

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
Agenda
Tuesday, May 14, 2024**

The meeting will be held at the Mark West Union School District Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting is open to the public 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Priscilla Jaworski-Quintanilla, President
Sara Azat, Clerk
Brian Burke
Victor McKnight
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
Michelle Franci
Michael Smith, Director of Maint/Operations/Tech
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 3:00pm

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957) End of Year Evaluation - Superintendent
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
Certificated: MARFAC; Management; Confidential; District Negotiators: Dr. Rachel Valenzuela,
Renee Loeza

3. BOARD STUDY SESSION: 4:00-5:00PM (Open to the Public)

- 3.2 Director of Instructional Services, Lisa Warne, will discuss with the Board of Trustees of the Mark West Union School District: [Local Control and Accountability Plan \(LCAP\) for 2024-2025 and the 2023-2024 Local Control and Accountability Plan Annual Update.](#)

The Board of Trustees will review relevant data, actions, and services included in the LCAP, and input will be requested as part of the annual process to update and improve the LCAP

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

- 4.1 The meeting will be called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
- 4.5 Report Out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

- 5.1 The Board will recognize English Language Learner students who have been re-designated as Fluent English speakers
- 5.2 The Board will recognize the winners of the Superintendent Bacon Young Writers' Awards:
Sophia Brown, John B. Riebli; Phillip Fassler, Mark West Elementary; Ginger Matej,
San Miguel; Kaelyn Cassidy, Mark West Charter School

5.4 Ms. Woods' 8th grade students from Mark West Charter School will present their poetry projects based on their study of WWII and the Story of Anne Frank

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Director of Instructional Services, Lisa Warne and Site Principals will present the District and School sites' Youth Truth survey data summaries reflecting student, staff and family perceptions to the Board of Trustees

[Lisa Warne, Mark West Union School District](#)

[Emily Todd, John B. Riebli](#)

[Kelli Osorio, Mark West Elementary](#)

[Patrick Eagle, San Miguel Elementary](#)

[Michelle Franci, Mark West Charter](#)

8.2 Maintenance/Operations/Technology Report/Michael Smith: Mr. Smith will present an Oral Report

8.3 [District Communications Coordinator](#)/Claire Raggio: Dr. Valenzuela will present Mrs. Raggio's report

8.4 Superintendent's Report/Dr. Rachel Valenzuela: Dr. Valenzuela will present an Oral Report

9. PUBLIC HEARING

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

[10.1.1 Consideration of Approval of all items on the Personnel Form](#)

10.2 BUSINESS

[10.2.1 Consideration of Approval of the Vendor Warrant Report](#)

[10.2.2 Consideration of Approval of the 2024-2025 Instructional Minutes Bell Schedules for Mark West, San Miguel, John B. Riebli Elementary schools and Mark West Charter School](#)

[10.2.3 Consideration of Approval of the MOU between the Mark West Union School District and the Tutoring Center effective April 18, 2024](#)

[10.2.4 Consideration of Approval of the MOU between the Mark West Union School District and the North Coast School of Education Teacher Induction Program: July 1, 2024 – June 30, 2025](#)

[10.2.5 Consideration of Approval of the MOU between the Mark West Union School District and the North Coast School of Education Career Technical Education Program: July 1, 2024 – June 30, 2025](#)

[10.2.6 Consideration of Approval of the MOU between the Mark West Union School District and the North Coast School of Education "Be a Teacher" Intern Program and Permit Holder Professional Development Series: July 1, 2024 – June 30, 2025](#)

[10.2.7 Consideration of Approval of the MOU between the Mark West Union School District and the Sonoma County Office of Education to Provide APE Services/Support: July 1, 2024 – June 30, 2025](#)

[10.2.8 Consideration of Approval of the MOU between the Mark West Union School District and Sonoma State College of Education Clinical Practice Program: July 1, 2024 – June 30, 2026](#)

[10.2.9 Consideration of Approval of the Revised 2024-2025 Special Education Coordinator Salary Schedule](#)

[10.2.10 Consideration of Approval of the MOU between the Mark West Union School District and CSEA 570 regarding an update of Job Descriptions. Job Descriptions include: The \[Student Services and Data Integration Specialist\]\(#\) and the \[Maintenance and Operations Assistant\]\(#\), as well as the \[Revised 2023-2024 Classified Salary Schedule\]\(#\)](#)

10.3 CURRICULUM

10.4 MINUTES

[10.4.1 Consideration of Approval of the Minutes of the April 9, 2024, Regular Board Meeting](#)

[10.4.2 Consideration of Approval of the Minutes of the May 7, 2024, Special Board Meeting](#)

10.5 FACILITIES

10.6 DONATIONS

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

[11.1.1 Consideration of Approval of **Resolution #24-16** the Authorization to make Transfers Between Fund Balances and Expenditures at Close of Year per Education Code 42601](#)

[11.1.2 Consideration of Approval of **Resolution #24-17** to Establish Temporary Interfund Transfers of Special or Restricted Funds \(Borrowing\) per Education Code 42603](#)

[11.1.3 Consideration of Approval of **Resolution #24-18** Specifications of Election Order](#)

11.1.4 Discussion Only: Bond and Refinance Options

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

[11.5.1 Consideration of Approval of **Resolution #24-19**, Classroom Capacity for the 2024/2025 School Year](#)

[11.5.2 Consideration of Approval of the 2024-2025 Declaration of Need for Fully Qualified Educators](#)

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

[13.1 2024 State of the District Power Point Presentation](#)

[13.2 Sunshine Letter from CSEA 570 to the Mark West Union School District](#)

[13.3 Sunshine Letter from the Mark West Union School District to CSEA 570](#)

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, June 4, 2024 at 4:00pm

A Special Board Meeting will be held on Thursday, June 6, 2024 at 8:30am

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant to the Superintendent, 707-524-2972.