

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, February 14, 2023

The meeting will be held in the District Office Learning Center
 305 Mark West Springs Rd.
 Santa Rosa, CA 95404

The meeting opened to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Victor McKnight, President
 Priscilla Jaworski-Quintanilla, Clerk
 Sara Azat
 Brian Burke
 Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
 Renee Loeza, Chief Business Official
 Lisa Warne, Director of Instructional Services
 Michael Smith, Director of Maint/Operations/Tech
 Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
 Michelle Franci
 Claire Raggio, District Communication Coordinator
 Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00PM

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiator: Dr. Rachel Valenzuela, Renee Loeza

3. STUDY SESSION – No Study Session was held

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting was called to order at 5:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee Burke, second by Trustee Jaworski-Quintanilla, the Agenda Order was approved.
 Aye=5, Ney=0, Abstention=0, Absent=0

4.5 Report Out of Closed Session

The Board agreed to continue the Closed Session following the completion of the General Session.

5. PRESENTATIONS/RECOGNITIONS

Students from John B. Riebli including: Frankie Brewer, 1st Grade; Desmond Rahm, 3rd Grade; Diangio Neto, 5th Grade; Bryan Daher, Megan Sansone, and Jack Perry, 6th Grade; presented their poems from the "One School, One Book Poetry Slam", mentored by teacher Chloe Brewer

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Burke attended the "Dine & Donate at the Mary's Pizza Shack in Windsor
- Trustees Azat and McKnight attended the County wide School Board dinner. Great presenter and nice to interact with other Board members from the area.

7.1 Positive Certification Letter from the Sonoma County Office of Education: 2022-2023 First Interim Report

8. ADMINISTRATIVE REPORTS

8.1 & 8.2 Joint PowerPoint Presentation addressing elements of the Strategic Plan: Dr. Rachel Valenzuela, Superintendent; Principals: Emily Todd, John B. Riebli; Kelli Osorio, Mark West Elementary; Patrick Eagle, San Miguel; Michelle Franci, Mark West Charter; and Lisa Warne, Director of Instructional Services

8.3 Director of Maintenance/Operations/Technology/Michael Smith

- Two custodians retired. Ruben Sanchez and Emilio Rosas assisted with coverage. Mr. Smith is feeling very positive about the applicants we have
- Landscaping – starting on Spring Break "to do" list

8.4 District Communications Coordinator/Claire Raggio

- Filming Superintendent's videos on a bi-monthly basis; publishing Staff Newsletter on a monthly basis.
- Continuing social media outreach through Instagram and FB
- Providing creative (posts on Facebook and Instagram) for the social mirroring campaign through Bay Area Digital Solutions
- TK/Kinder Parent Info Night was presented in both English and Spanish; very successful
- Worked with Boylan Point in creation of new, district brochures which principals distribute during parent tours

8.5 Superintendent's Report/Dr. Rachel Valenzuela

- Dr. Valenzuela updated the Board on the SRCS Consolidation Study; they chose Option 1; full unification.

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

Public Participation opened at 5:47pm

Kristina Hunt, teacher, Mark West Elementary School, spoke on behalf of the teachers recognizing that teacher's salaries in the Mark West Union School District reflect the state average and requested the Board's continued support of competitive wages.

Kellie Wood, Temporary Support Assistant (TSA), Mark West Elementary School, inquired about Title 3 funding and how students are selected.

Public Participation closed at 5:57pm

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Mark West Union School District's COVID-19 Safety Plan – (updated February 2023)

10.2.3 Consideration of Approval of the 2022-2023 Mark West Union School District Comprehensive Safety Plan and Signature Pages

10.2.4 Consideration of Approval of the MOU between the Mark West Union School District and the Synopsys Silicon Valley Science and Technology Outreach Foundation regarding a framework for the Sponsorship of NGSS Picture Books

10.2.5 Consideration of Approval of the 2022-2023 Certificated Seniority List

10.2.6 Consideration of Approval of the 2022-2023 Classified Seniority List

10.2.7 Consideration of Approval of the MOU between the Mark West Union School District and CSEA #570 revising the CSEA Assessment Rate

10.2.8 Consideration of Approval of revised Certificated Substitute Rates

10.2.9 Consideration of Approval of the Teleservice Agreement between the Mark West Union School District and ProCare Therapy for and Adaptive Physical Education (APE) teacher

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the January 10, 2023 Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Consideration of Approval of a total district wide donation of \$4,742.71 to the Mark West Union School District Cafeteria Fund due to unspent funds remaining in 239 student meal accounts as a result of Universal Free Meals for all students

Trustee Jaworski-Quintanilla reviewed the donations

On a motion by Trustee Burke, second by Trustee Azat, the Consent Agenda was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Budget Update (oral update) – Discussion Only – Mrs. Loeza provided the Board an update

11.1.2 Consideration of Approval of a vote for the 2023 CSBA Delegate Assembly Election for Subregion 3-A

The Board was not familiar with the only candidate nominated for election and therefore decided not to vote on this item.

11.1.3 Consideration of Approval of **Resolution #23-13** Corporate Resolution – Exchange Bank Signatory

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Azat, Resolution #23-13 Corporate Resolution – Exchange Bank Signatory was approved. Aye=5, Ney=0, Abstention=0, Absent=0.

Roll Call Vote: Trustee Burke, Aye; Trustee Smith, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of revised Board Policy and Administrative Regulations 0450 – Comprehensive Safety Plan

11.4.2 Consideration of Approval of revised Board Policy and Administrative Regulations 0460- Local Control Accountability Plan

- 11.4.3** Consideration of Approval of revised Board Policy and Administrative Regulations 3460- Financial Reports and Accountability
- 11.4.4** Consideration of Approval of revised Board Policy and Administrative Regulations 3515- Campus Security
- 11.4.5** Consideration of Approval of revised Administrative Regulations 3516.2 – Bomb Threats
- 11.4.6** Consideration of Approval of revised Board Policy and Administrative Regulations 5142- Safety
- 11.4.7** Consideration of Approval of revised Board Policy and Administrative Regulations 5148.2- Before/After School Programs
- 11.4.8** Consideration of Approval of revised Board Policy 6120 – Response to Instruction and Intervention (Multi-Tiered Systems of Support – MTSS)
- 11.4.9** Consideration of Approval of revised Board Bylaw 9220 – Board Member Qualifications
- 11.4.10** Consideration of Approval of revised Board Bylaw 9323 – Board Meeting Conduct

On a motion by Trustee Burke to approve all items listed under 11.4 Board Policies, second by Trustee Azat, all items listed under 11.4 Board Policies were approved. Aye=5, Ney=0, Abstention=0, Absent=0.

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting

13. INFORMATIONAL ITEMS

- 13.1** Enrollment Report as of 2/9/2023 for Transitional Kindergarten and Kindergarten, 2023-2024 School Year
- 13.2** Mark West Union School District Stimulus Funding Report
- 13.3** 2022 School Accountability Report Cards (SARCS) including CDE Information upload: John B. Riebli Elementary, Mark West Elementary, San Miguel Elementary and Mark West Charter School (Hard copies available upon request)
- 13.4** Resolution of the Board of Supervisors of the County of Sonoma, State of California, Approving the Conflict of Interest Code for the Mark West Union School District
- 13.5** Annual Required Financial Disclosures 2022-2023: Audited Financials year ending 6/30/2022, 2022-2023 Board Approved Budget, and Property Tax Information as required for Continuing Disclosures for sold G.O. Bonds on MSRB site.
- 13.6** Redwood Empire Schools' Insurance Group (RESIG) Financial Statements for years ending June 30, 2022 and 2021

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, March 7, 2023 at 5:00p.m.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, 707-524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Priscilla Jaworski-Quintanilla, Board Clerk