

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA
Tuesday, June 4, 2024**

The meeting will be held at the Mark West Union School District Office in The Learning Center,
305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 4:00 P.M.

Board Members

Priscilla Jaworski-Quintanilla, Board President
Sara Azat, Clerk
Brian Burke
Victor McKnight
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
Michelle Franci
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 3:30-4:00PM

2.1 Public Employment (Discipline/Dismissal/Release, Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957) – Superintendent, End of Year Evaluation

3. OPEN SESSION: BOARD STUDY SESSION – The Board will not hold a Study Session

4. OPEN SESSION: PUBLIC MEETING: 4:00 P.M.

- 4.1 The meeting will be called to order at 4:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
- 4.5 Report Out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

There will be no recognitions or presentations this month.

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.0 Dr. Valenzuela will introduce Jose Santamaria, the new Information Technology Coordinator and Mason Nakamura, the new Director of Maintenance and Operations, to the Board

8.1 School Principals' Reports – Principals will present an Oral Report

8.2 [Director of Instructional Services/Lisa Warne – Andrea Farrell, Principal of the 2024 Summer Enrichment Academy will present an overview of the program](#)

8.3 Director of Maintenance/Operations/Technology – Mr. Smith will present an Oral Report

8.4 District Communications Coordinator – Dr. Valenzuela will present an Oral Report on behalf of Mrs. Raggio

8.5 Superintendent's Report – Dr. Valenzuela will present an Oral Report

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

9.1 Public Hearings:

HEARING 1

[Regarding the Mark West Union School District's: 2024-2025 Local Control Accountability Plan \(LCAP\)](#)

HEARING 2

Regarding the 2024-2025 District Budget which includes information regarding combined Assigned and Unassigned ending fund balances above the minimum recommended Reserve for Economic Uncertainties

[Part I](#)

[Part II](#)

[Part III](#)

[Part IV](#)

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

[10.1.1 Consideration of Approval of all items on the Personnel Form](#)

10.2 BUSINESS

[10.2.1 Vendor Warrant Report](#)

[10.2.2 Consideration of Approval of the 2023-2024 Budget Transfers](#)

[10.2.3 Consideration of Approval of the 2024-2025 Salary Schedules including: Certificated, Speech Language Pathologist/Psychologist, Counselor, Superintendent, Vice Principal, Management, Classified Management/Confidential, Principal/Director](#)

[10.2.4 Consideration of Approval of the Annual Transfer between Conversion Chart Fund 03 and General Fund 01](#)

[10.2.5 Consideration of Approval of the Addendum to Agreement to Provide Food Service between the Mark West Union School District and Revolution Foods Renewal Year – 7/1/24 – 6/30/25](#)

[10.2.6 Consideration of Approval of Revised 2024-2025 Instruction Bell Schedules: John B. Riebli Elementary, Mark West Elementary, San Miguel Elementary, Mark West Charter School](#)

[10.2.7 Consideration of Approval of the Revised 2023-2024 MOU between the Mark West Union School District and the Boys and Girls Club of Sonoma Marin](#)

10.3 CURRICULUM

10.4 MINUTES

[10.4.1 Consideration of Approval of the Minutes of the May 14, 2024 Regular Board Meeting](#)

10.5 FACILITIES

10.6 DONATIONS

- 10.6.1 Consideration of Approval of a \$300.00 donation from Gentry Building and Design for the 6th Grade Picnic
- 10.6.2 Consideration of Approval of a \$250.00 donation from Opperman & Son, Inc. for the 6th Grade Picnic
- 10.6.3 Consideration of Approval of a \$250.00 donation from Stephen Warner, SW Electric for the 6th Grade Picnic
- 10.6.4 Consideration of Approval of a \$250.00 donation from GCCl, Inc. for the 6th Grade Picnic
- 10.6.5 Consideration of Approval of a \$200.00 donation from Christina Casanova-Mathis for the 6th Grade Picnic
- 10.6.6 Consideration of Approval of a \$250.00 donation from Lorena and Julian Solano for the 6th Grade Picnic
- 10.6.7 Consideration of Approval of a \$250.00 donation from Hometown Leak Detection Inc. for the 6th Grade Picnic
- 10.6.8 Consideration of Approval of a \$1,266.00 donation from the Mark West School Student Council for the Sports Program

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

[11.1.1 Consideration of Approval of Resolution #24-20 to Establish Committed Fund Balances as required by GASB 54](#)

[11.1.2 Consideration of Approval of Resolution #24-21 regarding the Expenditure Plan for the Education Protection Act \(EPA\) for 2024-2025](#)

[11.1.3 Consideration of Approval of Resolution #24-22 for Statutory Exemptions from Fees – Developer Fees](#)

[11.1.4 Consideration of Approval of Resolution #24-23 Employer Plan – Section 125 Flexible Fringe Benefits Plan – American Fidelity Assurance](#)

[11.1.5 Consideration of Approval of the Sunshine Letter from the Mark West Union School District to CSEA 570](#)

11.2 CURRICULUM

11.2.1 Consideration of Approval of the adoption of the following Science Curriculum for the start of the 2024-25 School year as recommended by the Science Adoption Committee: Discovery Education Science Techbook for California NGSS – TK/Kindergarten through 8th Grade.

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

[13.1 Charter School Annual Information Survey 2023-2024 for San Miguel, John B. Riebli, and Mark West Charter Schools](#)

[13.2 Mark West Charter School – Annual Fees and Charges ; 2023-2024 Fees and Charges – transfers From Fund 09](#)

[13.3 2023-2024 EPA Entitlement Expenditures through June 30, 2024](#)

[13.4 2024 Mark West Union School District's LCAP Local Performance Indicator Self Reflection](#)

[13.5 Universal Prekindergarten Planning and Implementation Grant Expenditure Report](#)

14. FUTURE MEETINGS

A Special Board Meeting will be held on Thursday, June 6, 2024 at 8:30am.

The next Regular Board Meeting will be held on Tuesday, August 13, 2024 at 5:00pm

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, 707-524-2972.