



# MARK WEST UNION SCHOOL DISTRICT

305 Mark West Springs Road, Santa Rosa, CA 95404-1101  
District Office (707) 524-2970  
Business Office (707) 524-2977 ♦ Fax (707) 524-2976  
**Dr. Rachel Valenzuela, Superintendent**  
rvalenzuela@mwusd.org

**Board of Trustees:**  
Sara Azat  
Brian Burke  
Priscilla Jaworski-Quintanilla  
Victor McKnight  
Brad Sherwood

**Director of Instructional Services:**  
Lisa Warne  
**Chief Business Official:**  
Renee Loeza

## District English Learners Advisory Committee

### DELAC/ELAC

Wednesday, October 4, 2023

5:30-6:30 PM

Mark West Charter School (next to Mark West Elementary School)  
Rooms C5/C6

**\*\*\*Childcare, food, and refreshments provided\*\*\***

### MINUTES

**1. Call to Order/ Welcome/Introductions:** Lisa Warne called the meeting to order and welcomed all parents and staff

**2. Adjustments to the Agenda:** There were no adjustments to the meeting agenda.

**3. Approval of the May 11, 2023 Minutes:** The minutes from the May 2023 meeting were reviewed. Laura Simental made a motion to approve the minutes as read and Lilian Zambrano seconded the motion. The minutes were approved by unanimous vote.

#### **4. New Business**

a. What is DELAC/ELAC? Roles, Responsibilities, and Officers-Ms. Warne explained the purpose of DELAC is to consult with the families of our multilingual students. The district's Master Plan was shared with members of the council. The components of integrated and designated English language instruction were explained. This year the council will be conducting a needs assessment. This information helps the district understand what our educational partners believe will be helpful to our multilingual learners. The roles and responsibilities of DELAC were described as well. These roles include president, vice president, and secretary. Ms. Warne will be serving as president of DELAC, and Laura Simental was elected secretary. The DELAC bylaws were reviewed.

b. Programs and Services for EL students - Ms. Warne continued the meeting by sharing programs and services designed to support our students learning English as a second language. The components of integrated and designated English language instruction were explained. In addition, the district offers Blended Services at the elementary schools. This program provides extra support and engagement for all students in English/Language Arts. The district monitors our students learning English as a second language regularly to determine progress and fluency in English. The English Language Proficiency Assessments for California (ELPAC) The ELPAC is the test that is used to measure how well students in Kindergarten (K)

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**John B. Riebli Charter Elementary**  
Emily Todd, Principal  
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through grade twelve understand English when it is not their primary language. The district also monitors students to determine if a student may be eligible for reclassification from English learner (EL) status to Fluent English Proficient (RFEP) status.

c. Strategic Plan, LCAP-Ms. Warne introduced the Mark West Union School District's Strategic Plan, a 3 year plan developed by a 30 member committee based on input from our educational partners including DELAC members. The Strategic Plan consists of 5 priorities:

- 1) Student achievement, programs and opportunities
- 2) Student Well Being
- 3) Professional Growth and Positive Staff Culture
- 4) Parent and Community Involvement
- 5) Financial Stability

Ms. Warne also gathered input from the advisory committee for the development of our upcoming LCAP by asking two questions and providing members to respond in writing on paper or respond to a Google form. She shared that she will work to gather input for the development of our next LCAP at each DELAC meeting this year.

d. Parent Conference Day-Ms. Warne shared that Parent Conference Day is Friday, October 6, 2023. A parent-teacher conference is a time when important people in a student's life can talk about how that student is doing in school. Ms. Warne shared possible questions that could be asked during a parent teacher conference. She also shared that schools are able to provide interpreters for families if needed.

e. Hispanic Heritage Month- Ms. Warne highlighted the importance of this month. She shared that at the "Welcome Back" event for district staff at the beginning of the year a former district student who attended from kindergarten through 8th grade, Sarai Osorio, served as our keynote speaker. This talented young lady began her keynote by singing "Rise Up" by Audra Day while also playing the music with her guitar. She then gave an inspirational speech about the role the Mark West district staff played in nurturing her curiosity for learning and fostering the self-confidence that eventually led her to receive a full scholarship to Sonoma Academy for high school and a four-year full scholarship to the exclusive Oberlin College and Conservatory in Ohio. As an English learner from a socio-economically disadvantaged family who was considered unhoused throughout her school years, she revealed how the care and attention of Mark West teachers and staff made school a place where she felt safe, valued, and cognitively nurtured. She encouraged teachers to continue believing in their students so that students can believe in themselves and rise up!

f. MWUSD district website resources- Ms. Warne shared the district website and school websites with the council. She reviewed where to find DELAC agendas and minutes as well as other parent resources.

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### 5. Reports and Announcements

- Oct 6: Parent/Teacher Conference Day (All Sites) – No School for Students
- Nov. 3: Report cards go home (MWCS)
- Nov 10: Veterans' Day-Legal Holiday – No School
- Nov. 17: Report Cards Go Home (Elementary)
- Nov. 20-24: Thanksgiving Break
- Dec. 4: TK/Kindergarten Online Enrollment for 23/24 Opens

### 6. Adjourn

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