

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
AGENDA

Tuesday, November 8, 2022

The meeting will be held at the District Office Learning Center
 305 Mark West Springs Rd., Santa Rosa, CA 95404

The meeting opened to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Brian Burke, President
 Victor McKnight, Clerk
 Priscilla Jaworksi-Quintanilla
 Sara Azat
 Brad Sherwood

Staff Members

Dr. Rachel Valenzuela, Superintendent
 Renee Loeza, Chief Business Official
 Lisa Warne, Director of Educational Services
 Principals: Emily Todd, Patrick Eagle, Kelli Osorio,
 Michelle Franci
 Michael Smith, Director of Maintenance/Operations/Technology
 Claire Raggio, District Communications Coordinator
 Alicia Mills, District Executive Assistant

Trustee Sherwood was absent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: - 4:30pm

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957)
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Dr. Rachel Valenzuela, Renee Loeza)

3. STUDY SESSION – There was no Study Session

4. PUBLIC MEETING at 5:00pm

- 4.1 The meeting will be called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order

On a motion by Trustee Jaworksi-Quintanilla, second by Trustee McKnight, the Agenda order was approved. Aye=4, Ney=0, Abstention=0, Absent=1

4.5 Report Out of Closed Session

- Trustee Burke reported that the Board had decided to table Item 11.1.1 to a later date

5. PRESENTATIONS AND RECOGNITIONS

5.1 Students from Mrs. Kovacevich's Kindergarten class at San Miguel will be presented their Pumpkin Projects and sang a song

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Jaworski-Quintanilla reported that she attended Halloween activities and met a couple of new families

- Trustee Burke reported that he thoroughly enjoyed acting as emcee for the John B. Riebli Poetry slam.

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Emily Todd – John B. Riebli

- K9 companions visited and shared their message with students
- 3rd Grade Recorder Concert will be held next week
- Staff is busy with assessments and report cards
- PTA sponsored a very successful walk a thon

Kelli Osorio – Mark West Elementary

- Boys basketball is underway; students are excited
- Students are motivated by the Guy Fieri Accelerated Reading Program
- PTA held a Halloween skate night
- Family movie night will be held next month
- Warriors game next week

Patrick Eagle – San Miguel Elementary

- Coops this week
- Doug Day staff baseball game last Wednesday
- PTO kicked off EOS campaign
- Elves Workshop is making a return
- Zoom Zoom water assembly
- Boys basketball is underway, girls basketball will begin midway through January, followed by co-ed volleyball

Michelle Franci – Mark West Charter

- Completed enrollment 2023/2024 open enrollment on October 31st. 65 applications were received. Mark West Charter School will hold a lottery in January. Acceptance letter will be sent next week to those who meet criteria
- Boys basketball has been going well
- Ms Franci has been subbing in 7th grade math and science
- 7th grade Language Arts is setting up literature circles
- 8th grade Math is working on angles
- 8th Science is working on the human impact of climate change
- 8th grade Language Arts is working on their declaration of independence comic strips which they share with 5th graders

8.2 Maintenance/Operations/Technology Report/Michael Smith

- During break, we will be working on fire sprinklers
- Maintenance sealed all issues that could be problem before rain
- Mark West Elementary and Mark West Charter still need fire inspections
- Tables ordered for Mark West Charter School a year ago, finally arrived
- 2 redwood trees at Mark West Elementary will be removed by PG&E. ECC will re-route kids during break for safety

8.3 Director of Instructional Services Report/Lisa Warne

- 3 full time district counselors. Karina Serrano joined the team this year and is assigned to San Miguel
- 3 interns supervised by counselors
- TK-3rd focuses on friendship circles, understanding feelings
- 4th-5th focuses on social skills
- Middle school students prep for high school
- We are currently serving 123 students in Special Ed; other placements include RV partnership; SCOE, NPS
- Teachers participating in professional learning MTSS – positive behavior intervention and support
- TOSA is now in the role full time
- Thankful for our EL paras and TSA's

8.4 District Communications Coordinator Report/Claire Raggio

- Staff newsletter distributed via email
- TK – Kinder enrollment opens 12/5, Mrs. Raggio has been working on updating the video
- Provided 12 photos and social media snapshots for Digital Marketing launch

8.5 Superintendent's Report/Dr. Rachel Valenzuela – Dr. Valenzuela will present an Oral Report

- Will be attending first Warrior's game with Mark West Elementary and Charter on Friday evening

- Absence levels are increasing significantly across the district and county due to influenza, viral infections and RSV
- Finding subs is a challenge
- Reminder – Mark West Area Chamber of Commerce's Annual Tree Lighting – November 30th at 6:00pm in the Mark West Elementary MPR

9. **PUBLIC PARTICIPATION**

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

9.1 Public Hearing regarding revisions to Board Policy and Administrative Regulation 6158 – Independent Study

The Public Hearing opened at 6:00pm. With no members of the public present, the hearing closed at 6:02pm.

10. **CONSENT AGENDA**

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 **PERSONNEL**

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 **BUSINESS**

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the Memorandum of Understanding between Rincon Valley Union School District and the Mark West Union School District regarding Occupational Therapy and Physical Therapy Services

10.3 **CURRICULUM**

10.4 **MINUTES**

10.4.1 Consideration of Approval of the Minutes of the October 11, 2022 Regular Board Meeting

10.5 **FACILITIES**

10.6 **DONATIONS**

10.6.1 Consideration of Approval of a \$500.00 donation to the Mark West Elementary Library from the Mark West School PTA

10.6.2 Consideration of Approval of a \$150.00 donation to the Mark West Elementary Library from Victor and Christine Cucina

On a motion by Trustee McKnight, second by Trustee Jaworski-Quintanilla, the Consent Agenda was approved. Aye=4, Ney=0, Abstention=0, Absent=1

11. **ACTION/DISCUSSION ITEMS**

11.1 **BUSINESS**

11.1.1 Consideration of Approval of **Resolution #23-10** regarding Reorganization or Unification of School Districts in Santa Rosa, CA

As announced by Trustee Burke following Closed Session, Item 11.1.1, Resolution #23-10 regarding Reorganization or Unification of School Districts in Santa Rosa, CA was tabled until a later date.

11.1.2 Consideration of Approval of the Art, Music, and Instructional Materials Discretionary Block Grant Expenditure Plan Template for:

Mark West Union School District
San Miguel Elementary Charter School
John B. Riebli Elementary Charter School
Mark West Charter School

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, the Art, Music, and Instructional Materials Discretionary Block Grant Expenditure Plan Template for Mark West Union School District, San Miguel Elementary Charter School, John B. Riebli Elementary Charter School and Mark West Charter School were approved. Aye=4, Ney=0, Abstention=0, Absent=1

11.2 **CURRICULUM**

11.3 **FACILITIES**

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of Revised Board Policy and Administrative Regulation 6158 – Independent Study

On a motion by Trustee Jaworski-Quintanilla, second by Trustee McKnight, Revised Board Policy and Administrative Regulation 6158- Independent Study was approved. Aye=4, Ney=0, Abstention=0, Absent=1

11.5 ADMINISTRATION

11.5.1 Review and Possible Action to Approve December 13, 2022 for the Annual Organizational Meeting. December 13, 2022 is currently the date set for the Regular Board Meeting which will include the Organizational Meeting. Per Education Code 35143, the Organizational Meeting must be held within 15 days of the second Friday in December (between December 9th and December 24th this year). The date for the Organizational Meeting must be selected by the Board at its Regular Board Meeting held immediately prior to December 1st.

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, December 13, 2022 has been approved as the date of the Annual Organizational Meeting which will be immediately followed the Regular December Board of Trustees Meeting. Aye=4, Ney=0, Abstention=0, Absent=1

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

13.1 2021-2022 Unaudited Actual Forms: ESMOE/PCRAF/PCR/SEM-A/SEM-B and subsequent year tracking

13.2 2021-2022 RESIG Public Self Insurer's Annual Report

13.3 2022-2023 Consolidated Application – Final Submission

14. FUTURE MEETINGS

The next Regular Board Meeting, which will include the Board Organizational Meeting, will be held on Tuesday, December 13, 2022. Time TBD.

15. ADJOURNMENT 6:37pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent