

Mark West Union School District

Announces
CLASSIFIED POSITION OPENING
for the 2025-2026 School Year

San Miguel Elementary School School Office Assistant #156

5.5 Hrs/Day
7:30am – 1:30pm

Food Service Cashier #318

1.0 Hrs/Day
1:30 – 2:30pm

Successful candidate will fill BOTH positions

Requirements: A,B,D,F

Apply By: Open Until Filled

Please include a current resume with your email of interest

Apply to: Alicia Mills, Executive Assistant to the Superintendent

amills@mwusd.org

Applicants are considered for all positions without regard to race, ethnic group, color, religion, sex, national origin, age, marital or veteran status, sexual orientation, or physical or mental disability, Section 504 disability, or any other unlawful consideration.

Posted: April 29, 2025

Definition of Requirements:

A) Fingerprinting: In accordance with AB 1610 & 1612, Chapter 452 & 840, all employees must complete fingerprint background clearance through the California State Department of Justice prior to beginning work.

B) TB Test: Before employment and beginning work for this District, you will be required to file evidence of having had a tuberculosis examination (Intra-dermal skin test) with a negative result. Medically verified positive skin test results require a chest x-ray. You will be responsible for the cost of the test.

C) Post Offer/Pre-Employment Assessment: Employment in positions of Maintenance, Custodian, Food Service, Special Education Teachers and Assistants and Preschool staff is contingent upon completing and passing an assessment to determine that physical duties of the position can be performed

D) Annual Mandated Reporter Certification: As required by AB 1432, all district employees will be required to pass the Child Abuse Mandated Reporter Educator Certification training.

E) NCLB Requirements: Employment is contingent on proof of BA, AA degree 48 college units or NCLB exam

F) Authorization to Work: As required by the Immigration Reform and Control Act of 1986, all persons who are offered employment must provide the District with documents that established their identity and employment eligibility.