

**MARK WEST UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING  
AGENDA**

**Tuesday, February 13, 2024**

The meeting will be held in the District Office Learning Center  
305 Mark West Springs Rd.  
Santa Rosa, CA 95404

The meeting will open to the public 5:00 P.M.

**1. CALL TO ORDER, ROLL CALL: 5:00 P.M.**

**Board Members**

Priscilla Jaworski-Quintanilla, President  
Sara Azat, Clerk  
Brian Burke  
Victor McKnight  
Aaron Smith

**Staff Members**

Dr. Rachel Valenzuela, Superintendent  
Renee Loeza, Chief Business Official  
Lisa Warne, Director of Instructional Services  
Michael Smith, Director of Maint/Operations/Tech  
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,  
Michelle Franci  
Claire Raggio, District Communication Coordinator  
Alicia Mills, District Executive Assistant

**PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.*

**2. CLOSED SESSION: 4:00PM**

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)  
(Government Code 54957)

**3. STUDY SESSION** . No Study Session will be held

**4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.**

4.1 The meeting will be called to order at 5:00 P.M.  
4.2 Pledge of Allegiance  
4.3 Introductions  
4.4 Approval of Agenda Order  
4.5 Report Out of Closed Session

**5. PRESENTATIONS/RECOGNITIONS**

7<sup>th</sup> Grade students from Mr. Carusone's class at Mark West Charter School will present their Samurai projects

**6. BOARD CORRESPONDENCE**

*(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)*

**7. BOARD COMMUNICATIONS/MATTERS**

*(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)*

7.1 [Positive Certification Letter from the Sonoma County Office of Education: 2023-2024 First Interim Report](#)

## **8. ADMINISTRATIVE REPORTS**

**8.1 Site Principals:** Emily Todd, John B. Riebli, Kelli Osorio, Mark West Elementary; Patrick Eagle, San Miguel; and Michelle Franci, Mark West Charter School, will make a [Joint Presentation addressing Achievement Data Points](#)

**8.2 Director of Instructional Services/Lisa Warne:** Ms. Warne and Mrs. Loeza, CBO, will present an Annual Update to the Local Control Accountability Plan (LCAP) and the local control funding formula Budget Overview for Parents (BOP) for:

[Mark West Union School District](#)  
[John B. Riebli Elementary](#)  
[San Miguel Elementary](#)  
[Mark West Charter School](#)

Senate Bill 114 requires districts to present a report on the annual update to the LCAP and LCFF Budget Overview for Parents on or before February 28<sup>th</sup> at a regularly scheduled Board Meeting. The report shall include: all available midyear outcome data related to metrics identified in the current LCAP; and, all available mid-year expenditure and implementation data on all actions identified in the current LCAP.

**8.3 [Director of Maintenance/Operations/Tech/Michael Smith](#)**

**8.4 [District Communications Coordinator/Claire Raggio](#)**

**8.5 [Superintendent/Dr. Rachel Valenzuela](#)** – Dr. Valenzuela will present an oral report

## **9. PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.*

## **10. CONSENT AGENDA**

*The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.*

### **10.1 PERSONNEL**

**10.1.1 [Consideration of Approval of all items on the Personnel Form](#)**

### **10.2 BUSINESS**

**10.2.1 [Consideration of Approval of the Vendor Warrant Report](#)**

**10.2.2 [Consideration of Approval of the 2023-2024 Mark West Union School District Comprehensive Safety Plan and Signature Pages](#)**

**10.2.3 [Consideration of Approval of the 2023-2024 Certificated Seniority List](#)**

**10.2.4 [Consideration of Approval of the 2023-2024 Classified Seniority List](#)**

**10.2.5 [Consideration of Approval of the License Agreement between the Mark West Union School District and Document Tracking Services \(DTS\) March 15, 2024 – March 14, 2025](#)**

**10.2.6 [Consideration of Approval of the 2023-2024 CARS Winter Submission Report](#)**

### **10.3 CURRICULUM**

### **10.4 MINUTES**

**10.4.1 [Consideration of Approval of the Minutes of the January 16, 2024 Regular Board Meeting](#)**

### **10.5 FACILITIES**

### **10.6 DONATIONS**

**10.6.1** Consideration of Approval of a donation from Ali and Cecelia Pourghadir in the amount of \$100.00 for the Marimba Program

**10.6.2** Consideration of Approval of a donation from Renew Day Spa/Tanya Restad in the amount of \$500.00 for the 6<sup>th</sup> grade class at San Miguel

## **11. ACTION ITEMS**

### **11.1 BUSINESS**

**11.1.1 [Consideration of Approval of a vote for the 2023 CSBA Delegate Assembly Election for Subregion 3-A](#)**

### **11.2 CURRICULUM**

### **11.3 FACILITIES**

### **11.4 BOARD POLICIES**

## **11.5 ADMINISTRATION**

11.5.1 Consideration of Approval of the [First Amendment](#) to the [Superintendent's Contract](#)

## **12. EVALUATION OF THE BOARD MEETING**

The Board members may comment or request items pertaining to the Board meeting

## **13. INFORMATIONAL ITEMS**

13.1 [Enrollment Report as of 2/6/2024 for Transitional Kindergarten and Kindergarten, 2024-2025 School Year](#)

13.2 [Annual Required Financial Disclosures 2023-2024: Audited Financials year ending 6/30/2023, 2023-2024 Board Approved Budget, and Property Tax Information as required for Continuing Disclosures for sold G.O. Bonds on MSRB site.](#)

## **14. FUTURE MEETINGS**

The next Regular Board meeting will be held on Tuesday, March 5, 2024 – time TBA

## **15. ADJOURNMENT**

### **ADA Compliance**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, 707-524-2972.