

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, May 9, 2023

The meeting was held at the Mark West Union School District Learning Center
 305 Mark West Springs Rd.
 Santa Rosa, CA 95404

The meeting opened to the public at 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Victor McKnight, President
 Priscilla Jaworski-Quintanilla, Clerk
 Sara Azat
 Brian Burke
 Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
 Renee Loeza, Chief Business Official
 Lisa Warne, Director of Instructional Services
 Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
 Michelle Franci
 Michael Smith, Director of Maint/Operations/Tech
 Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: There was no Closed Session

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiators: Dr. Rachel Valenzuela,
 Renee Loeza

3. BOARD STUDY SESSION: 4:00-5:00PM

3.2 Review the Draft of the Local Control Accountability Plan (LCAP)

The Study Session opened at 4:04pm. Lisa Warne, Director of Instructional Services reviewed the DRAFT of the 2023 LCAP.

The Study Session concluded at 4:45pm.

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting will be called to order at 5:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Burke, the Agenda Order was approved.
 Aye=5, Ney=0, Abstention=0, Absent=0

4.5 Report Out of Closed Session: There was no Closed Session

5. PRESENTATIONS/RECOGNITIONS

5.2 The Board recognized English Language Learner students who have been re-designated as Fluent English speakers

5.3 The Board recognized the winners of the Superintendent Bacon Young Writers' Awards: Kayleigh Estrada, John B. Riebli; Mikayla Henry, Mark West Elementary; Nikol Pai, San Miguel; Kaidyn Fraser, Mark West Charter School

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Emily Todd, John B. Riebli

- Book exchange was held and it was very successful
- Student Council held an "Under the Sea" Dance. Very successful and students had a great time
- The Talent Show will be held on 5/10; a record number of acts are participating
- PTA held the Big Event; raised over \$27,000.00
- Class placements and hiring are underway

Kelli Osorio, Mark West Elementary

- Projects galore getting ready for Open House
- Wrapping up SBAC, students are excited to show what they've learned
- Read on Sonoma; DJ Jeff at 101.7 held a shout out for student participation
- Safety Unification drill for TK/K was held. Released 60 students in about an hour. Parents were happy to participate. Charter assisted.

Patrick Eagle, San Miguel Elementary

- Campus evacuation drill tomorrow
- Talent Show and Walk and Roll to school day were very successful
- First Walk a Thon was held; all had a great time. Opened pledges and raised \$24,000.00
- 6th grade picnic planning underway
- Track meet is coming up
- Eagle mascot, "Miguel" has been making appearances to the students' delight

Michelle Franci, Mark West Charter

- Practicing the emergency release process with Mark West Elementary really put their staff at ease. Next year, planning to practice with each grade level
- Honor Roll field trip is on Friday. 51 students were on Honor Roll all four quarters.
- End of Year field trip coming up – Epicenter
- Teachers are assessing and lots of projects are being created for Open House
- PTA Walk a Thon was amazing. So nice to have that piece back and enjoy the event in a normal way. About 40 parent volunteers participated,

8.2 Maintenance/Operations/Technology Report/Michael Smith

- Wireless network has been operating smoothly
- Fixed Spanish report cards; corrected verbiage with the assistance of Dr. Valenzuela
- Developing summer projects for TK rooms
- Phone system is going to be changing this summer

8.3 Director of Instructional Services/ Lisa Warne: Summer Enrichment Academy Update, Andrea Farrell

- Andrea Farrell, Principal, 2023 Summer Enrichment Academy, updated the Board on plans

8.4 Superintendent's Report/Dr. Rachel Valenzuela:

- Mrs. Loeza, CBO, discussed the material decrease waiver. Additionally, noted that the preliminary auditor visit has been going very well so far
- Consolidation Study – Dr. Valenzuela spoke with MARFAC and CSEA regarding the proposed consolidation. She created an anonymous survey to see where our staff stood on the issue. Survey closed before the meeting. 96 responses – 97% said no, not interested, 3% need more

information including: What would be the savings? What is being consolidated? How would it benefit our district? Would it decrease administrative costs?. 61 responses were submitted with suggestions on how we could get our side of the information out to parents and the public.

- Promotions – all will be held on June 2nd at the following times: 8:30am – Mark West Charter; 9:30am – John B. Riebli; 10:00am – Mark West Elementary; 11:00am – San Miguel Elementary

9. **PUBLIC HEARING**

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

Mark West Elementary will hold a Dine and Donate on May 18th at Home Run Pizza

10. **CONSENT AGENDA**

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 **PERSONNEL**

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 **BUSINESS**

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the 2023-2024 Instructional Minutes Bell Schedules for Mark West, San Miguel, John B. Riebli Elementary schools and Mark West Charter School

10.2.3 Consideration of the Retainer Continuation Agreement between the Mark West Union School District and School and College Legal Services for the 2022-2023 School Year

10.3 **CURRICULUM**

10.4 **MINUTES**

10.4.1 Consideration of Approval of the Minutes of the April 18, 2023, Regular Board Meeting

10.4.2 Consideration of Approval of the April 10, 2023 Special Joint Board Meeting with Healdsburg Unified School District and Windsor Unified School District regarding MTSS

10.5 **FACILITIES**

10.5.1 Consideration of Approval of the contracts between the Mark West Union School District and Landscape Structure Inc. for the John B. Riebli Playground Replacement Project, the Mark West Elementary Playground Replacement Project and the San Miguel Elementary Playground Replacement Project

10.6 **DONATIONS**

10.6.1 Consideration of Approval of a donation to San Miguel Elementary in the amount of \$100.00 from McNair and Associates for the 6th Grade Picnic

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Azat, the Consent Agenda was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11. **ACTION/DISCUSSION ITEMS**

11.1 **BUSINESS**

11.1.1 Consideration of Approval of **Resolution #23-18** the Authorization to make Transfers Between Fund Balances and Expenditures at Close of Year per Education Code 42601

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Azat, Resolution #23-18 Authorization to make Transfers Between Fund Balances and Expenditures at Close of Year per Education Code 42601 was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call: Trustee Burke, Aye; Trustee Smith, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye

11.1.2 Consideration of Approval of Resolution #23-19 to Establish Temporary Interfund Transfers of Special or Restricted Funds (Borrowing) per Education Code 42603

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, Resolution #23-19 to Establish Temporary Interfund Transfers of Special or Restricted Funds (Borrowing) per Education Code 42603 was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call: Trustee Smith, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee Burke, Aye; Trustee McKnight, Aye

11.1.3 Consideration of Approval of Resolution #23-20 Decision Not to Reemploy Classified Employees

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Burke, Resolution #23-20 Decision Not to Reemploy Classified Employees was approved. Aye=5, Ney=0, Abstention=0, Absent=0.

Roll Call: Trustee Jaworski-Quintanilla, Aye; Trustee Burke, Aye; Trustee Smith, Aye; Trustee Azat, Aye; Trustee McKnight, Aye

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of Approval of the Sonoma County Office of Education's Multi-Jurisdictional Hazard Mitigation Plan dated March 20, 2023 and the Mark West Union School District's Annex to the SCOE Multi-Jurisdictional Hazard Mitigation Plan. FEMA Approval Letter included as information only

On a motion by Trustee Burke, second by Trustee Azat the Sonoma County Office of Education's Multi-Jurisdictional Hazard Mitigation Plan dated March 20, 2023 and the Mark West Union School District's Annex to the SCOE Multi-Jurisdictional Hazard Mitigation Plan was approved.

Aye=5, Ney=0, Abstention=0, Absent=0

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of Resolution #23-21, Classroom Capacity for the 2023/2024 School Year

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Burke, Resolution #23-21 Classroom Capacity for the 2023/2024 School Year was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call: Trustee Burke, Aye; Trustee Smith, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye

11.5.2 Consideration of Approval of the 2023-2024 Declaration of Need for Fully Qualified Educators

On a motion by Trustee Azat, second by Trustee Burke, the 2023-2024 Declaration of Need for Fully Qualified Educators was approved. Aye=5, Ney=0, Abstention=0, Absent=0

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting

Trustee McKnight reflected that this is the Board's favorite meeting of the year as they get to recognize Student accomplishments

13. INFORMATIONAL ITEMS

13.1 2023 State of the District Power Point Presentation

13.2 Sunshine Letter from CSEA 570 to the Mark West Union School District

13.3 Sunshine Letter from the Mark West Union School District to CSEA 570

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, June 6, 2023 at 4:00pm
A Special Board Meeting will be held on Thursday, June 8, 2024 at 8:30am

15. ADJOURNMENT 6:40pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Priscilla Jaworski-Quintanilla, Board Clerk