

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, August 8, 2023

The meeting was held in The Learning Center at the Mark West Union School District Office
 305 Mark West Springs Road, Santa Rosa, CA 95404

The meeting was open to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL
BOARD MEMBERS

Victor McKnight, President
 Priscilla Jaworski-Quintanilla, Board Clerk
 Sara Azat
 Brian Burke
 Aaron Smith

STAFF MEMBERS

Dr. Rachel Valenzuela, Superintendent
 Renee Loeza, Chief Business Official
 Lisa Warne, Director of Instructional Services
 Principals: Emily Todd, Kelli Osorio, Michelle
 Franci, Patrick Eagle
 Michael Smith, Director of Operations/Tech/Main.
 Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00PM

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 Pursuant to Government Code, Section 54957

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Rachel Valenzuela, Renee Loeza)

3. OPEN SESSION: BOARD STUDY SESSION: There was no Study Session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting was called to order at 5:00 P.M. by Board President, Victor McKnight

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

- On a motion by Trustee Azat, second by Trustee Burke, the Agenda Order was unanimously approved

4.5 Report Out of Closed Session

- There was no report out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Mcknight announced that a new Community Park will be built next to the old Cricklewood site. Thursday, August 26th, the Mark West Area Chamber of Commerce and Visitors Center will be cohosting a fundraising event for the park
- Trustee Jaworski-Quintanilla stated that the Community Garden is hosting a Farm to Table fundraiser on August 26th as well

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals – No reports

Patrick Eagle – San Miguel Elementary
Kelli Osorio – Mark West Elementary
Emily Todd – John B. Riebli Elementary
Michelle Franci – Mark West Charter

8.2 Maintenance/Operations/Technology Report/Michael Smith – Mr. Smith provided an oral report on projects that had been completed over the summer

- Stripped Classroom 1 at Mark West Elementary; floated with sheetrock and painted
- Two techs went through classrooms and evaluated projectors; selected the 4 worst and replaced them with Samsung interactive boards
- The installation of the new Mark West Elementary playground is almost complete and will be ready on the first day of school. San Miguel and John B. Riebli playgrounds will be updated over Thanksgiving Break (weather permitting)
- 180 new Chromebooks have been purchased; 60 per elementary school site. Paid \$7.00/computer to have everything pre-loaded to system before they arrive
- Office computers were updated and techs confirmed printers were fully operational
- Updated all of the wireless access points at sites
- San Miguel suffered some vandalism on the MPR floors; doors were chained and it hasn't happened again

8.3 Director of Instructional Services/Lisa Warne – No Report

8.4 Superintendent's Report/Dr. Rachel Valenzuela

- Dr. Valenzuela attended two conferences this summer which included the Latino Administrators Conference which focused on building networks and closing the achievement gap. She also attended the MTSS Conference which focused on Social Emotional Learning. Both great conferences!
- Beginning of the year enrollment, 1336; TK-8th Grade remain stable from last year. At a time when many districts are experiencing declining enrollment, the MWUSD remains stable.
- Dr. Valenzuela invited the Board members to the District's Staff Welcome Back on Monday, August 14th

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

There were no members of the public present

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the DocuSign Service Agreement: July 20, 2023- July 19, 2024

10.2.3 Consideration of Approval of the 2023-2024 Salary Schedules including: Administrative; Administrative – Vice Principal; Classified Management/Confidential; Management; Superintendent

- 10.2.4** 2023-2024 Annual Agreement between the Mark West Union School District and the Sonoma County Office of Education for a .2 FTE Adaptive Physical Education (APE) teacher
- 10.2.5** Consideration of Approval of the June 2023 – June 2024 Agreement between the Mark West Union School District and Brian Gaunt, Ph.D. for School Based MTSS Implementation
- 10.2.6** Consideration of Approval of the August 2023 – August 2024 Agreement between the Mark West Union School District and Judy Elliott, Ph.D. for District Leadership/Cabinet MTSS Implementation
- 10.2.7** Consideration of the School Messenger Renewal Authorization; June 26, 2023 – June 26, 2024
- 10.2.8** Consideration of the Consolidated Application Certification – Federal Programs 2022-2023 Winter Submission
- 10.2.9** Consideration of the Mark West Union School District's COVID-19 Safety Plan (CSP) – Updated August 2023

10.3 CURRICULUM

10.4 MINUTES

- 10.4.1** Consideration of Approval of the Minutes of the June 6, 2023 Regular Board Meeting
- 10.4.2** Consideration of Approval of the Minutes of the June 8, 2023 Special Board Meeting

10.5 FACILITIES

- 10.5.1** Consideration of Approval of the Williams Quarterly Uniform Complaint Report: April 1, 2023-June 30, 2023
- 10.5.2** Consideration of Approval of the Certification of Unused Sites, June 1, 2023

10.6 DONATIONS

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, the Consent Agenda was approved. Aye = 5, Ney=0, Abstention=0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

- 11.1.1** Consideration of Approval of the Mark West Union School District 2023-2024 Budget Updates: State Education Budget Summary August 2023

Mrs. Loeza explained the specifics of the 2023-2024 Budget Updates

On a motion by Trustee Azat, second by Trustee Burke, the 2023-2024 Budget Updates: State Education Budget Summary August 2023 were approved. Aye=5, Ney=0, Abstention=0, Absent=0

- 11.1.2** Consideration of the 3 Year Compensation Adjustment – Non Represented Employees for the 2023-2024, 2024-2025, and 2025-2026 school years

Dr. Valenzuela explained the specifics.

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Azat the 3 Year Compensation Adjustment – Non Represented Employees for the 2023-2024, 2024-2025, and 2025-2026 school years was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

- 11.4.1** Consideration of Approval of Revised Board Policy and Administrative Regulation 1113 – Community Relations – District and School Websites
- 11.4.2** Consideration of Approval of Revised Board Policy 4112.2 – Personnel - Certification
- 11.4.3** Consideration of Approval of Revised Board Policy 5145.6 – Students – Parent Notifications
- 11.4.4** Consideration of Approval of Revised Board Policy and Administrative Regulations #6174 – Instruction – Education for English Learners
- 11.4.5** Consideration of Approval of Revised Board Bylaw 9322 – Bylaws of the Board – Agenda/Meeting Materials

On a motion by Trustee Burke, second by Trustee Jaworski-Quintanilla, the revised Board Policies, Administrative Regulations and Board Bylaws were approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

13.1 Mark West Union School District's Stimulus Funding Report

13.2 Enrollment Report as of 8/1/23

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, September 12, 2023 at 5:00pm

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Alicia Mills, District Executive Assistant at 707-524-2972.

Respectfully Submitted By:

Accepted By:

Dr. Rachel Valenzuela, Superintendent

Priscilla Jaworski-Quintanilla, Board Clerk