

**MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, August 13, 2024**

The meeting was held in The Learning Center at the Mark West Union School District Office
305 Mark West Springs Road, Santa Rosa, CA 95404

The meeting opened to the public at 5:00 P.M.

**1. CALL TO ORDER, ROLL CALL
BOARD MEMBERS**

- Priscilla Jaworski-Quintanilla, Board President
- Sara Azat, Board Clerk
- Brian Burke
- Victor McKnight
- Aaron Smith

STAFF MEMBERS

- Dr. Rachel Valenzuela, Superintendent
- Renee Loeza, Chief Business Official
- Lisa Warne, Director of Instructional Services
- Michelle Franci, Special Education Coordinator
- Principals: Emily Todd, Kelli Osorio, Patrick Eagle, Lisa Chapman
- Mason Nakamura, Director of Maint./Oper.
- Jose Santamaria, IT Manager
- Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00PM

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
Pursuant to Government Code, Section 54957 – Superintendent’s Evaluation
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Rachel Valenzuela, Renee Loeza)

3. OPEN SESSION: BOARD STUDY SESSION: There will be no Study Session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

- 4.1 The meeting will be called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
On a motion by Trustee Azat, second by Trustee Burke, the Agenda Order was approved. Aye=5, Nay=5, Abstention= 0, Absent=0
- 4.5 Report Out of Closed Session
There was no report out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals – No reports

Patrick Eagle – San Miguel Elementary

Kelli Osorio – Mark West Elementary

Emily Todd – John B. Riebli Elementary

Lisa Chapman – Mark West Charter

8.2 Director of Instructional Services/Lisa Warne

- Beginning with Discovery Science; we hosted two facilitators during our Professional Development Day. All were impressed with the abundance of resources available
- Mr. Santamaria has been instrumental in ensuring teachers have access through Clever
- Appreciations to Lisa Chapman, Mason Nakamura and Kelly Sansone for distributing everything
- Ms. Warne, a certified CPI trainer, certified 22 staff members as “trained” in crisis and safety interventions
- Ms. Franci has been doing amazing work with the Special Education team
- Ms. Warne has taken over the ELOP program – over 400 letters distributed
- EL Paraeducators will start right away with ELPAC testing
- Through MTSS, the team is working on the development of the EWS (Early Warning System)

8.3 Special Education Coordinator/Michelle Franci – No Report

8.4 Director of Maintenance and Operations/Mason Nakamura

- Cleaned all sites and storage units
- Waxed floors
- General summer maintenance

8.5 Information Technology Manager/Jose Santamaria

- Very busy getting programs set up for teachers
- In the process of discovery; what has been addressed, what needs to be addressed
- Assisted Spanish speaking families with Data Confirmation at the Parent Support Nights

8.6 Superintendent’s Report/Dr. Rachel Valenzuela – Oral Report

- Held a beginning of year, Leadership Kick Off Meeting – set goals and expectations for the 2024-2025 school year and accountability for one another
- Parent Data Confirmation Support Nights – very excited that they were successful
- Enrollment as of 12:00 noon today – Mark West Elementary – 429, San Miguel – 398, John B. Riebli – 412, Mark West Charter - 123

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the DocuSign Service Agreement: July 20, 2024- July 19, 2025

10.2.3 Consideration of Approval of the Consolidated Application 2024-2025 Certification of Assurances

10.2.4 Consideration of the 2024-2025 Memorandum of Understanding between the Mark West Union School District and the Boys and Girls Club of Sonoma-Marin for the operation of the Expanded Learning Opportunities Program (ELO-P) during the 2024-2025 school year and Summer 2025

10.2.5 Consideration of Approval of the Memorandum of Understanding between the Mark West Union School District and the Extended Child Care Coalition for July 1, 2024-June 30, 2025 and July 1, 2025-June 30, 2026

10.2.6 Consideration of Approval of the Memorandum of Understanding between the Sonoma County Office of Education and the Mark West Union School District, CAPS Network Services and the Solution Tree Purchase Agreement representing the funding that SCOE is providing for (4) CAPS Network Registrations for principals and funding for (4) CAPS Network Registrations for teachers

10.2.7 Consideration of Approval of a Consultant Agreement between the Mark West Union School District and Ron Calloway for consulting services regarding Charter School renewals

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the June 4, 2024 Regular Board Meeting

10.4.2 Consideration of Approval of the Minutes of the June 6, 2024 Special Board Meeting

10.4.3 Consideration of Approval of the Minutes of the June 17, 2024 Special Board Meeting

10.5 FACILITIES

10.5.1 Consideration of Approval of the Williams Quarterly Uniform Complaint Report: April 1, 2024- June 30, 2024

10.5.2 Consideration of Approval of the Certification of Unused Sites, June 1, 2024

10.6 DONATIONS

10.6.1 Consideration of approval of a donation in the amount of \$100.00 for the Mark West Elementary 6th Grade picnic from Gustavo Mendoza, Magic Landscaping

Trustee Azat, read and acknowledged the generosity of the donor.

On a motion by Trustee Azat, second by Trustee Burke, the Consent Agenda was approved. Aye=5, Nay=0, Abstention=0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District 2024-2025 Budget Updates: State Education Budget Summary August 2024

On a motion by Trustee McKnight, second by Trustee Azat, the Mark West Union School District 2024-2025 Budget Updates, State Education Budget Summary August 2024 was approved. Aye=5, Nay=0, Abstention=0, Absent=0

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of Revised Board Policy and Administrative Regulation 6158 and Revised Independent Study Contract (pending Board approval 06 13 24)

On a motion by Trustee Azat, second by Trustee Smith, Revised Board Policy, Administrative Regulation – Independent Study and the revised Independent Study Contract were approved. Aye=5, Nay=0, Abstention=0, Absent=0

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

13.1 Mark West Union School District's Stimulus Funding Report

13.2 Enrollment Report as of 8/8/24

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, September 10, 2024 at 5:00pm

15. ADJOURNMENT 5:34pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Alicia Mills, District Executive Assistant at 707-524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Sara Azat, Board Clerk