

**MARK WEST UNION SCHOOL DISTRICT  
BOARD OF TRUSTEES MEETING  
AGENDA  
Tuesday, January 10, 2022**

The meeting will be held at the District Office Learning Center  
305 Mark West Springs Rd.  
Santa Rosa, CA 95404

The meeting is open to the public 5:00 P.M.

**1. CALL TO ORDER, ROLL CALL: 5:00 P.M.**

**Board Members**

Victor McKnight, President  
Priscilla Jaworski-Quintanilla, Clerk  
Sara Azat  
Brian Burke  
Aaron Smith

**Staff Members**

Dr. Rachel Valenzuela, Superintendent  
Renee Loeza, Chief Business Official  
Lisa Warne, Director of Instructional Services  
Principals: Emily Todd, Patrick Eagle, Kelli Osorio  
Michelle Franci  
Michael Smith, Director of Facilities/Operations/Technology  
Claire Raggio, District Communications Coordinator  
Alicia Mills, District Executive Assistant

**PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.*

**2. CLOSED SESSION – 4:00 P.M.**

**2.1** Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)  
(Government Code 54957)

**2.2** Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;  
Certificated: MARFAC; Management; Confidential; District Negotiators: Dr. Rachel Valenzuela, Renee Loeza)

**3. STUDY SESSION: - There is no Study Session**

**4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.**

**4.1** The meeting will be called to order at 5:00 P.M.

**4.2** Pledge of Allegiance

**4.3** Introductions

**4.4** Approval of Agenda Order

**4.5** Report Out of Closed Session

**5. PRESENTATIONS/RECOGNITIONS**

There are no presentations

**6. BOARD CORRESPONDENCE**

**7. BOARD COMMUNICATIONS/MATTERS**

*(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)*

## **8. ADMINISTRATIVE REPORTS**

### **8.1 School Reports/Principals**

John B. Riebli Elementary – Emily Todd – Oral Report

Mark West Elementary – Kelli Osorio – Oral Report

San Miguel Elementary – Patrick Eagle – Oral Report

Mark West Charter – Michelle Franci – Oral Report

### **[8.2 Maintenance/Operations/Technology Report/Michael Smith](#)**

**8.3** Director of Instructional Services/Lisa Warne – Ms. Warne will present an Oral Report

### **[8.4 District Communications Coordinator/Claire Raggio](#)**

**8.5** Superintendent's Report/Dr. Rachel Valenzuela – Dr. Valenzuela will present an oral report

## **9. PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.*

## **10. CONSENT AGENDA**

*The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.*

### **10.1 PERSONNEL**

[10.1.1 Consideration of Approval of all items on the Personnel Form](#)

### **10.2 BUSINESS**

[10.2.1 Consideration of Approval of the Vendor Warrant Report](#)

[10.2.2 Consideration of Approval of the Statement of Facts – Roster of Public Agencies Filing](#)

[10.2.3 Consideration of Approval of the Nonclassroom-Based Funding Determination Form – Fiscal Year 2022-2023](#)

[10.2.4 Consideration of Approval of the contract between the Mark West Union School District and Stephen Roach Accountancy Corporation; year 2 of 3](#)

### **10.3 CURRICULUM**

**10.3.1** Consideration of Approval of the 2021/2022 School Accountability Report Cards (SARC) pending an Informational Update from the CDE

[John B. Riebli Elementary SARC](#)

[Mark West Elementary SARC](#)

[San Miguel Elementary SARC](#)

[Mark West Charter School SARC](#)

### **10.4 MINUTES**

[10.4.1 Consideration of Approval of the Minutes of the Regular Board Meeting \(including the Organizational Meeting\), December 13, 2022](#)

[10.4.2 Consideration of Approval of the Minutes of the Regular Board Meeting November 8, 2022](#)

### **10.5 FACILITIES**

[10.5.1 Consideration of Approval of the Williams Settlement Quarterly Uniform Complaint Report Summary 10/1/22 – 12/31/22](#)

### **10.6 DONATIONS**

**10.6.1** Consideration of Approval of donations towards the Mark West Elementary Student Council Food Drive – Judy Badgley, \$500.00; Christine Cucina, \$100.00; Ali Akbar & Cecilia Pourghadir, \$150.00; Aimee Andreis, \$100.00; Miguel Gonzalez Gomez & Rosa Medrano, \$100.00; Robin Piloni, \$100.00; Jennifer & Orlando Macias, \$100.00; Automotive Excellence / Dave and Terri Erickson, Owners, \$500.00; Aileen Palermo Emmeng, \$100.00; Karolin & Jewmaull Reed, \$200.00; Kathleen Stryker, \$100.00

**10.6.2** Consideration of approval of the Mark West Elementary Day of Action stipend from the National Marine Sanctuary Foundation in the amount of \$350.00

## **11. ACTION/DISCUSSION ITEMS**

### **11.1 BUSINESS**

**11.1.1** Consideration of Approval of the [Audit Certification 2021-2022 Financial Report/Audit; Audit Review Letter from Stephen Roatch Accountancy Corporation for the year ending June 30, 2022](#) and the [Mark West Union School District Audit Report, June 30, 2022](#)

**11.1.2** [Consideration of Approval of the Certification of Corrective Action 2021-2022 Audit Findings and Recommendations](#)

**11.1.3** [Consideration and Possible Approval of the Sunshine Letter from the Mark West Union School District to MARFAC](#)

**11.1.4** [Consideration of Approval of the Mark West Union School District Certificated Substitute Rates](#)

### **11.2 CURRICULUM**

### **11.3 FACILITIES**

### **11.4 BOARD POLICIES**

### **11.5 ADMINISTRATION**

## **12. EVALUATION OF THE BOARD MEETING**

The Board members may comment or request items pertaining to the Board meeting.

## **13. INFORMATIONAL ITEMS**

**13.1** [Sunshine Letter from MARFAC to the Mark West Union School District](#)

**13.2** [Universal Pre-Kindergarten Planning and Implementation Grant Expenditure Data Collection Survey](#)

## **14. FUTURE MEETINGS**

The next Regular Board meeting will be held on Tuesday, February 14th, 2022 at 5:00pm.

## **15. ADJOURNMENT**

### **ADA Compliance**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant, 707-524-2972.