

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, March 7, 2023

The meeting was held in the District Office Learning Center
 305 Mark West Springs Rd.
 Santa Rosa, CA 95404

The meeting opened to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Victor McKnight, President
 Priscilla Jaworski-Quintanilla, Clerk
 Sara Azat
 Brian Burke
 Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
 Renee Loeza, Chief Business Official
 Lisa Warne, Director of Instructional Services
 Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
 Michelle Franci
 Michael Smith, Director of Facilities/Operations/Tech
 Claire Raggio, District Communications Coordinator
 Alicia Mills, District Executive Assistant

Trustee Smith was absent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00P.M.

2.1 Public Employment (Discipline/Dismissal/Release, Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Dr. Rachel Valenzuela, Renee Loeza)

3. OPEN SESSION: BOARD STUDY SESSION:

There was no Study Session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting was called to order at 5:05pm by Trustee McKnight

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee Jaworski- Quintanilla, second by Trustee Burke, the Agenda order was approved.
 Aye=4, Ney=0, Abstention=0, Absent=1

4.5 Report Out of Closed Session

There was no report out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Jaworski-Quintanilla volunteered in the 2nd grade at Mark West Elementary and read the book "Horton Hears a Who"
- Trustee Jaworski-Quintanilla reported that the LBC Latino Advisory Council is looking for new committee members
- Trustee McKnight is the Board's representative to the Mark West Citizens Action Council. The Council is still working on the park; conflicting issues on valuation. Additionally, concerns at Schopflin Park regarding AstroTurf materials

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Emily Todd, John B. Riebli Elementary

- Meeting in coops
- Participating in the "Walk to Read" Program
- Student release practice tomorrow
- PTA preparing for big event
- The basketball season has ended – Riebli came in 2nd

Kelli Osorio, Mark West Elementary

- Ms. Osorio joined 6th graders and walked to the creek. They demonstrated everything they do as part of the Science curriculum
- Shout out to 4th grade teachers and parents who attended the Coloma trip in rain and snow
- 3rd graders presented to every classroom "say no to plastics in sports"
- 1st graders have started practicing their "Jack in the Beanstalk musical. It will be held April 20th @ 11:00 or 6:30 at night
- Kindergarten held their "Big 5" birthday bash

Patrick Eagle, San Miguel Elementary

- Coops this week
- Practicing campus evacuation drill next week
- Several fieldtrips underway
- Fundraisers include Dine and Donate at Machado Burgers, Color Fun Run, Talent Show, Practice Walk a Thon, and a Giants game
- Student food donations very successful; 8 barrels

Michelle Franci, Mark West Charter

- Girls basketball is headed to playoffs
- Staff and students participated in "Common Ground" an assembly for students and training for staff. Great assembly.
- PTA hosted bowling at the epicenter; so much fun; community building between Mark West Elementary and Mark West Charter School

8.2 Director of Maintenance / Operations / Technology/Michael Smith

- Certified for CalPads on March 2nd
- Preparing a "to do" list for maintenance during break
- Mr. Grant will be cleaning laptops and lumins on the projectors
- Replaced 2 Promethean boards; picked replacements – Samsung Flips

8.3 Director of Instructional Services/Lisa Warne

- Ms. Warne reviewed initial data from the YouthTruth Survey

8.4 District Communications Coordinator/Claire Raggio

- Just completed 4th staff newsletter which highlighted EL Paraeducators and included a snapshot of social media posts
- Working with Dr. Valenzuela on bi-monthly Superintendent Videos
- In an effort to address students leaving after 5th grade to attend middle school in another location, Mrs. Raggio is working on a video focusing on all that the Mark West Union School District has to offer

8.5 Superintendent's Report/Dr. Rachel Valenzuela

- Dr. Valenzuela updated the Board on the 2023-2024 TK/Kindergarten enrollment
- Provided the final overview of the highly successful partnership with Bay Area Digital Solutions
- MTSS – Dr. Valenzuela has attended 3 meetings in the last week; working with other districts and the consultants. DLT (District Leadership Team) which includes Dr. Valenzuela, Lisa Warne and Lisa Chapman meet regularly with other job-a- likes in understanding the concepts; “taking what we are doing and trying to improve on it”.
- COVID Update – we have now moved into the Endemic phase which means it’s something we live with on a day to day basis. However, protocols and guidance for schools has not yet changed

9. **PUBLIC PARTICIPATION**

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

Public Session opened at 5:45pm

Kristina Hunt, Teacher, Mark West Elementary, spoke in support of negotiations; salaries
Antonio Garcia, Counselor, Mark West Elementary and Mark West Charter spoke in support of negotiations; benefits and health care costs
Maureen Young, Teacher, Mark West Elementary, spoke in support of negotiations; salaries
Megan Black, Teacher, John B. Riebli, spoke in support of negotiations; salary and benefits

Public Session closed at 6:01pm

10. **CONSENT AGENDA**

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 **PERSONNEL**

10.1.1 Consideration of approval of all items on the Personnel Form

10.2 **BUSINESS**

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the Licensing Agreement between the Mark West Union School District and Document Tracking Services (DTS) – March 15, 2023 – March 15, 2024

10.2.3 Consideration of Approval of the Contract Extension between Bay Area Digital Solutions and the Mark West Union School District – February 7, 2023 – March 7, 2023

10.3 **CURRICULUM**

10.4 **MINUTES**

10.4.1 Minutes of the February 14, 2023 Regular Board Meeting

10.5 **FACILITIES**

10.6 **DONATIONS**

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Burke, the Consent Agenda was approved.
Aye=4, Ney=0, Abstention=0, Absent=1

11. **ACTION/DISCUSSION ITEMS**

11.1 **BUSINESS**

11.1.1 Consideration of Approval of the Mark West Union School District Second Interim Report for 2022 – 2023

Part I
Part 2
Part 3

Mrs. Loeza provided an update prior to vote.

On a motion by Trustee Burke, second by Trustee Azat, the 2nd Interim Report for 2022-2023 was approved.
Aye=4, Ney=0, Abstention=0, Absent=1

11.1.2 Consideration of Approval of the 2022-2023 and 2023-2024 Mark West Union School District Transportation Plan

Dr. Valenzuela reviewed the Transportation Plan prior to vote.

On a motion by Trustee Burke, second by Trustee Jaworski-Quintanilla, the 2022-2023 and 2023-2024 Mark West Union School District Transportation Plan was approved. Aye=4, Ney=0, Abstention=0, Absent=1

11.2 CURRICULUM

11.2.1 Consideration of Approval of the 2022-2023 Single Plan for Student Achievement (SPSA's) for:

John B. Riebli Elementary
Mark West Elementary
San Miguel Elementary

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Burke, the 2022-2023 SPSA's for John B. Riebli, Mark West Elementary and San Miguel Elementary were approved. Aye=4, Ney=0, Abstention=0, Absent=1

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of **Resolution #23-14** to Release Temporary Certificated Employees

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Azat, Resolution #23-14 to Release Temporary Certificated Employees was approved. Aye=4, Ney=0, Abstention=0, Absent=1

Roll Call Vote: Trustee Burke, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye.

11.5.2 Consideration of Approval of **Resolution #23-15** In the Matter of the Elimination of Certain Positions in the Classified Service and Directing Notification of Classified Employees

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Azat, Resolution #23-15 In the Matter of the Elimination of Certain Positions in the Classified Service and Directing Notification of Classified Employees was approved. Aye=4, Ney=0, Abstention=0, Absent=1

Roll Call Vote: Trustee Burke, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye.

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

13.1 Revised 2022-2023 Classified Seniority List

14. FUTURE MEETINGS

The Mark West Union School District Board of Trustees will hold a joint, Special Board Meeting with the Windsor Unified School District Board of Trustees and the Healdsburg Unified School District Board of Trustees in Partnership with EduLead, LLC on Monday, April 10, 2023 from 4:00-6:00pm.

The Boards will hold Study Session on the progress and development of the Multi-Tiered Systems of Support (MTSS). The Study Session is open to the public and will be held at the following location:

Town of Windsor Council Chambers
9291 Old Redwood Highway – Building 400
Windsor, CA 95492

The next Regular Board of Trustees meeting will be held on Tuesday, April 18, 2023 at 5:00pm

15. ADJOURNMENT: 6:14pm

ADA Compliance:

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant at 707-524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Priscilla Jaworski-Quintanilla, Board Clerk