

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
AGENDA
Tuesday, June 4, 2024

The meeting will be held at the Mark West Union School District Office in The Learning Center,
305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting opened to the public 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 4:00 P.M.

Board Members

Priscilla Jaworski-Quintanilla, Board President
Sara Azat, Clerk
Brian Burke
Victor McKnight
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
Michelle Franci
Alicia Mills, District Executive Assistant

Trustees McKnight and Azat were absent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 3:30-4:00PM

2.1 Public Employment (Discipline/Dismissal/Release, Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957) – Superintendent, End of Year Evaluation

3. OPEN SESSION: BOARD STUDY SESSION – The Board will not hold a Study Session

4. OPEN SESSION: PUBLIC MEETING: 4:00 P.M.

4.1 The meeting will be called to order at 4:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee Smith, second by Trustee Burke, the Agenda Order was approved. Aye=3, Nay=0, Abstention=0, Absent=2

4.5 Report Out of Closed Session

The Board approved the Superintendent’s year end evaluation; expectations were met

5. PRESENTATIONS/RECOGNITIONS

There will be no recognitions or presentations this month.

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

Trustee Burke and Trustee Jaworski-Quintanilla visited Mark West and Elementary with Dr. Valenzuela. They had hoped to make it to San Miguel as well but time ran short; apologies extended.

8. ADMINISTRATIVE REPORTS

8.0 Dr. Valenzuela will introduced Jose Santamaria, the new Information Technology Coordinator and Mason Nakamura, the new Director of Maintenance and Operations, to the Board

8.1 School Principals' Reports – Principals will present an Oral Report

Patrick Eagle, San Miguel

- CAASPP Testing was completed
- 6th graders completed a debate unit, 5th graders finished their projects, 4th graders held a recital today, 3rd Graders released steelhead, 1st graders completed a unit on community
- PTO hosted Staff Appreciation week
- At Open House, parents and students enjoyed food from a taco truck and Good Guys lemonade
- Field Day tomorrow, Promotion on Friday

Kelli Osorio, Mark West Elementary

- Preparing for the end of the year brings sentiments of joy and sadness
- Whiffle Ball tournament completed
- PTA hosted a TK-8th grade magic show
- Safari West assembly
- Ms. Hunter's retirement ceremony encompassed touching speeches and Butterfingers

Michelle Franci, Mark West Charter School

- Students enjoyed a magic assembly and Mad Science assembly with Professor Proton
- Honor Roll field trip – students toured SSU and played at Scandia
- May 31st – all school field trip to Epicenter
- Tomorrow, 8th grade promotion luncheon at the Garden; promotion at 8:30am

Emily Todd, John B. Riebli

- Many field trips over the last month
- Last Book Fair yielded the largest profit ever
- Christy Miranda and students hosted an amazing, "Alice in Wonderland" art show
- Read On Sonoma assembly – 48 students doubled their goal every trimester – 95% of students met their Goal
- End of Year celebration tomorrow; promotion on Friday

8.2 Director of Instructional Services/Lisa Warne – Andrea Farrell, Principal of the 2024 Summer Enrichment Academy presented an overview of the program

- Summer Academy will be held June 11th – June 28th; 8:30-11:30am
- Karina Serrano is the counselor
- There will be an Office Manager at each site
- 141 students have confirmed attendance as of this morning, 15 classes

8.3 Director of Maintenance/Operations/Technology

- Mr. Smith was not able to attend the meeting but Mr. Nakamura reported in his place
- Mr. Smith and Mr. Nakamura are working closely to make a seamless transition
- Mr. Nakamura's is learning the nuances of working in a school district
- Mr. Nakamura outlined several potential summer projects

8.4 District Communications Coordinator

- Mrs. Raggio was not able to attend the meeting therefore, Dr. Valenzuela presented her report on her behalf
- Captured celebrated notable district events, Open House, Teacher and Staff Appreciation
- Updated social media pages
- Created year end newsletter
- Consolidated work and finalized website updates

8.5 Superintendent's Report – Dr. Valenzuela will presented an Oral Report

- Read On Sonoma – wonderful assemblies; "early focus on learning reading unlocks the key to everything else. Parents have provided testimonials about how the program has transformed their children's interest.
- This year has been very fulfilling. Visiting the classrooms reminds us of why we are here
- Bonds and Construction pulled from the Board Agenda as Dr. Valenzuela would like to spend more time

reviewing details

- Looking forward to promotions on Friday

Trustee Jaworski- Quintanilla praised Dr. Valenzuela for her leadership, her warmth and her ability to confront challenging issues

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

9.1 Public Hearings:

Public Hearing 1 opened at 4:48pm

With no public comment, Public Hearing 1 closed at 4:49pm

HEARING 1

Regarding the Mark West Union School District's: 2024-2025 Local Control Accountability Plan (LCAP)

Public Hearing 2 opened at 4:49pm

Mrs. Loeza reviewed the 2024 District Budget including information regarding combined Assigned and Unassigned ending fund balances above the minimum recommended Reserve for Economic Uncertainties

With no public comment, Public Hearing 2 closed at 4:55pm

HEARING 2

Regarding the 2024-2025 District Budget which includes information regarding combined Assigned and Unassigned ending fund balances above the minimum recommended Reserve for Economic Uncertainties

Part I

Part II

Part III

Part IV

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Consideration of Approval of the 2023-2024 Budget Transfers

10.2.3 Consideration of Approval of the 2024-2025 Salary Schedules including: Certificated, Speech Language Pathologist/Psychologist, Counselor, Superintendent, Vice Principal, Management, Classified Management/Confidential, Principal/Director

10.2.4 Consideration of Approval of the Annual Transfer between Conversion Chart Fund 03 and General Fund 01

10.2.5 Consideration of Approval of the Addendum to Agreement to Provide Food Service between the Mark West Union School District and Revolution Foods Renewal Year – 7/1/24 – 6/30/25

10.2.6 Consideration of Approval of Revised 2024-2025 Instruction Bell Schedules: John B. Riebli Elementary, Mark West Elementary, San Miguel Elementary, Mark West Charter School

On a motion by Trustee Burke, second by Trustee Smith, Resolution #24-23 Employer Plan – Section 125 Flexible Fringe Benefits Plan – American Fidelity Assurance was approved. Aye=3, Nay=0, Abstention=0, Absent=2

Roll Call: Trustee Burke, Aye; Trustee Smith, Aye; Trustee Jaworski-Quintanilla, Aye. Trustees McKnight and Azat were absent

11.1.6 Consideration of Approval of the Sunshine Letter from the Mark West Union School District to CSEA 570

On a motion by Trustee Burke, second by Trustee Smith, the Sunshine Letter from the Mark West Union School District to CSEA 570 was approved. Aye=3, Nay=0, Abstention=0, Absent=2

11.2 **CURRICULUM**

11.2.1 Consideration of approval of the adoption of the following Science Curriculum for the start of the 2024-25 School year as recommended by the Science Adoption Committee: Discovery Education Science Techbook for California NGSS – TK/Kindergarten through 8th Grade.

On a motion by Trustee Burke, second by Trustee Smith, the 2024-2025 adoption of Discovery Education Science Techbook for California NGSS – TK-8th Grade was approved. Aye=3, Nay=0, Abstention=0, Absent=2

11.3 **FACILITIES**

11.4 **BOARD POLICIES**

11.5 **ADMINISTRATION**

12. **EVALUATION OF THE BOARD MEETING**

The Board members may comment or request items pertaining to the Board meeting.

13. **INFORMATIONAL ITEMS**

13.1 Charter School Annual Information Survey 2023-2024 for San Miguel, John B. Riebli, and Mark West Charter Schools

13.2 Mark West Charter School – Annual Fees and Charges ; 2023-2024 Fees and Charges – transfers From Fund 09

13.3 2023-2024 EPA Entitlement Expenditures through June 30, 2024

13.4 2024 Mark West Union School District’s LCAP Local Performance Indicator Self Reflection

13.5 Universal Prekindergarten Planning and Implementation Grant Expenditure Report

14. **FUTURE MEETINGS**

A Special Board Meeting will be held on Thursday, June 6, 2024 at 8:30am.

The next Regular Board Meeting will be held on Tuesday, August 13, 2024 at 5:00pm

15. **ADJOURNMENT**

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, 707-524-2972.

Respectfully Submitted By:

Approved By:
