

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA**

Tuesday, September 10, 2024

**The meeting will be held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404**

The meeting is open to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Priscilla Jaworski-Quintanilla, President
Sara Azat, Clerk
Brian Burke
Victor McKnight
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Michelle Franci, Special Education Coordinator
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
Lisa Chapman
Mason Nakamura, Director of Maintenance & Operations
Jose Santamaria, Information Technology Manager
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00pm

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957) Superintendent's Evaluation
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Dr. Rachel Valenzuela, and Renee Loeza)

3. STUDY SESSION: Board Study Session

The Board will not hold a study session

4. PUBLIC MEETING

- 4.1 The meeting will be called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
- 4.5 Report Out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

Jayleen Chavez, Mikaela Ceja, Julia Lahidji, and Rebekka Lahidji from Ms. Dickey's 8th grade class at Mark West Charter School will be presenting their "Math Name Plates" and discussing the importance of their Math notebooks

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

[Emily Todd, John B. Riebli](#)

[Kelli Osorio, Mark West Elementary](#)

[Patrick Eagle, San Miguel Elementary](#)

[Lisa Chapman, Mark West Charter](#)

8.2 [Special Education Coordinator/Michelle Franci](#)

8.3 Director of Instructional Services/Lisa Warne – [2024 Summer Academy Principal, Andrea Farrell](#), will provide a summary of the program

8.4 [Director of Maintenance and Operations/Mason Nakamura](#)

8.5 [Information Technology Manager/Jose Santamaria](#)

8.6 [Superintendent's Report/Dr. Rachel Valenzuela](#)

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item

[9.1 Public Hearing: The purpose of this hearing is Regarding Sufficiency or Insufficiency of Instructional Materials for the 2024-2025 School Year, in accordance with the Williams Settlement \(Education Codes: 35186\)](#)

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

[10.1.1 Consideration of Approval of the Personnel Form](#)

10.2 BUSINESS

[10.2.1 Consideration of Approval of Vendor Report](#)

[10.2.2 Consideration of Approval of the Administrator to Teacher Ratio Worksheet, Fiscal Year 2024-2025](#)

[10.2.3 Consideration of Approval of an Overnight Field Trip Request for Caroline Gonsalves 6th Grade class at John B. Riebli to Caritas Creek at CCCYO Camp; February 18 – February 21, 2025](#)

10.3 CURRICULUM

10.4 MINUTES

[10.4.1 Consideration of Approval of the Minutes of the August 13, 2024 Regular Board Meeting](#)

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Consideration of Approval of a \$500.00 donation from Stephen and Sylvia Andreis for Mr. Graves' class at Mark West Elementary

10.6.2 Consideration of Approval of a \$500.00 donation from Lisa Souza, Rustic Vineyard Creations for the Volleyball Program at Mark West Charter School

10.6.3 Consideration of Approval of a \$100.00 donation from Sonja and Anthony Esposti for the Volleyball Program at Mark West Charter School

10.6.4 Consideration of Approval of a \$200.00 donation from Megan and James Collins for the Mark West Charter School Volleyball Program

10.6.5 Consideration of Approval of a \$100.00 donation from Katrina and Daniel Lassen for the Mark West Charter School Volleyball Program

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District Unaudited Actuals of the 2023/2024 School Year

[Part I](#)
[Part II](#)

[11.1.2 Consideration of Approval of **Resolution #25-01**, Adoption of the GANN Limit](#)

[11.1.3 Consideration of Approval of **Resolution #25-02** to Establish Committed Funds Balances](#)

[11.1.4 Consideration of Approval of the Annual Signatory Authorizations for the Mark West Union School District](#)

11.2 CURRICULUM

[11.2.1 Consideration of Approval of **Resolution #25-03** Sufficiency of Instructional Materials for the 2024-2025 School Year](#)

11.3 FACILITIES

[11.3.1 Consideration of Approval of the Mark West Union School District Integrated Pest Management Plan](#)

11.4 BOARD POLICIES

[11.4.1 Consideration of Approval of Revised Administrative Regulation 5145.71 – Title IX Sex Discrimination and Sex-Based Harassment Complaint Procedures \(Students\)](#)

[11.4.2 Consideration of Approval of Revised Board Policy 0410 – Nondiscrimination in District Programs and Activities](#)

[11.4.3 Consideration of Approval of Revised Administrative Regulation 5145.3 – Nondiscrimination/ Harassment](#)

[11.4.4 Consideration of Approval of Revised Administrative Regulation 4219.2 – Title IX Sex Discrimination and Sex- Based Harassment Complaint Procedures \(Employees\)](#)

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

[13.1 2024-2025 Mandated Block Grant Confirmation of Submittal: Mark West Elementary, Mark West Charter School, San Miguel Elementary, John B. Riebli Elementary](#)

[13.2 Actual EPA Entitlement Expense Report through June 30, 2024](#)

[13.3 Consolidated Application – Final Submission 2024-2025](#)

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, October 10, 2023

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.