

**MARK WEST UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING  
AGENDA  
Tuesday, August 8, 2023**

The meeting will be held in The Learning Center at the Mark West Union School District Office  
305 Mark West Springs Road, Santa Rosa, CA 95404

The meeting is open to the public at 5:00 P.M.

**1. CALL TO ORDER, ROLL CALL  
BOARD MEMBERS**

Victor McKnight, President  
Priscilla Jaworski-Quintanilla, Board Clerk  
Sara Azat  
Brian Burke  
Aaron Smith

**STAFF MEMBERS**

Dr. Rachel Valenzuela, Superintendent  
Renee Loeza, Chief Business Official  
Lisa Warne, Director of Instructional Services  
Principals: Emily Todd, Kelli Osorio, Michelle Franci, Patrick Eagle  
Michael Smith, Director of Operations/Tech/Main.  
Alicia Mills, District Executive Assistant

**PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.*

**2. CLOSED SESSION: 4:00PM**

**2.1** Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)  
Pursuant to Government Code, Section 54957

**2.2** Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Rachel Valenzuela, Renee Loeza)

**3. OPEN SESSION: BOARD STUDY SESSION: There will be no Study Session**

**4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.**

- 4.1 The meeting will be called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
- 4.5 Report Out of Closed Session

**5. PRESENTATIONS/RECOGNITIONS**

**6. BOARD CORRESPONDENCE**

*(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)*

**7. BOARD COMMUNICATIONS/MATTERS**

*(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)*

## **8. ADMINISTRATIVE REPORTS**

**8.1** School Reports/Principals – No reports

Patrick Eagle – San Miguel Elementary

Kelli Osorio – Mark West Elementary

Emily Todd – John B. Riebli Elementary

Michelle Franci – Mark West Charter

**8.2** Maintenance/Operations/Technology Report/Michael Smith – Mr. Smith will provide an oral report on projects completed over the summer

**8.3** Director of Instructional Services/Lisa Warne – No Report

**8.4** [Superintendent's Report/Dr. Rachel Valenzuela](#)

## **9. PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.*

## **10. CONSENT AGENDA**

*The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.*

### **10.1 PERSONNEL**

[10.1.1 Consideration of Approval of all items on the Personnel Form](#)

### **10.2 BUSINESS**

[10.2.1 Consideration of Approval of the Vendor Warrant Report](#)

[10.2.2 Consideration of Approval of the DocuSign Service Agreement: July 20, 2023- July 19, 2024](#)

**10.2.3** Consideration of Approval of the 2023-2024 Salary Schedules including: [Administrative](#);

[Administrative – Vice Principal](#); [Classified Management/Confidential](#); [Management](#); [Superintendent](#)

[10.2.4 2023-2024 Annual Agreement between the Mark West Union School District and the Sonoma County Office of Education for a .2 FTE Adaptive Physical Education \(APE\) teacher](#)

[10.2.5 Consideration of Approval of the June 2023 – June 2024 Agreement between the Mark West Union School District and Brian Gaunt, Ph.D. for School Based MTSS Implementation](#)

[10.2.6 Consideration of Approval of the August 2023 – August 2024 Agreement between the Mark West Union School District and Judy Elliott, Ph.D. for District Leadership/Cabinet MTSS Implementation](#)

[10.2.7 Consideration of the School Messenger Renewal Authorization; June 26, 2023 – June 26, 2024](#)

[10.2.8 Consideration of the Consolidated Application Certification – Federal Programs 2022-2023 Winter Submission](#)

[10.2.9 Consideration of the Mark West Union School District's COVID-19 Safety Plan \(CSP\) – Updated August 2023](#)

### **10.3 CURRICULUM**

### **10.4 MINUTES**

[10.4.1 Consideration of Approval of the Minutes of the June 6, 2023 Regular Board Meeting](#)

[10.4.2 Consideration of Approval of the Minutes of the June 8, 2023 Special Board Meeting](#)

### **10.5 FACILITIES**

[10.5.1 Consideration of Approval of the Williams Quarterly Uniform Complaint Report: April 1, 2023- June 30, 2023](#)

[10.5.2 Consideration of Approval of the Certification of Unused Sites, June 1, 2023](#)

### **10.6 DONATIONS**

## **11. ACTION/DISCUSSION ITEMS**

### **11.1 BUSINESS**

[11.1.1 Consideration of Approval of the Mark West Union School District 2023-2024 Budget Updates: State Education Budget Summary August 2023](#)

[11.1.2 Consideration of the 3 Year Compensation Adjustment – Non Represented Employees for the 2023-2024, 2024-2025, and 2025-2026 school years](#)

### **11.2 CURRICULUM**

### **11.3 FACILITIES**

## **11.4 BOARD POLICIES**

[11.4.1 Consideration of Approval of Revised Board Policy and Administrative Regulation 1113 – Community Relations – District and School Websites](#)

[11.4.2 Consideration of Approval of Revised Board Policy 4112.2 – Personnel - Certification](#)

[11.4.3 Consideration of Approval of Revised Board Policy 5145.6 – Students – Parent Notifications](#)

[11.4.4 Consideration of Approval of Revised Board Policy and Administrative Regulations #6174 – Instruction – Education for English Learners](#)

[11.4.5 Consideration of Approval of Revised Board Bylaw 9322 – Bylaws of the Board – Agenda/Meeting Materials](#)

## **11.5 ADMINISTRATION**

### **12. EVALUATION OF THE BOARD MEETING**

The Board members may comment or request items pertaining to the Board meeting.

### **13. INFORMATIONAL ITEMS**

[13.1 Mark West Union School District's Stimulus Funding Report](#)

[13.2 Enrollment Report as of 8/1/23](#)

### **14. FUTURE MEETINGS**

The next Regular Board meeting will be held on Tuesday, September 12, 2023 at 5:00pm

### **15. ADJOURNMENT**

#### **ADA Compliance**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Alicia Mills, District Executive Assistant at 707-524-2972.