

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, April 18, 2023

The meeting was held at the
Mark West Union School District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting opened to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Victor McKnight, President
Priscilla Jaworski-Quintanilla, Clerk
Sara Azat
Brian Burke
Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
Michelle Franci
Michael Smith, Director of Maintenance/Operations/Tech
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00P.M.

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) Pursuant to Government Code, Section 54957
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Dr. Rachel Valenzuela, Renee Loeza)
- 2.3 Conference with Legal Counsel – Anticipated Litigation – Case #707750

3. OPEN SESSION: BOARD STUDY SESSION: There was no Study Session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

- 4.1 The meeting was called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
 - On a motion by Trustee Jaworski-Quintanilla, second by Trustee Burke, the Agenda Order was approved.
Aye=5, Ney=0, Abstention=0, Absent=0
- 4.5 Report Out of Closed Session
 - The Board approved the settlement agreement

5. PRESENTATIONS/RECOGNITIONS

Andrew Iancu, Allison McCool, Genevieve Phillips and Audrina Cervantes, 3rd Grade students from Ms. DeKozan's class at Mark West Elementary, updated the Board on what it means to be an Ocean Guardian School

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

6.1 Letter from Sarah Lampenfeld, Director of External Fiscal Services, SCOE providing Positive Certification for the Mark West Union School District's 2nd Interim Report, Fiscal Year 2022-2023

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Burke attended a Joint Special Board Meeting with Healdsburg and Windsor regarding MTSS; excited about the collaboration
- Trustee Jaworski-Quintanilla reported that the Larkfield Community Garden is holding a volunteer day this Saturday
- Trustee Jaworski- Quintanilla reported that Mark West Elementary Walk a Thon auction will be going live in the next couple of weeks
- Trustee McKnight reported that he too attended the MTSS meeting. Applauded the work that has gone into the program and in the creation of systems that work collaboratively.
- Trustee McKnight reported that as the Board's representative to the Mark West Citizen's Action Council (MWACC), he has realized that the Council does a lot of great work for the community. If you have issues related to the area, the Council is good place to discuss.

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Patrick Eagle – San Miguel Elementary

- 6th graders participated in a March Madness scenario
- 5th graders are back from Alliance
- 4th graders are back from Coloma
- The recent Drive In Movie Night was completely funded by a neighbor who sponsored the event. Families were able to walk in or drive in. It was a great event!
- San Miguel held a Garden Work Day, it is now planted. The garden may be named the Doug and Cati Day Family Garden
- Volleyball is underway
- Track meet will be held in early March

Kelli Osorio – Mark West Elementary

- Spring Traditions underway; Golden Egg Hunt, Lunchtime Egg Toss, Eggucational Hunt with learning and sounds
- 3rd Grade Heritage feast; families made dishes to share and everyone ate together
- 1st Grade team getting ready for the Spring Musical on Thursday Night
- PTA has filled all Board positions for the 2023-2024 school year
- Each teacher added a "teacher experience" for the silent auction
- Kudos to retired teacher, Melissa Gregoretti Anderson and Martie Adams who are long term subs for two of our teachers currently on leave

Emily Todd – John B. Riebli Elementary

- State testing will begin next week; teachers have been practicing with students
- Volleyball started today
- Student Council will soon be hosting a dance
- Spring has sprung and lots of field trips are underway
- Staff has been reviewing reading assessment data
- PTA hosts the Big Event on April 29th

Michelle Franci – Mark West Charter

- Career Day was held last Friday. Lots of interesting presenters. Students were able to choose 2 speakers they were interested in.

8.2 Maintenance/Operations/Technology Report/Michael Smith

- Completed several compliance trainings with custodians and maintenance staff members in both English and Spanish
- Updated all wireless devices throughout the District
- Spring 2023 Maintenance projects were all completed
- Laptops were cleaned, dust removed. Promethean Boards were checked for brightness

8.3 Lisa Warne, Director of Instructional Services, updated the Board on plans for the 2023 Summer Enrichment Academy

- Andrea Farrell will be Principal
 - Staffing positions have been posted and applied for
 - 14 certificated staff members are interested. There is a possibility we will be adding a counselor.
 - 13 classified staff members are interested
 - Summer Enrichment Academy will be held at John B. Riebli
 - June 7th – 28th; 8:30-11:30, with the exception of the Juneteenth Holiday which has been built in
 - Placement will first be based on teacher recommendations; then opened to additional students if there is availability
- Counselors presented an update on their programs during the 22/23 school year

8.4 Superintendent’s Report/Dr. Rachel Valenzuela

- Great MTSS meeting with Windsor Unified School District and Healdsburg Unified School District in partnership with Judy Elliott. The process has challenged us to examine our procedures through data and discussions.
- Appreciations to Lisa Chapman and Lisa Warne who have been working incredibly hard behind the scenes with District Leadership Teams (DLT) and Site Leadership Teams (SLT). Idea exchanges and collaborative spirit
- ACSA has selected Emily Todd, Principal, John B. Riebli Elementary as their Exemplary Principal of the Year! She will be attending an award event in June
- Consolidation Study - the County Superintendent has stated that the study continues

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

No members of the public were present.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Report

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the 2023-2024 District Calendar

10.2.3 Consideration of Approval of the MOU between the Mark West Union School District and the North Coast School of Education – July 1, 2023 – June 30, 2024

10.2.4 Consideration of Approval of the MOU between the Mark West Union School District and the Tutoring Center – February 7, 2023 – June 2024

10.2.5 Consideration of Approval of the 2022-2023 Administrative Salary Schedule – Vice Principal

10.2.6 Consideration of Approval of the Actuarial Study of Retiree Health Liabilities under GASB 74/75 for Fiscal Year End June 30, 2023

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the March 7, 2023 Regular Board Meeting

10.5 FACILITIES

10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary January 1, 2023 – March 31, 2023

10.6 DONATIONS

10.6.1 Consideration of a Donation in the amount of \$250.00 for the 6th Grade Picnic from the Sonoma County Sheriff’s Association

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, the Consent Agenda was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of **Resolution #23-16**, Designating May 1st-5th, 2023, as National Teacher Appreciation Week and May 2nd as Teacher Appreciation Day

On a motion by Trustee Burke, second by Trustee Jaworski-Quintanilla, Resolution #23-16, Designating May 1st – 5th, 2023 as National Teacher Appreciation Week and May 2, 2023 as Teacher Appreciation Day was Approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call: Trustee Burke, Aye; Trustee Smith, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye

11.5.2 Consideration of Approval of **Resolution #23-17**, Designating May 1st-5th, 2023, as Classified Appreciation Week.

On a motion by Trustee Burke, second by Trustee Jaworski-Quintanilla, Resolution #23-17 Designating May 1st – 5th, 2023 as Classified Appreciation Week was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call: Trustee Burke, Aye; Trustee Smith, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

13.1 Stimulus Funding Reporting

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, May 9th, 2023 at 4:00pm. Location TBD.

15. ADJOURNMENT 6:50pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Alicia Mills, District Executive Assistant at 707-524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Priscilla Jaworski-Quintanilla, Board Clerk