

# Mark West Union School District

## Transportation Plan

### 2024-2025

#### Transportation Services:

**1. Enter description of transportation services offered to pupils, and how it will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 - 6 inclusive and pupils who are low income. Plan may provide for the LEA to partner with municipally owned transit system to provide services to middle and high school students.**

The Mark West Union School District (MWUSD) contracts with the West County Transportation Agency (WCTA) which is a public, Joint Powers Agreement or Agency formed by participating school districts and contracted with to provide safe, child-centered, economical and coordinated school transportation.

General procedures for West County Transportation Agency are as follows: Bus route schedules are posted on the West County Transportation Agency website at [www.schoolbusing.org](http://www.schoolbusing.org), several weeks prior to the beginning of the school year in August. Although bus routes and stops change infrequently, occasionally notices are sent to schools or given directly to students. Any questions regarding any revised bus schedules should be directed to the Routing Department at West County Transportation Agency. Routes are identified by a number and will be located next to the entrance door on each bus. Students need to have a designated school bus stop, and any student who wishes to ride another bus or travel to a different bus stop must have a signed permission note from a parent and be approved by the school site. Students without such a note will be allowed to leave the bus at their regular stop only, or will be returned to school. If there is not a bus stop located in close proximity to a student's home, one may be established by calling West County Transportation Agency Supervisor of Dispatch and Routing at 707-206-9988 and approval from the District Superintendent or designee.

Special education students are assigned their bus stop location when service is requested. WCTA staff will notify the family of the bus stop location before service begins. Buses never leave the bus stop location prior to the posted time.

School staff assists student bus riders particularly the first couple of weeks of school by reviewing the bus they are to board at the end of the day and walking out with students to the buses.

The Mark West Union School District (MWUSD) provides no-cost transit passes to eligible students.

Currently, eligible students are students with specialized transportation needs as determined by stakeholders involved with individualized education plans, unique living situations, and certain health circumstances. Eligible students receive a packet of school transportation safety and ridership information at least once a year (Education Code Section 39831.5). The parent packet of school bus safety information is obtained from the West County Transportation Agency. The district plans to prioritize the transporting of students by giving priority as "eligible students" to students in transitional kindergarten, kindergarten, and any of grades 1 - 6 inclusive and pupils who are low income who have individualized education plans, unique living situations, and certain health circumstances, as determined and verified by our department of student services.

WCTA is also used for fieldtrips and to support community based learning by MWUSD General Education and Special Education students.

**Mark West Union School District  
Transportation Plan  
2024-2025**

***2. Enter description of LEA's transportation services that would be accessible to pupils with disabilities, and homeless children and youth.***

The Mark West Union School District (MWUSD) offers transportation services to homeless students, foster youth and students with disabilities that meet the criteria for severely disabled and/or non-ambulatory. Other circumstances requiring verification that may result in transportation include unique living situations and other severe health circumstances. Upon discussion and agreement between parent and student services department, the district may offer free bus passes for homeless and foster youth instead of bus transportation.

Regarding Special Education Transportation, West County Transportation Agency requires drivers who are especially competent to give the best service and protection for children. To assure safe drivers for the children, the West County Transportation Agency requires all school bus drivers to attend regularly scheduled safety meetings and in-service training sessions to improve their skills in transporting special education children. In addition, state law requires each driver to have a valid School Bus Driver Certificate and first aid training, to pass a physical examination, and to obtain a traffic and criminal clearance. Electric wheelchairs transported on school buses shall be capable of being locked in gear when placed in a school bus or shall have an independent braking system capable of holding the wheelchair in place. Wheelchair power shall be turned off prior to being transported in a school bus. Batteries used to propel electric wheelchairs shall be both leak-resistant and spill-resistant or shall be placed in a leak-resistant container. Batteries shall be secured to the wheelchair frame in such a manner as to prevent separation in the event of an accident. Any wheelchair, which does not meet minimum state requirements, shall not be transported. It is the parent's responsibility to provide all equipment, which meets the minimum safety requirements.

***3. Enter description of how unduplicated pupils, would be able to access available home-to-school transportation at no-cost to the pupils.***

Students who are receiving either General Education or Special Education transportation service, including Unduplicated Pupils -- defined as students who are low socio-economic, English learners, or foster youth -- will receive District transportation service at no charge.

**Consultations:**

***Enter description of the required plan consultation with classified staff, teachers, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils and other stakeholders.***

The transportation plan was originally developed in consultation with various stakeholders. At the school and district level, this included those involved with input on LCAP development and those participating in local surveys, including classified staff, certificated staff, parents, students, and administrators as well as the WCTA. West County Transportation Agency

**Mark West Union School District  
Transportation Plan  
2024-2025**

articulates with regional local transit authorities, local air pollution control districts and air quality management districts on behalf of MWUSD.

The plan will be posted on the district website at [www.mwusd.org](http://www.mwusd.org). Public comments may be submitted at the Mark West Union School District during the Regular Board Meeting on Tuesday, March 5, 2024 at 5:00 pm at 305 Mark West Springs Rd, Santa Rosa, CA 95404.

**Mark West Union School District  
Transportation Plan  
2024-2025**

<b>Revenue Calculation</b>	
Total 2023-24 Transportation Expenses	\$ 366,921
Less Capital Outlay (object 6XXX, Function 3600)	-
Less Nonagency Expenditures (Goal 7110, 7150, Function 3600)	-
Estimated 60% Reimbursement	\$ 220,153
Less 2023-24 Transportation add-on (from LCFF Calculator)	\$ 103,590
<b>Total Revenue (Object 8590, Resource 0000)</b>	<b>\$ 116,563</b>

<b>Expenditures and Other Financing Uses</b>	
2000-2999 – Classified Salaries	-
3000-3999 – Employee Benefits	-
4000-4999 – Books and Supplies	-
5000-5999 – Services & Other Operating Expenditures	\$ 370,590
6000-6999 – Capital Outlay	-
7000-7999 – Other Outgo	
<b>Total Expenditures</b>	<b>\$ 370,590</b>

The Transportation plan and revenue calculations were developed in accordance with Education Code Sections 39800.1 and 41850.1.

Board Approval Date: