

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, September 10, 2024

The meeting was held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting opened to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Priscilla Jaworski-Quintanilla, President
Sara Azat, Clerk
Brian Burke
Victor McKnight
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Michelle Franci, Special Education Coordinator
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
Lisa Chapman
Mason Nakamura, Director of Maintenance & Operations
Jose Santamaria, Information Technology Manager
Alicia Mills, District Executive Assistant

Trustee McKnight was absent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00pm

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957) Superintendent's Evaluation
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Dr. Rachel Valenzuela, and Renee Loeza)

3. STUDY SESSION: Board Study Session

The Board did not hold a study session

4. PUBLIC MEETING

- 4.1 The meeting was called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
On a motion by Trustee Azat, second by Trustee Burke, the Agenda Order was approved. Aye=4, Nay=0, Abstention=0, Absent=1
- 4.5 Report Out of Closed Session
The Board approved the Superintendent's evaluation

5. PRESENTATIONS/RECOGNITIONS

Jayleen Chavez, Mikaela Ceja, Julia Lahidji, and Rebekka Lahidji from Ms. Dickey's 8th grade class at Mark West Charter School will be presented their "Math Name Plates" and discussed the importance of their Math notebooks

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Smith accompanied the 6th grade class at San Miguel on a field trip to Shiloh Park
- Trustee Burke attended Back to School Night at John B. Riebli and San Miguel. He loved seeing how well prepared the teachers were and how happy the parents were to be there
- Trustee Jaworski-Quintanilla attended the Mark West Elementary Welcome Back and BBQ as well as the Community Garden Fundraiser; beautiful presentation and significant increase at the fundraiser; it was great! Supervisor Gore spoke, Principal Osorio shared experiences from students. Supervisor Gore announced that Additional funding in the amount of \$500,000.00 had been approved and the garden will be expanding to Include buildings/centers

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Emily Todd, John B. Riebli

- Starting "Recess Programs"; 2-3 activities, specific to the day such as – badminton and art under the umbrellas to engage students who otherwise may not be interested in regular recess activities
- WIND Time – "What I Need Time" – explored a deep dive into data including Youth Truth Data
- PTA Walk a Thon will be held in October

Kelli Osorio, Mark West Elementary

- At the Friday assembly, the mascot was named "Striped"
- Teachers worked with students on "Rules Roundup"
- PTA hosted a "Meet and Greet" in the garden; coffee and donuts for TK/Kinder parents on the first day
- Classrooms look amazing; warm and welcoming

Patrick Eagle, San Miguel Elementary

- In the middle of co-ops
- Back to School Night – this year upper grade presentations were held first, general meeting and then lower grades
- Kindergarten Orientation was held on the first day of school
- Swim party at Finley – 330+ attendees

Lisa Chapman, Mark West Charter

- 8th Graders will present their Family History projects on September 20th
- Jackson Vera spoke at the Garden Fundraiser
- Diana Lamson is teaching a Garden class and Brad Saunders is teaching PE as we build electives
- Volleyball has started. Ms. Sheri was convinced to coach 27 coeds
- MWCS 2025-2026 Parent Information Night will be held September 18th at 5:00pm for parents of interested incoming 7th graders

8.2 Special Education Coordinator/Michelle Franci

- 14 disability categories district wide
- As students are identified, an IEP is created. 10% of students are receiving services, 41% of students are receiving speech. Offering a signing bonus allowed the district to hire SLP's which made a huge difference. Ms. Franci offered appreciation to the Board and MARFAC for their support

8.3 Director of Instructional Services/Lisa Warne – 2024 Summer Academy Principal, Andrea Farrell, provided a summary of the program

8.4 Director of Maintenance and Operations/Mason Nakamura

- Maintenance and Operations has been busy since the beginning of summer
- Pressure testing downspouts

8.5 Information Technology Manager/Jose Santamaria

- Addressing phone issues at John B. Riebli. He has been able to fix most but there are a few that require more attention
- Clever and Renaissance integration has been completed. All programs are working as they should

8.6 Superintendent's Report/Dr. Rachel Valenzuela

- Members of the District Office staff were deployed to sites to assist with the first day of school. The principals are so experienced and saavy that they have plans in place to assist parents with separation issues; greatly appreciated
- Data Confirmation – 100% participation achieved district wide

- Phishing schemes have increased. We are seeing a lot of cyber attacks on school districts. Mr. Santamaria has been assisting and working with his SCOE colleagues regarding cyber security
- Enjoyed having Trustee Burke accompany her on site visits. An invitation to join her site visits on Tuesdays was extended to the Board
- Reached our projected enrollment for the 2024-2025 school year

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item

The Public Hearing opened at 5:54pm.

9.1 Public Hearing: The purpose of this hearing is Regarding Sufficiency or Insufficiency of Instructional Materials for the 2024-2025 School Year, in accordance with the Williams Settlement (Education Codes: 35186)

With no members of the public present and no questions from those in attendance, the Public Hearing closed at 5:55pm

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of Vendor Report

10.2.2 Consideration of Approval of the Administrator to Teacher Ratio Worksheet, Fiscal Year 2024-2025

10.2.3 Consideration of Approval of an Overnight Field Trip Request for Caroline Gonsalves 6th Grade class at John B. Riebli to Caritas Creek at CCCYO Camp; February 18 – February 21, 2025

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the August 13, 2024 Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Consideration of Approval of a \$500.00 donation from Stephen and Sylvia Andreis for Mr. Graves' class at Mark West Elementary

10.6.2 Consideration of Approval of a \$500.00 donation from Lisa Souza, Rustic Vineyard Creations for the Volleyball Program at Mark West Charter School

10.6.3 Consideration of Approval of a \$100.00 donation from Sonja and Anthony Esposti for the Volleyball Program at Mark West Charter School

10.6.4 Consideration of Approval of a \$200.00 donation from Megan and James Collins for the Mark West Charter School Volleyball Program

10.6.5 Consideration of Approval of a \$100.00 donation from Katrina and Daniel Lassen for the Mark West Charter School Volleyball Program

Trustee Burke read and offered appreciations for the donations.

On a motion by Trustee Burke, second by Trustee Azat, the Consent Agenda was approved. Aye=4, Nay=0, Abstention=0, Absent=1

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District Unaudited Actuals of the 2023/2024 School Year

Part I
Part II

Chief Business Official, Renee Loeza, provided the narrative.

On a motion by Trustee Azat, second by Trustee Burke, Parts 1 and 2 of the Mark West Union School District's Unaudited Actuals for the 2023-2024 school year were approved. Aye=4, Nay=0, Abstention=0, Absent=1

11.1.2 Consideration of Approval of Resolution #25-01, Adoption of the GANN Limit

On a motion by Trustee Burke, second by Trustee Smith, Resolution #25-01 Adoption of the GANN Limit was approved. Aye=4, Nay=0, Abstention=0, Absent=1

Roll Call: Trustee Smith, Aye; Trustee Burke, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye. Trustee McKnight was absent

11.1.3 Consideration of Approval of Resolution #25-02 to Establish Committed Funds Balances

On a motion by Trustee Azat, second by Trustee Burke, Resolution #2502 to Establish Committed Funds Balances was approved. Aye=4, Nay=0, Abstention=0, Absent=1

Roll Call: Trustee Smith, Aye; Trustee Burke, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye. Trustee McKnight was absent.

11.1.4 Consideration of Approval of the Annual Signatory Authorizations for the Mark West Union School District

On a motion by Trustee Azat, second by Trustee Burke, the Annual Signatory Authorizations for the Mark West Union School District were approved. Aye=4, Nay=0, Abstention=0, Absent=1

11.2 CURRICULUM

11.2.1 Consideration of Approval of Resolution #25-03 Sufficiency of Instructional Materials for the 2024-2025 School Year

On a motion by Trustee Azat, second by Trustee Burke, Resolution #25-03 was approved. Aye=4, Nay=0, Abstention=0, Absent=1

Roll Call: Trustee Smith, Aye; Trustee Burke, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye. Trustee McKnight was absent.

11.3 FACILITIES

11.3.1 Consideration of Approval of the Mark West Union School District Integrated Pest Management Plan

On a motion by Trustee Burke, second by Trustee Azat, the Mark West Union School District Integrated Pest Management Plan was approved. Aye=4, Nay=0, Abstention=0, Absent=1.

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of Revised Administrative Regulation 5145.71 – Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures (Students)

11.4.2 Consideration of Approval of Revised Board Policy 0410 – Nondiscrimination in District Programs and Activities

11.4.3 Consideration of Approval of Revised Administrative Regulation 5145.3 – Nondiscrimination/ Harassment

11.4.4 Consideration of Approval of Revised Administrative Regulation 4219.2 – Title IX Sex Discrimination and Sex- Based Harassment Complaint Procedures (Employees)

On a motion by Trustee Azat, second by Trustee Burke, Agenda Items 11.4.1- 11.4.4 were approved. Aye=4, Nay=0, Abstention=0, Absent=1

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

13.1 2024-2025 Mandated Block Grant Confirmation of Submittal: Mark West Elementary, Mark West Charter School, San Miguel Elementary, John B. Riebli Elementary

13.2 Actual EPA Entitlement Expense Report through June 30, 2024

13.3 Consolidated Application – Final Submission 2024-2025

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, October 8, 2024

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Sara Azat, Board Clerk