

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA**

Tuesday, February 11, 2025

**The meeting will be held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404**

The meeting is open to the public 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Sara Azat, President
Brian Burke, Clerk
Victor McKnight
Priscilla Jaworski-Quintanilla
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Michelle Franci, Special Education Coordinator
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
Lisa Chapman
Mason Nakamura, Director of Maintenance & Operations
Jose Santamaria, Information Technology Manager
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00PM

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957) Superintendent – Mid Year Review

3. STUDY SESSION – No Study Session will be held

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

- 4.1 The meeting will be called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
- 4.5 Report Out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

Students from Mr. Carusone's 7th & 8th grade elective classes will be presenting on the Magnolia Project

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

[7.1 Positive Certification Letter from the Sonoma County Office of Education: 2024-2025 First Interim Report](#)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

[Emily Todd, John B. Riebli Elementary](#)

[Kelli Osorio, Mark West Elementary](#)

[Patrick Eagle, San Miguel Elementary](#)

[Lisa Chapman, Mark West Charter](#)

8.2 Director of Instructional Services/Lisa Warne – Lisa Warne and Renee Loeza, CBO, will present an LCAP Mid Year Update for the [Mark West Union School District](#) and [Mark West Charter School](#)

8.3 Director of Maintenance/Operations/Technology/Mason Nakamura – Mr. Nakamura will present an Oral Report

8.4 [Superintendent's Report/Dr. Rachel Valenzuela](#)

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

[10.1.1 Consideration of Approval of all items on the Personnel Form](#)

10.2 BUSINESS

[10.2.1 Consideration of Approval of the Vendor Warrant Report](#)

[10.2.2 Consideration of Approval of the 2024-2025 Mark West Union School District Comprehensive Safety Plan and Signature Pages](#)

[10.2.3 Consideration of Approval of the 2024-2025 Certificated Seniority List](#)

[10.2.4 Consideration of Approval of the 2024-2025 Classified Seniority List](#)

[10.2.5 Consideration of Approval of the Licensing Agreement between the Mark West Union School District and Document Tracking Services \(DTS\) – March 15, 2025 – March 14, 2026](#)

[10.2.6 Consideration of Approval of Year 1 of 3 Contract between the Mark West Union School District and Stephen Roatch Accountancy Corporation for Audit Engagement; fiscal years ending June 30, 2025, June 30, 2026 and June 30, 2027](#)

[10.2.7 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and CSEA 570 regarding the IT Support Specialist Job Description](#)

[10.2.8 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and SCOE Business Services for Fiscal Year 2024-2025](#)

[10.2.9 Consideration of Approval of the Teacher – Education Specialist Job Description](#)

[10.2.10 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and the Rincon Valley Union School District for Occupational Therapist and Physical Therapy services](#)

[10.2.11 Consideration of Approval of the 2024-2025 CARS Winter Submission Report](#)

[10.2.12 Consideration of Approval of the Lease Agreement between the Mark West Union School District and Class Leasing](#)

[10.2.13 Consideration of Approval of the 2024-2025 Master Agreement between the Mark West Union School District and Santa Rosa City Schools for Special Education Services](#)

10.3 CURRICULUM

10.4 MINUTES

[10.4.1 Consideration of Approval of the Minutes of the January 7, 2025 Regular Board Meeting](#)

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Consideration of Approval of a donation in the amount of \$200.00 to Mark West Charter School for the Principals' Fund from E&J Gallo Winery/Bonterra Tech

10.6.2 Consideration of Approval of a donation in the amount of \$100.00 from Jamie and Anthony Mache, John Ryan, Angie and Justin Walling, Samantha and Jason Wilson, and Maureen Young; a \$150.00 donation from Airren Palmero Emmeng; a \$200.00 donation from Melanie Dodson Bolin and Scott Bolin, Christine and Vic Cucina, Jewmaull and Karolin Reed; and a \$400.00 donation from Ali and Cecilia Pourghadir; all for the annual Mark West Elementary Student Council Food Drive

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Budget Update (oral update) – Discussion Only

[11.1.2 Consideration of Approval of a vote for the 2025 CSBA Delegate Assembly Election for Subregion 3-A](#)

[11.1.3 Closure of Mark West Union School District Accounts – Exchange Bank](#)

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of [Board Policy](#) and [Administrative Regulation](#) 5145.3 – Students Nondiscrimination/Harassment

11.4.2 Consideration of Approval of [Board Policy](#) and [Administrative Regulation](#) 5145.7 – Students Sexual Harassment

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting

13. INFORMATIONAL ITEMS

[13.1 Sonoma County Board of Education Resolution # 24-25-21- School Board Recognition Month: January 2025](#)

[13.2 Sonoma County Board of Education Resolution #24-25-23 – Recognition of a Safe Haven County Office of Education](#)

[13.3 Final Agreement between the MWUSD & CSEA 570: November 1, 2024 – June 30, 2027](#)

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, March 11, 2025 at 5:00p.m.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, 707-524-2972.