

**MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, April 9, 2024**

The meeting was held at the
Mark West Union School District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting was opened to the public at 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Priscilla Jaworski-Quintanilla, President
Sara Azat, Clerk
Brian Burke
Victor McKnight
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
Michelle Franci
Michael Smith, Director of Maintenance/Operations/Tech
Claire Raggio, District Communications Coordinator
Alicia Mills, District Executive Assistant

Trustees Azat and Smith were absent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 3:00P.M.

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) Pursuant to Government Code, Section 54957

2.2 Conference with Labor Negotiators (Government Code section 54957.6)

Agency designated representatives: Board President: Priscilla Jaworski-Quintanilla, Unrepresented Employee: Superintendent

3. OPEN SESSION: BOARD STUDY SESSION: 4:00PM

3.1 District Financial Analysis & Refunding Opportunity – Greg Isom, Isom Advisors

3.2 The Board of Trustees participated in a Study Session regarding the process of reviewing and piloting potential Science Curriculum adopted by the California State Board of Education. Information will be shared to illustrate the timeline the Science Curriculum Adoption Committee followed and the process used to review, narrow down, and pilot the programs which included: Twig Education and Discovery Education (grades TK-5) and TCI's Bring Science Alive and Discovery Education (grades 6th-8th).

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting will be called to order at 5:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee Burke, second by Trustee McKnight, the Agenda Order was approved. Aye=3, Nay=0, Abstention=0, Absent=2

4.5 Report Out of Closed Session

There was no report out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

Student from Ms. DeKozan's 3rd grade class' Green Team at Mark West Elementary presented about what it means to be an Ocean Guardian School

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Jaworski-Quintanilla attended the Read On Sonoma Program rally at Mark West Elementary. "Great to see all of the students excited about reading!"
- Trustee Jaworski-Quintanilla has been attending site visits with Dr. Valenzuela; most recently, they went to John B. Riebli. "Great to see all that the students are experiencing!". Trustee Jaworski-Quintanilla also reiterated her invitation to have other Board members attend site visits if they are able
- Trustee Jaworski-Quintanilla and Dr. Valenzuela were invited by the new President of the SRJC to a meeting for Latino women leaders

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Patrick Eagle – San Miguel Elementary

- Coed volleyball has begun and practices have started. Jack London has also joined the league. Great to see the boys and girls playing together
- Bingo Night was held last Friday; great turn out
- Murals which were sponsored by the PTO have been painted throughout the campus
- Mr. Eagle attended the 4th grade Angel Island trip
- 3rd graders have received their steelhead eggs
- 2nd graders have been engaged with the "Flat Stanley" series
- Mr. Eagle served as the judge for the 1st grade Egg Drop

Kelli Osorio – Mark West Elementary

- Ms. Osorio invited all to the 1st Grade musical on April 11th; dress rehearsal at 11:00am or the evening performance at 6:30pm
- Ms. Osorio attended the Equity Institute hosted by ACSA; wonderful keynote speakers and break out sessions
- 5th grade teachers Tim Ambrose and Erica Rosas as well as some of the 5th grade students provided an overview of their Westminster Woods field trip. Overall goals of the two day trip – strengthen leadership skills and teamwork skills. The district funded the first day and the second day was funded by PTA grade level funds. The teachers and students thanked the Board for their support of the program.

Emily Todd – John B. Riebli Elementary

- The whole school was able to celebrate the eclipse! The PTA purchased glasses in order for everyone to enjoy
- Last Friday night, the PTA rented a movie theatre and "Kung Fu Panda" was enjoyed by all in attendance. 79 out of 80 available seats were sold
- A whole school evacuation drill will be held tomorrow at 9:00am

Michelle Franci – Mark West Charter

- 8th graders went to Oracle Park to study the geometry of baseball. They also walked across the Golden Gate Bridge and enjoyed lunch
- Track is underway
- June 5th, from 12:45-2:00pm, the 8th graders will enjoy a pasta lunch at the garden in celebration of their graduation

8.2 Maintenance/Operations/Technology Report/Michael Smith – Mr. Smith presented an oral report

- Smartboards continue to be installed
- Battery backup for the MDS has been ordered
- Working on establishing summer cleaning/maintenance schedules
- Mr. Smith will be rotating the custodians over the summer
- 180 chromebooks have been ordered to replace existing

8.3 Director of Instructional Services/Lisa Warne

- The Counseling team presented an overview of the 2023-2024 Counseling Program

8.4 District Communications Coordinator/Claire Raggio – Superintendent Valenzuela presented on behalf of Mrs. Raggio

- Mrs. Raggio continues to provide effective use of social media and presents engaging reels

8.5 Superintendent’s Report/Dr. Rachel Valenzuela – Dr. Valenzuela presented an Oral Report

- The District has successfully hired an Information Technology Manager for the 2024-2025 school year. At least two weeks of cross training will be provided prior to Mr. Smith’s retirement.
- The District is in the midst of the interview process for the Director of Maintenance and Operations
- Shared a wonderful site visit to John B. Riebli with Trustee Jaworski-Quintanilla
- Observed a TK, SEL lesson hosted by district counselor, Karina Serrano at San Miguel; students were so engaged!
- The new murals at San Miguel are beautiful! They add so much to the site.
- John Laughlin, Deputy Superintendent at SCOE, paid a visit to the district and thoroughly enjoyed observing the Kindergarten program at John B. Riebli

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

There were no members of the public present

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

- 10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

- 10.2.1 Consideration of Approval of the Vendor Warrant Report
- 10.2.2 Consideration of Approval of the 2024-2025 District Calendar
- 10.2.3 Consideration of Approval of the MOU between the Mark West Union School District and CSEA 570 regarding After School TSA Support
- 10.2.4 Consideration of Approval of the Actuarial Study of Retiree Health Liabilities under GASB 74/75 for Fiscal Year End June 30, 2024

10.3 CURRICULUM

10.4 MINUTES

- 10.4.1 Consideration of Approval of the Minutes of the March 5, 2024 Regular Board Meeting

10.5 FACILITIES

- 10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary January 1, 2024 – March 31, 2024

10.6 DONATIONS

On a motion by Trustee McKnight, second by Trustee Burke, the Consent Agenda was unanimously approved. Aye=3, Nay=0, Abstention=0, Absent=2

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.2 CURRICULUM

11.2.1 Consideration of Approval of the 2023-2024 Single Plan for Student Achievement (SPSA) for –

John B. Riebli Elementary
Mark West Elementary
San Miguel Elementary

On a motion by Trustee Burke, second by Trustee McKnight, the 2023-2024 Single Plans for Student Achievement (SPSA) were approved. Aye=3, Nay=0, Abstention=0, Absent=2

11.3 FACILITIES

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of Revised Board Policy and Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund

On a motion by Trustee Burke, second by Trustee McKnight, revised Board Policy and Administrative Regulation 3551 – Food Service Operations/Cafeteria Fund was approved. Aye=3, Nay=0, Abstention=0, Absent=2

11.4.2 Consideration of Approval of Revised Board Policy and Administrative Regulation 4218 – Personnel; Dismissal/Suspension/Disciplinary Action

On a motion by Trustee Burke, second by Trustee McKnight, revised Board Policy and Administrative Regulation 4218 – Personnel, Dismissal/Suspension/Disciplinary Action was approved. Aye=3, Nay=0, Abstention=0, Absent=2

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of the Second Amendment to the Superintendent’s Employment Contract (Ref: First Amendment)

On a motion by Trustee McKnight, second by Trustee Burke, the Second Amendment to the Superintendent’s Employment Contract was approved. Aye=3, Nay=0, Abstention=0, Absent=2

11.5.2 Consideration of Approval of **Resolution #24-11**, Designating May 6th-10th, 2024, as National Teacher Appreciation Week and May 7th as Teacher Appreciation Day

On a motion by Trustee McKnight, second by Trustee Burke, Resolution #24-11, Designating May 6th-10th, 2024 as National Teacher Appreciation Week and May 7th as Teacher Appreciation Day was approved. Aye=3, Nay=0, Abstention=0, Absent=2

Roll Call: Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Jaworski-Quintanilla, Aye. Trustees Azat and Smith were absent

11.5.3 Consideration of Approval of **Resolution #24-12**, Designating May 6th-10th, 2024, as Classified Appreciation Week

On a motion by Trustee McKnight, second by Trustee Burke, Resolution #24-12, Designating May 6th-10th, 2024 as Classified Appreciation Week was approved. Aye=3, Nay=0, Abstention=0, Absent=2

Roll Call: Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Jaworski-Quintanilla, Aye. Trustees Azat and Smith were absent

11.5.4 Consideration of Approval of **Resolution #24-13**, Authorizing Acceptance of Wire Transfer Agreement between the Mark West Union School District and Exchange Bank

On a motion by Trustee McKnight, second by Trustee Burke, Resolution 24-13 Authorizing Acceptance of the Wire Transfer Agreement between the Mark West Union School District and Exchange Bank was approved. Aye=3, Nay=0, Abstention=0, Absent=2

Roll Call: Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Jaworski-Quintanilla, Aye. Trustees Azat and Smith were absent

11.5.5 Consideration of Approval of **Resolution #24-14** notifying Santa Rosa City Schools that the Mark West Union School District is in Opposition to Consolidation

On a motion by Trustee McKnight, second by Trustee Burke, Resolution 24-14 notifying Santa Rosa City Schools that the Mark West Union School District is in Opposition to Consolidation was approved. Aye=3, Nay=0, Abstention=0, Absent=2

Roll Call: Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Jaworski-Quintanilla, Aye. Trustees Azat and Smith were absent

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

- 13.1 Stimulus Funding Reporting
- 13.2 CDE J-13A – Fiscal Year 2022-2023
- 13.3 2024-2025 TK/Kindergarten Enrollment Update

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, May 14th, 2024 at 4:00pm. Location TBD.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Alicia Mills, District Executive Assistant at 707-524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Brian Burke, Trustee
(Board Clerk, Trustee Azat, was absent for meeting)