

**MARK WEST UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING  
AGENDA  
Tuesday, April 8, 2025**

The meeting will be held at the  
Mark West Union School District Office Learning Center  
305 Mark West Springs Rd.  
Santa Rosa, CA 95404

The meeting is open to the public at 5:00 P.M.

**1. CALL TO ORDER, ROLL CALL: 5:00 P.M.**

**Board Members**

Sara Azat, President  
Brian Burke, Clerk  
Victor McKnight  
Priscilla Jaworski-Quintanilla  
Aaron Smith

**Staff Members**

Dr. Rachel Valenzuela, Superintendent  
Renee Loeza, Chief Business Official  
Lisa Warne, Director of Instructional Services  
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,  
Lisa Chapman  
Mason Nakamura, Director of Maintenance/Operations  
Alicia Mills, District Executive Assistant

**PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.*

**2. CLOSED SESSION: 4:30PM**

**2.1** Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) Pursuant to Government Code, Section 54957

**2.2** Conference with Legal; Pending Litigation – Pursuant to Government Code, Section 54956.9

**3. OPEN SESSION: BOARD STUDY SESSION: There will be no Study Session**

**4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.**

**4.1** The meeting will be called to order at 5:00 P.M.

**4.2** Pledge of Allegiance

**4.3** Introductions

**4.4** Approval of Agenda Order

**4.5** Report Out of Closed Session

**5. PRESENTATIONS/RECOGNITIONS**

1<sup>st</sup> Grade students from Mark West Elementary will present a “sneak peek” of their Spring Musical “Friendly Neighborhood Helpers”

**6. BOARD CORRESPONDENCE**

*(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)*

**7. BOARD COMMUNICATIONS/MATTERS**

*(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)*

## **8. ADMINISTRATIVE REPORTS**

### **8.1 School Reports/Principals**

[Patrick Eagle – San Miguel Elementary](#)

[Kelli Osorio – Mark West Elementary](#)

[Emily Todd – John B. Riebli Elementary](#)

[Lisa Chapman – Mark West Charter](#)

**8.2** Director of Instructional Services/Lisa Warne – [Counselors will present an overview of the 2024-2025 Counseling Program](#)

**8.3** Maintenance/Operations/Technology Report/Mason Nakamura

**8.4** Superintendent's Report/Dr. Rachel Valenzuela

## **9. PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.*

## **10. CONSENT AGENDA**

*The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.*

### **10.1 PERSONNEL**

[10.1.1 Consideration of Approval of all items on the Personnel Form](#)

### **10.2 BUSINESS**

[10.2.1 Consideration of Approval of the Vendor Warrant Report](#)

[10.2.2 Consideration of Approval of the 2025-2026 District Instructional Calendar](#)

[10.2.3 Consideration of Approval of the Actuarial Study of Retiree Health Liabilities under GASB 74/75 for Fiscal Year End June 30, 2025](#)

[10.2.4 Consideration of Approval of the award of Contract to Dave Bang and Associates, Inc. for the upcoming walkway canopy project at San Miguel Elementary](#)

[10.2.5 Consideration of Approval of the ERate Category 2 Proposal for FY25 between the Mark West Union School District and Arcworks LLC](#)

[10.2.6 Consideration of Approval of the ERate 2025 Routing and Switch Refresh Proposals between the Mark West Union School District and the DGI Development Group Inc.](#)

[10.2.7 Consideration of Approval of Class Leasing Change Order #1395-01 Upgrading the Class Leasing standard exterior paint color to body color on the San Miguel Elementary Portables Project](#)

[10.2.8 Consideration of Approval of the 2024-2025 Information Technology Obsolete List](#)

### **10.3 CURRICULUM**

### **10.4 MINUTES**

[10.4.1 Consideration of Approval of the Minutes of the March 11, 2025 Regular Board Meeting](#)

### **10.5 FACILITIES**

[10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary January 1, 2025 – March 31, 2025](#)

### **10.6 DONATIONS**

## **11. ACTION/DISCUSSION ITEMS**

### **11.1 BUSINESS**

### **11.2 CURRICULUM**

### **11.3 FACILITIES**

### **11.4 BOARD POLICIES**

## **11.5 ADMINISTRATION**

[11.5.1 Consideration of Approval of \*\*Resolution #25-15\*\*, Designating May 5<sup>th</sup> – 9<sup>th</sup>, 2025, as National Teacher Appreciation Week and May 6th as Teacher Appreciation Day.](#)

[11.5.2 Consideration of Approval of \*\*Resolution #25-16\*\*, Designating May 5<sup>th</sup> - 9<sup>th</sup>, 2025, as Classified Appreciation Week.](#)

## **12. EVALUATION OF THE BOARD MEETING**

The Board members may comment or request items pertaining to the Board meeting.

## **13. INFORMATIONAL ITEMS**

[13.1 Stimulus Funding Reporting](#)

## **14. FUTURE MEETINGS**

The next Regular Board meeting will be held on Tuesday, May 13, 2025 at 4:00pm. Location TBD.

## **15. ADJOURNMENT**

### **ADA Compliance**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Alicia Mills, District Executive Assistant at 707-524-2972.