

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA
Tuesday, December 12, 2023**

The meeting will be held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting is open to the public 5:00pm

1. CALL TO ORDER, ROLL CALL: 5:00pm

Board Members

Victor McKnight, President
Priscilla Jaworski-Quintanilla, Clerk
Sara Azat
Brian Burke
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Principals: Patrick Eagle, Kelli Osorio, Emily Todd
Michelle Franci
Michael Smith, Director of Maintenance/Operations/Technology
Claire Raggio, District Communications Coordinator
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION- 4:00 – 5:00pm

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957)
- 2.2 Evaluation of the Superintendent

3. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

- 3.1 The meeting will be called to order at 5:00 P.M.
- 3.2 Pledge of Allegiance
- 3.3 Introductions
- 3.4 Approval of Agenda Order
- 3.5 Report Out of Closed Session

4. BOARD ORGANIZATIONAL MEETING

As required by Education Code 35143 and 35023, the Mark West Union School District Board of Trustees will hold its annual organizational meeting which includes the election of officers and a voting representative and alternate to the Sonoma County Committee on School District Organization. The Board will also decide the regular Board Meeting dates for 2024. The Board President will administer the Oath of Office to newly elected members (if applicable).

- 4.1 Election of Board President
- 4.2 Election of Board Clerk
- 4.3 Election of Representative to the County Committee on School District Organization
- 4.4 Election of Alternate Representative to the County Committee on School District Organization
- [4.5 Establish Regular Monthly Board Meeting Dates for 2024](#)

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals – All will present oral reports

John B. Riebli Elementary – Emily Todd

Mark West Elementary – Kelli Osorio

San Miguel Elementary – Patrick Eagle

Mark West Charter School – Michelle Franci

8.2 Maintenance/Operations/Technology/Michael Smith

8.3 Director of Instructional Services/Lisa Warne

8.4 District Communications Coordinator/Claire Raggio

8.5 Superintendent's Report/Dr. Rachel Valenzuela

9. PUBLIC PARTICIPATION – Public Hearing

The Review of the Accounting of Development Fees for the 2022-2023 Fiscal Year

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

9.1 2022-2023 Developer Fees Information Summary **2022-2023 Developer Fees Financial Data**

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the School Based MTSS Implementation Agreement between Dr. Brian Gaunt and the Mark West Union School District – January – June 2024

10.2.3 Consideration of Approval of the Agreement between Jack Schreder and Associates and the Mark West Union School District to prepare Developer Fee Study in consideration of the 2024 Developer Fees

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the November 14, 2023 Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District's First Interim Report for the 2023-2024 Fiscal Year

- [Part I](#)
- [Part II](#)
- [Part III](#)

11.2 CURRICULUM:

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Nomination and election of a member, or representative, of the Mark West Union School District Board of Trustees to serve on the Mark West Citizens Action Council (MWCAC)

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

[13.1 Universal Pre-Kindergarten Planning and Implementation Grant Expenditure](#)

14. FUTURE MEETINGS

The next Regular Board meeting will be determined in coordination with the 2024 Board of Trustees Meeting Calendar during the Organizational portion of the December 2023 meeting. If approved as noted, the next Regular Board Meeting will be held on Tuesday, January 9, 2024.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant 707-524-2972.