

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, November 14, 2023

The meeting was held at the District Office Learning Center
 305 Mark West Springs Rd., Santa Rosa, CA 95404

The meeting opened to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Victor McKnight, President
 Priscilla Jaworski-Quintanilla, Clerk
 Sara Azat
 Brian Burke
 Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
 Renee Loeza, Chief Business Official
 Lisa Warne, Director of Educational Services
 Principals: Emily Todd, Patrick Eagle, Kelli Osorio,
 Michelle Franci
 Michael Smith, Director of Maintenance/Operations/Technology
 Claire Raggio, District Communications Coordinator
 Alicia Mills, District Executive Assistant

Trustee Azat was absent.

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: - 4:00pm

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)
- 2.2 Evaluation of the Superintendent

3. STUDY SESSION – There was no Study Session

4. PUBLIC MEETING at 5:00pm

- 4.1 The meeting was called to order at 5:02 P.M. by Trustee McKnight
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
 On a motion by Trustee Burke, second by Trustee Jaworski-Quintanilla, the Agenda order was approved.
 Aye=4, Ney=0, Abstention=0, Absent=1
- 4.5 Report Out of Closed Session
 There was no report out of Closed Session

5. PRESENTATIONS AND RECOGNITIONS

- 5.1 Students from Mrs. Kovacevich's, Ms. Frye's, and Ms. Rush's Kindergarten classes at San Miguel sang a song

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Burke attended the "Dine and Donate" event at Vine Burger benefiting John B. Riebli. He was also able to observe the San Miguel walk-a-thon; "great job by parents; great job by all".
- Trustee Jaworski-Quintanilla attended the Mark West Elementary Night at the San Jose Earthquakes; "great treat – great experience". Additionally, Trustee Jaworski-Quintanilla attended the "Schools Rule Sonoma County" kick off event last week. All districts in the County are eligible for funds.

- Trustee McKnight, Dr. Valenzuela, Mrs. Loeza and Ms. Warne attended a 4C's event

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Emily Todd – John B. Riebli Elementary

- Just completed the "One School, One Book" 3 week event
- 4th/5th/6th assembly – Lawrence Hall of Science
- 1st Graders – Hosted "Donuts with Adults"; great turn out
- 3rd graders held their recorder concert last night
- AR Update - Celebrated students; 67% of 1st – 6th graders met goal; 100% of 5th graders met their goal
- Parents have been busy with Walk a thon, BMX bike show

Kelli Osorio – Mark West Elementary

- Student Council up and running; recycling, raising the flag, running Friday assemblies
- Shout out to the Green Team. Stewards of the Creek program collected 130 pounds of garbage
- Miss Ari is the new garden teacher, Miss Carrie is stepping down
- Boys basketball practice has started

Patrick Eagle – San Miguel Elementary

- Walk a thon proceeds exceeded expectations; \$55,000.00
- Elves Workshop returns on December 9th
- Boys basketball is underway. Jack London and Schaeffer have joined the league.

Michelle Franci – Mark West Charter

- Boys basketball is currently playing in a tournament
- 2024/2025 enrollment – 70 applications; 44 students met criteria and were sent acceptance letters; 26 students are eligible for the lottery with 10 spots open. 25 students currently on the wait list.
- PTA – San Jose Earthquakes Night, Warriors Night on Saturday Night, Cueva Winery – parent social great time had by all

8.2 Maintenance/Operations/Technology Report/Michael Smith – Mr. Smith presented an oral report

- Playgrounds – weather permitting, demolition at San Miguel will start next week with the expectation of the last part being completed 12/4. John B. Riebli -the week of 11/27 demolition, new equipment 12/4, rubberized surface 12/11
- RGMK will be here tomorrow morning to review modernization projects.
- Smartboards 30 boards ordered, installed 23
- Custodians taking all of Thanksgiving week off

8.3 Director of Instructional Services Report/Lisa Warne

- Counseling Services – 3 full time district counselors; 3 counseling interns. Program offers, whole class lessons, small groups and individual sessions guided by Toolbox and Second Step; Friendship Circles; Conflict Resolution. Middle school focuses on high school transitions.
- Last week was the Week of the School Psychologist. This year, in addition to Angela Somawang our School Psychologist we also celebrated Veronica Padilla, our bilingual School Psychologist intern
- Teachers – implementation of MTSS; stressing academics but also behavior and social emotional. Literacy and Positive Behavior intervention supports were priority professional development for teachers
- Lionel Cooper and Lisa Warne attended a CPI training and they have now become trainers. Assist in de-escalation and enhance a culture of safety
- Science adoption committee currently piloting the first program
- Beginning of the Year Parent Survey – SEL was most requested. We hosted a parent workshop in English and in Spanish; 12 attended

8.4 District Communications Coordinator Report/Claire Raggio

- The district has partnered with Bay Area Digital Solutions again in marketing of the 2024-2025 TK/Kindergarten enrollment
- Mrs. Raggio has been working with Dr. Valenzuela in updating the district website homepage. Working with Boylan Point to implement updates
- Demonstrating equity between campuses by providing a nice array of posts reflecting all campuses

8.5 Superintendent's Report/Dr. Rachel Valenzuela – Dr. Valenzuela presented an oral report

- Dr. Valenzuela updated the Board on COVID cases

- December 6th – Mark West Area Chamber of Commerce Annual Tree Lighting Ceremony: Mark West Elementary MPR – 6:00pm
- Dr. Valenzuela updated the Board on the initial engagements of the Bay Area Digital Solutions marketing campaign

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of the Mental Health Counseling Traineeship Agreement between the Mark West Union School District and Sonoma State University

10.2.3 Consideration of Approval of the Amendment to the Memorandum of Understanding between The Extended Child Care Coalition of Sonoma County and the Mark West Union School District

10.2.4 Consideration of Approval of the Agreement between the Mark West Union School District and Bay Area Digital Solutions for digital marketing/advertising of the 2024-2025 TK/Kindergarten Online Enrollment

10.2.5 Consideration of Approval of the 2023-2024 Facilities Use Agreement between the Mark West Union School District and the Community Childcare Council of Sonoma County (4C's)

10.2.6 Consideration of Approval of the Revised 2023-2024 Classified Salary Schedule

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the October 10, 2023 Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

Prior to the vote, Item 10.2.5 and 10.4.1 were removed from the initial vote. Trustee McKnight had a conflict of interest involving Item 10.2.5 and was absent for the October 10, 2023 Regular Board meeting and therefore could not vote on these items.

On a motion to approve the Consent Agenda minus Items 10.2.5 and 10.4.1 by Trustee Jaworski-Quintanilla, second by Trustee Burke, the Consent Agenda was approved. Aye=4, Ney=0, Abstention=0, Absent=1

A second vote was then taken on Items 10.2.5 and 10.4.1. Trustee McKnight abstained from this vote.

On a motion to approve Items 10.2.5 and 10.4.1 of the Consent Agenda by Trustee Jaworski-Quintanilla, second by Trustee Burke, the Consent Agenda was approved. Aye=3, Ney=0, Abstention=1, Absent=1

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of Revised Board Policy and Administrative Regulation 1312.3 – Community Relations, Uniform Complaint Procedures

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Burke, Revised Board Policy and Administrative Regulation 1312.3 – Community Relations, Uniform Complaint Procedures was approved. Aye=4, Ney=0, Abstention=0, Absent=1

11.5 ADMINISTRATION

11.5.1 Review and Possible Action to Approve December 12, 2023 for the Annual Organizational Meeting. December 12, 2023 is currently the date set for the Regular Board Meeting which will include the Organizational Meeting. Per Education Code 35143, the Organizational Meeting must be held within 15 days of the second Friday in December (between December 8th and December 23rd this year). The date for the Organizational Meeting must be selected by the Board at its Regular Board Meeting held immediately prior to December 1st.

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Burke, December 12, 2023 was approved as the date of the Annual Organizational Meeting which will be held just prior to the Regular Board Meeting.
Aye=4, Ney=0, Abstention=0, Absent=1

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

13.1 2022-2023 Redwood Empire School Insurance Group (RESIG) Self Insured Report

14. FUTURE MEETINGS

The next Regular Board Meeting, which will include the Board Organizational Meeting, will be held on Tuesday, December 12, 2023. Time TBA.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Priscilla Jaworski-Quintanilla, Board Clerk