

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, October 10, 2023

The meeting was held in the District Office Learning Center
 305 Mark West Springs Rd.
 Santa Rosa, CA 95404

The meeting opened to the public at 4:15 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Victor McKnight, President
 Priscilla Jaworski-Quintanilla, Clerk
 Sara Azat
 Brian Burke
 Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
 Renee Loeza, Chief Business Official
 Lisa Warne, Director of Instructional Services
 Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
 Michelle Franci
 Michael Smith, Director of Maintenance/Operations/Technology
 Claire Raggio, District Communication Coordinator
 Alicia Mills, District Executive Assistant

Trustee McKnight was absent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: There was no Closed Session

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

3. STUDY SESSION: 4:15-5:00pm

3.1 Lisa Warne, Director of Instructional Services, presented an oral report on the CAASPP

4. PUBLIC MEETING at 5:00pm

4.1 The meeting was called to order at 5:04pm by Trustee Jaworski-Quintanilla

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee Burke, second by Trustee Smith, the Agenda Order was approved. Aye=4, Ney=0, Abstention=0, Absent=1

4.5 Report Out of Closed Session – There was no Closed Session

5. PRESENTATIONS/RECOGNITIONS

5.1 1st Grade students from Ms. Hunt's, Ms. Pulliam's and Mrs. Hodson's classes at Mark West Elementary presented Fall Poems

6. BOARD CORRESPONDENCE

6.1 Letter from the Sonoma County Office of Education (SCOE), Director of External Fiscal Services, Sarah Lampenfeld, stating that the Mark West Union School District budget for the 2023-2024 school year has been approved

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Burke was unable to make the September Board meeting but wanted to mention that he had attended the District's Staff Welcome back on August 14th; "the energy in the room was outstanding and the guest speaker was amazing!"
- Trustee Jaworski-Quintanilla has secured 100 tickets for DELAC families to Posada Navideña at the LBC

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Emily Todd – John B. Riebli

- One School, One Book starts next week. The book chosen addresses racial diversity, acceptance and bullying
- Field trips are in full swing
- 1st grade implementing SIPPS, Kindergarten completed their ABC boot camp and is now participating in SIPPS as well
- Staff just reorganized blended groups
- PTA is busy preparing for the Walk a Thon.
- Dine and Donate at Vine Burger is coming up

Kelli Osorio – Mark West Elementary

- Reading Specialist Janelle Pardo sees 46 students daily. Focus on foundational reading.
- Intervention teacher, Katie Cervone, supports 48 students daily
- Enrichment teacher, Suzanne Bond, works with 78 students daily
- EL Paraeducator, Dan Batt, supports 29 students
- Safe Routes for School – 90 students participated; two golden sneaker winners – Ms. Rosa and Ms Pulliam
- Book Fair was held last week; very well attended
- Parent Connection Event coming up

Patrick Eagle – San Miguel

- Kathy Kellison supports students as the Intervention teacher
- Laura Halligan supports students as the Enrichment teacher
- 6th graders have enjoyed a few field trips
- 4th graders wrote letters to students in Maui and have been working on their Monthly Masterpiece
- 3rd graders have been studying landmarks and fossils
- Kindergarten held their ABC Parade – all classes came out to greet them
- TK completed Scissors Safety Camp
- Walk a thon – October 20th
- Elves workshop will return at the holidays
- Omega Man and Stone Hands held an assembly focused being a hero by helping everyone and respecting others

Michelle Franci – Mark West Charter

- September 29th the PTA hosted a Movie Night and over 50 cars were in attendance! Charter students hosted a snack bar and netted \$500.00 for their sports program
- PTA provide lunch for the staff on parent teacher conference day
- MWCS has received 30 completed applications for 24/25 school year; 67 more have completed the process online but haven't brought in their supporting documents
- Staff finished benchmarks, co-ops Thursday
- Mr. Detrick and Ms. Lemieux are serving as intervention teacher. Exciting to have the extra support for students
- MTSS training today. Getting input from the whole staff because we have such as small staff
- Volleyball – 8th grade made it to Round 1 in the playoffs
- Last week was the first spirit week; pajama day, twin day, mustache day, sports day

8.2 Maintenance/Operations/Technology Report/Michael Smith

- Phone system went down last week. Mark West and San Miguel sent out a messenger. We are always able to work through things in a creative way

- Marquises from the SCOE tech center were distributed and installed; each school office and district office. These can also be connected to an emergency channel for broadcasts but we have yet to work on that piece. Very positive feedback from staff!
- New playground structures at John B. Riebli and San Miguel are on target. Removal of existing structures scheduled for the week before Thanksgiving Break and installation of the new structures to take place over Thanksgiving Break (weather permitting). Two different companies will be handling in order to complete the projects in a timely manner

8.3 District Communication Coordinator/Claire Raggio

- In an effort to increase our social media following, a “Follow Us” campaign was created – information was sent out through the principals’ newsletters and teachers were asked to share the information with parents
- With the assistance of Dr. Valenzuela, Mrs. Raggio designed a “follow us” business card which can be distributed on field trips and at events. Working through a glitch with the QR code but will be ready for release soon
- The district and school websites were updated in 2019. Working on some small updates to the district website – adding a few elements and quick links
- Staff newsletter sent this month. We are hosting a Hashtag contest and requested staff input; e received some responses. Winner will receive a Crumbl cookie

8.4 Director of Instructional Services/ Lisa Warne – In recognition of Dyslexia Awareness Month, Reading Specialist, Suzanne Calloway, hosted a presentation on “Dyslexia: Universal Screening and Phonics Based Instruction”

8.5 Superintendent’s Report/Dr. Rachel Valenzuela – Dr. Valenzuela presented an Oral Report

- Focus on coherence – act of being consistent across the district. What works at one site and how an we can build on that district wide. Data, onboarding practices for staff, use of instructional materials, using the CORE programs
- Making sure that student supports and resources are provided across the board at all school sites. Aligning professional development, school culture
- Enrollment steady – 1,336 holding consistent
- COVID Update – since the September Board meeting, we have 14 new positive cases; 7 of those cases are household spread
- Dr. Valenzuela has been attending the New Superintendent Conferences through ACSA. Excellent presentations and she has found the interaction to be invigorating

9. PUBLIC PARTICIPATION

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10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the Consulting Services Agreement between the Mark West Union School District and Total Compensation Systems, Inc. for GASB 74/75 actuarial services

10.2.3 Consideration of Approval of the Expanded Learning Opportunity Program (ELOP) MOU between the Mark West Union School District and the Extended Child Care Coalition of Sonoma County (ECC) for the 2023-2024 school year

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the September 12, 2023 Regular Board Meeting

10.5 FACILITIES

10.5.1 Consideration of Approval of the Williams Settlement Quarterly Uniform Complaint Report Summary; July 1, 2023 - September 30, 2023

10.6 DONATIONS

10.6.1 Consideration of Approval of a \$500.00 donation from Stephen and Sylvia Andreis to Mr. Ambrose’s 5th Grade Class, Mark West Elementary

On a motion by Trustee Azat, second by Trustee Burke, the Consent Agenda was approved. Aye=4, Ney=0, Abstention =0, Absent=1

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of **Resolution #24-04** Designating October 9 - October 13, 2023 as the Week of the School Administrator

On a motion by Trustee Azat, second by Trustee Burke, Resolution #24-04 Designating October 9 – October 13, 2023 as the Week of the School Administrator was approved. Aye=4, Ney=0, Abstention=0, Absent=1

Roll Call: Trustee Burke, Aye; Trustee Smith, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

13.1 Educator Effectiveness Grant Reporting 2022/2023

13.2 2023-2024 Consolidated Application – Final Submission

13.3 CARES Act – Stimulus Funding Report

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, November 14, 2023

15. ADJOURNMENT – 6:15pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Executive Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Priscilla Jaworski-Quintanilla, Board Clerk