

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, January 10, 2023

The meeting was held at the District Office Learning Center
 305 Mark West Springs Rd.
 Santa Rosa, CA 95404

The meeting was opened to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Victor McKnight, President
 Priscilla Jaworski-Quintanilla, Clerk
 Sara Azat
 Brian Burke
 Aaron Smith

Staff Members

Dr. Rachel Valenzuela, Superintendent
 Renee Loeza, Chief Business Official
 Lisa Warne, Director of Instructional Services
 Principals: Emily Todd, Patrick Eagle, Kelli Osorio
 Michelle Franci
 Michael Smith, Director of Facilities/Operations/Technology
 Claire Raggio, District Communications Coordinator
 Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION – 4:00 P.M.

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiators: Dr. Rachel Valenzuela, Renee Loeza)

3. STUDY SESSION: - There was no Study Session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting was called to order at 5:00 P.M. by Trustee McKnight

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Burke, the Agenda Order was approved.
 Aye=5, Ney=0, Abstention=0, Absent=0

4.5 Report Out of Closed Session

There was no report out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

There are no presentations

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee McKnight reported that he had spoken with Supervisor Gore regarding the plan for a park located where the golf course was. Plan is not a done deal, negotiations are still underway.

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

John B. Riebli Elementary – Emily Todd

- YouthTruth Survey: all students are taking it this week as are the staff. Promoted to parents/families on a regular basis
- Student Council is hosting a Canned Food Drive beginning on Thursday, 1/12
- Mrs. Todd has been very busy with school tours; great sign
- Girls basketball starts soon
- PTA will host a Paint Night at the end of the month. 6th grade will be selling snacks to support their 6th grade trip

Mark West Elementary – Kelli Osorio

- “Take it from the Tap”, an awesome assembly focusing on water usage
- Finished collection of the middle of the year reading data which will be examined soon
- YouthTruth Survey is being administered to students
- Classified brunch next week hosted by the certificated staff
- PE is underway. Every class receives 30 minutes a week

San Miguel Elementary – Patrick Eagle

- YouthTruth Survey is underway
- Mr. Music came to campus and was enjoyed by all
- Fundraising goal met
- This Spring, San Miguel will host a mini walk-a-thon with plans to make a Walk-a-Thon the primary fundraiser in the following years
- Boys basketball has finished the season; the volunteer coaches were awesome. So much fun to watch the kids play!
- Mr. Eagle shared student letters regarding their requests for the new playground equipment

Mark West Charter – Michelle Franci

- 7th and 8th graders read to their Kindergarten buddies before Winter Break; interaction was very sweet
- Drama and Music classes have been creating presentations which they performed for TK-2nd graders
- Boys basketball ended with a hard-fought game; the team finished 2nd in league
- Girls basketball is starting soon
- January 31, 2023 the lottery for the 2023-2024 school year will be held
- Home School students have decided that every Wednesday is their Spirit Day. They create a theme and follow it

8.2 Maintenance/Operations/Technology Report/Michael Smith

- Mr. Smith was absent therefore, Dr. Valenzuela presented his report
- Trustee Jaworski-Quintanilla expressed concern for families and staff over the flooding on Lavell Rd. Trustee McKnight mentioned that he would discuss with the Mark West Citizens Action Council

8.3 Director of Instructional Services/Lisa Warne

- YouthTruth is underway. Messaging is being addressed through multiple medias. MWCS students made a video to promote
- YouthTruth results will be received in March. Ms. Warne will present the results to the Board in April or May
- Professional Development was held on 1/4/23. Certificated staff continued work in Math and Universal Design for Learning
- 2023-2024 TK/Kindergarten Parent Information Night will be held virtually, via Zoom, in two sessions (English/Spanish) on January 19th
- Special Ed team meeting tomorrow
- Spring testing preparation is underway

8.4 District Communications Coordinator/Claire Raggio

- With the assistance of Dr. Valenzuela, Mrs. Raggio is updating the TK/Kinder video in English and Spanish
- 3rd staff newsletter will be released at the end of this month. Yard supervisors will be featured
- Working with Lisa Warne on the promotion of YouthTruth

8.5 Superintendent's Report/Dr. Rachel Valenzuela

- Dr. Valenzuela reviewed the most recent TK/Kindergarten Digital Marketing Campaign statistics. Since implementing this campaign, enrollment has been very strong
- Dr. Valenzuela updated the Board on recent COVID-19 cases as compared to last year at this time

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

Michelle Pulliam, Mark West Elementary teacher, informed the Board that the Mark West Elementary PTA is holding a "Dine and Donate" on January 19th at Mary's Pizza Shack in Windsor. The purchase of gift cards will count towards the fundraiser.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the Statement of Facts – Roster of Public Agencies Filing

10.2.3 Consideration of Approval of the Nonclassroom-Based Funding Determination Form – Fiscal Year 2022-2023

10.2.4 Consideration of Approval of the contract between the Mark West Union School District and Stephen Roatch Accountancy Corporation; year 2 of 3

10.3 CURRICULUM

10.3.1 Consideration of Approval of the 2020/2021 School Accountability Report Cards (SARC) pending an Informational Update from the CDE

John B. Riebli Elementary SARC

Mark West Elementary SARC

San Miguel Elementary SARC

Mark West Charter School SARC

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the Regular Board Meeting (including the Organizational Meeting), December 13, 2022

10.4.2 Consideration of Approval of the Minutes of the Regular Board Meeting November 8, 2022

10.5 FACILITIES

10.5.1 Consideration of Approval of the Williams Settlement Quarterly Uniform Complaint Report Summary 10/1/22 – 12/31/22

10.6 DONATIONS

10.6.1 Consideration of Approval of donations towards the Mark West Elementary Student Council Food Drive – Judy Badgley, \$500.00; Christine Cucina, \$100.00; Ali Akbar & Cecilia Pourghadir, \$150.00; Aimee Andreis, \$100.00; Miguel Gonzalez Gomez & Rosa Medrano, \$100.00; Robin Piloni, \$100.00; Jennifer & Orlando Macias, \$100.00; Automotive Excellence / Dave and Terri Erickson, Owners, \$500.00; Aileen Palermo Emmeng, \$100.00; Karolin & Jewmaull Reed, \$200.00; Kathleen Stryker, \$100.00

10.6.2 Consideration of approval of the Mark West Elementary Day of Action stipend from the National Marine Sanctuary Foundation in the amount of \$350.00

Trustee Jaworski-Quintanilla reviewed the donations

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Burke, the Consent Agenda was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Audit Certification, 2021-2022 Financial Report/Audit, and the Mark West Union School District Audit Report, June 30, 2022

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, the Audit Certification, 2021-2022 Financial Report/Audit, and the Mark West Union School District Audit Report, June 30, 2022 were approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.1.2 Consideration of Approval of the Certification of Corrective Action 2021-2022 Audit Findings and Recommendations

Mrs. Loeza reviewed the findings and corrective actions.

On a motion by Trustee Azat, second by Trustee Burke, the Certification of Corrective Action 2021-2022 Audit Findings and Recommendations was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.1.3 Consideration and Possible Approval of the Sunshine Letter from the Mark West Union School District to MARFAC

On a motion by Trustee Burke, second by Trustee Jaworski-Quintanilla, the Sunshine Letter from the Mark West Union School District to MARFAC was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.1.4 Consideration of Approval of the Mark West Union School District Certificated Substitute Rates

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, the Mark West Union School District Certificated Substitute Rates were approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

13.1 Sunshine Letter from MARFAC to the Mark West Union School District

13.2 Universal Pre-Kindergarten Planning and Implementation Grant Expenditure Data Collection Survey

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, February 14th, 2023 at 5:00pm.

15. ADJOURNMENT – 5:57pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, 707-524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Priscilla Jaworski-Quintanilla, Board Clerk