Minutes of the March 11, 2025 Regular Board Meeting

10.5 **FACILITIES**

10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary January 1, 2025 – March 31, 2025

10.6 DONATIONS

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Smith, the Consent Agenda was approved. Aye=3, Nay=0, Abstention=1, Absent=1

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of **Resolution #25-15**, Designating May 5th – 9th, 2025, as National Teacher Appreciation Week and May 6th as Teacher Appreciation Day.

On a motion by Trustee Jaworski-Quintanilla, second by Trustee McKnight, Resolution #25-15 Designating May 5th – 9th, 2025 as National Teacher Appreciation Week and May 6th as Teacher Appreciation Day was Approved. Aye=4, Nay=0, Abstention=0, Absent=1

Roll Call: Trustee Jaworski-Quintanilla, Aye; Trustee Smith, Aye; Trustee McKnight, Aye; Trustee Burke, Aye. Trustee Azat was absent.

11.5.2 Consideration of Approval of **Resolution #25-16**, Designating May 5th - 9th, 2025, as Classified Appreciation Week

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Smith, Resolution #25-16, Designating May 5th – 9th as Classified Appreciation Week was approved. Aye=4, Nay=0, Abstention=0, Absent=1.

Roll Call: Trustee Jaworski-Quintanilla, Aye; Trustee Smith, Aye; Trustee McKnight, Aye; Trustee Burke, Aye. Trustee Azat was absent.

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

13.1 Stimulus Funding Reporting

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, May 13, 2025 at 4:00pm. Location TBD.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Alicia Mills, District Executive Assistant at 707-524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Brian Burke, Board Clerk