

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA
Tuesday, January 16, 2024**

The meeting will be held at the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting is open to the public 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Priscilla Jaworski-Quintanilla, President
Sara Azat, Clerk
Brian Burke
Victor McKnight
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Principals: Emily Todd, Patrick Eagle, Kelli Osorio
Michelle Franci
Michael Smith, Director of Facilities/Operations/Technology
Claire Raggio, District Communications Coordinator
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION – 4:00 P.M.

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957)
- 2.2 Evaluation of the Superintendent (cont.)

3. STUDY SESSION: - There is no Study Session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

- 4.1 The meeting will be called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
- 4.5 Report Out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

6th grade students from Ms. Gonsalves and Ms. Perkins classes at John B. Riebli will present their cardboard arcade games

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

- 8.1** School Reports/Principals – all will present oral reports
John B. Riebli Elementary – Emily Todd (5th grade teachers Andrea Farrell and Allison Hanson will report on their overnight field trip to Walker Creek Ranch)
Mark West Elementary – Kelli Osorio
San Miguel Elementary – Patrick Eagle
Mark West Charter – Michelle Franci
- 8.2** Maintenance/Operations/Technology Report/Michael Smith
- 8.3** Director of Instructional Services/Lisa Warne
- 8.4** District Communications Coordinator/Claire Raggio
- 8.5** Superintendent’s Report/Dr. Rachel Valenzuela

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

- 10.1.1** Consideration of Approval of all items on the Personnel Form (**no Personnel Form this month**)

10.2 BUSINESS

[10.2.1 Consideration of Approval of the Vendor Warrant Report](#)

[10.2.2 Consideration of Approval of the Statement of Facts – Roster of Public Agencies Filing](#)

[10.2.3 Consideration of Approval of the engagement letter/contract between the Mark West Union School District and Stephen Roach Accountancy Corporation; year 3 of 3](#)

[10.2.4 Consideration of Approval of the Classified Auxiliary Pay Scale – Revised January 2024](#)

10.3 CURRICULUM

- 10.3.1** Consideration of Approval of the 2022/2023 School Accountability Report Cards (SARC) pending an Informational Update from the CDE:

[John B. Riebli Elementary SARC](#)

[Mark West Elementary SARC](#)

[San Miguel Elementary SARC](#)

[Mark West Charter School SARC](#)

10.4 MINUTES

[10.4.1 Consideration of Approval of the Minutes of the Regular Board Meeting \(including the Organizational Meeting\), December 12, 2023](#)

10.5 FACILITIES

[10.5.1 Consideration of Approval of the Williams Settlement Quarterly Uniform Complaint Report Summary 10/1/23 – 12/31/23](#)

10.6 DONATIONS

10.6.1 Consideration of Approval of donations towards the Mark West Elementary Student Council Food Drive – Brigitta Hunter, \$100.00; Jamie and Anthony Mache, \$100.00; John Ryan, \$100.00; Christine Cucina, \$150.00; Ali and Cecilia Pourghadir, \$250.00

10.6.2 Consideration of Approval of a \$100.00 donation from Grant and Kimberly Keller to Mr. Ryan’s 6th Grade class at Mark West Elementary

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the [Audit Certification, 2022-2023 Financial Report/Audit](#); [Audit Review Letter](#) from Stephen Roatch Accountancy Corporation for the year ending June 30, 2023 and the Mark West Union School District Audit Report, June 30, 2023

[11.1.2 Consideration of Approval of the Certification of Corrective Action 2022-2023 Audit Findings and Recommendations](#)

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of Approval of the December 2023 Facility Inspection Tool (FIT) Reports for:

[John B. Riebli Elementary](#)
[Mark West Elementary](#)
[San Miguel Elementary](#)
[Mark West Charter School](#)

11.4 BOARD POLICIES

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

[13.1 Stimulus Funding Report](#)

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, February 13th, 2024 at 5:00pm.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, 707-524-2972.