

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, October 11, 2022

The meeting will be held in the District Office Learning Center
 305 Mark West Springs Rd.
 Santa Rosa, CA 95404

The meeting opened to the public at 4:15 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Brian Burke, President
 Victor McKnight, Clerk
 Priscilla Jaworski-Quintanilla
 Sara Azat
 Brad Sherwood

Staff Members

Dr. Rachel Valenzuela, Superintendent
 Renee Loeza, Chief Business Official
 Lisa Warne, Director of Instructional Services
 Principals: Emily Todd, Kelli Osorio, Patrick Eagle,
 Michelle Franci
 Michael Smith, Director of Maintenance/Operations/Technology
 Claire Raggio, District Communication Coordinator
 Alicia Mills, District Executive Assistant

Trustee Azat was absent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00pm

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957)
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Rachel Valenzuela, Renee Loeza)

3. STUDY SESSION: 4:15-5:00pm

- 3.1 Lisa Warne, Director of Instructional Services, presented an oral report regarding CAASPP

4. PUBLIC MEETING at 5:00pm

- 4.1 The meeting was called to order at 5:00 P.M. by Trustee Burke

- 4.2 Pledge of Allegiance

- 4.3 Introductions

- 4.4 Approval of Agenda Order

On a motion by Trustee Jaworski-Quintanilla, second by Trustee McKnight, the Agenda Order was approved

- 4.5 Report Out of Closed Session

There was no report out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

- 5.1 Mark West Charter School 7th grade students Cullen Dickey and Liberty Evans and 8th grade student, Taylor Hannan, from Mrs. Gayowksi and Ms. Dickey's classes presented their STEAM/STEM projects. The presentations included a description of each process involved with:

- Penny Boats
- Marble Mazes
- Spaghetti and Marshmallow Towers
- Egg Drop
- Catapults
- Balloon Cars

6. BOARD CORRESPONDENCE

- 6.1** Letter from Sonoma County Office of Education (SCOE), Director of External Fiscal Services, Sarah Lampenfeld, stating that the Mark West Union School District budget for 2022-2023 school year has been approved
- 6.2** Letter from Sonoma County Office of Education (SCOE), Deputy Superintendent of Business, Gregory Medici and Deputy Superintendent of Instructional Services, Jennie Snyder, stating that the Mark West Union School District's 2022-2023 LCAP has been approved

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Sherwood reported that the website for the Mark West Citizens Action Council shows the progress on the sidewalk along Mark West Springs Rd. between John B. Riebli and Old Redwood Highway. A champion of the cause, former Superintendent, Ron Calloway, was instrumental in bringing this process to fruition. Once completed, the walkway will provide safe access along Mark West Springs Rd. for students, families and the community.
- Our students chose the wording that will be reflected on the concrete benches along the walkway.
- The Hawk Light has been installed in front of the Larkfield Center and it should be operational soon.
- The community raised the funding to install an ADA compliant walkway around Schopflin Park.
- A commemoration of the 5 year anniversary of the Tubbs fire was held this past weekend. The event was attended by many community members including Dr. Valenzuela. Trustee Sherwood spoke as a "block captain" of his community. In his speech, he recognized all of the first responders including educators adding that "Dr. Valenzuela's voice and then Superintendent Calloway's videos were instrumental in keeping the district together after the fires." Dr. Valenzuela added that the "shout out to educators was deeply felt,"

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals Emily Todd – John B. Riebli

- Fire prevention week – Firefighters from the Sonoma County Fire District came and presented
- Working on a "whole school" art project; The Phoenix. Each feather will represent a word of resilience
- Math Focus – 1st grade, practicing how to count to 110 in different ways; 2nd grade – adding 2 and 3 digit numbers; 3rd grade – multiplication; 4th grade – rays; 5th Grade – volume; 6th grade - Algebra
- Staff working on one school one book; "Love That Dog"
- Trustee Burke will emcee the poetry slam
- Walk-a-Thon is October 14th

Kelli Osorio – Mark West Elementary

- Walk and Roll – over 100 students participated. We had a police escort and a team of fire fighters welcomed all to campus
- 4th grade Bike Rodeo – 5 students learned how to ride a bike for the first time!
- 1st grade teachers took students on walking field trips throughout the community
- The Community Garden Benefit was amazing!

Patrick Eagle – San Miguel

- Staff – reviewed roles in the event of an emergency
- 2nd graders made bees out of pipe cleaners; part of a pollination lesson by Lisl Christie
- First PTO meeting was well attended. A neighbor has offered to sponsor a movie night
- Student council elections were held
- 200 skaters at Cal Skate
- Working on sports schedule
- Kindergarten Alphabet Parade- first time at San Miguel, a new tradition. Kindergartners wear their alphabet vests and parade through the school. Other classrooms come out to watch and cheer them on. A great event!

Michelle Franci – Mark West Charter

- All 13 year old students will take NAPE test.
- October 14th is the end of the 1st quarter. Students are currently submitting their volunteer hours.
- Academically, hyperboles, metaphors; Mr. Carusone used music the students were familiar with to enforce the concepts
- 8th grade – working on graphing and reflections on graphing

- PTA – 1st warrior game – November 11th. Trustee Sherwood asked if there was financial assistance provided for those that may not be able to go. Principal Franci responded that there is not because it is an optional event but, parents are always welcome to donate in order to sponsor other students if they choose to do so.
- Trustee Jaworski-Quintanilla added that the community service requirement is of great benefit to the students and the community; the students are truly community ambassadors.

8.2 Maintenance/Operations/Technology Report/Michael Smith

- Mr. Smith was absent. Dr. Valenzuela presented his report on his behalf.
- Trustee Sherwood asked about the installation of chargers for electric cars on our campuses; something that has been discussed by the Board in the past. He added that the district should be able to get grants from Sonoma Clean Power to offset some of the cost. Additionally, the chargers can be set up to benefit the community in off hours.

8.3 District Communication Coordinator/Claire Raggio

- Community has been the focus for this month
- In celebration of Hispanic Heritage Month, Mrs. Raggio has produced two videos; students interviewed Superintendent Valenzuela and Trustee Jaworski-Quintanilla
- Mrs. Raggio created a Google Form which she shared with teachers. This form allows teachers to easily invite Mrs. Raggio to various events/lessons. Principals also shared their event calendars with Mrs. Raggio.
- Mrs. Raggio has attended SEL lessons, presented by the Counseling Team, throughout the district
- Working with Superintendent Valenzuela, Mrs. Raggio is creating the first, staff newsletter for the 2022-2023 school year
- In celebration of the “Week of the School Administrator”, Mrs. Raggio will be posting highlights to social media

8.4 Director of Instructional Services/ Lisa Warne – In recognition of Dyslexia Awareness Month, Reading Specialist, Suzanne Calloway, presented a report “Dyslexia: Universal Screening and Phonics Based Instruction”

- Superintendent’s Report/Dr. Rachel Valenzuela – Dr. Valenzuela will presented an update on the Santa Rosa City Schools Feasibility Study. Additionally, Dr. Valenzuela will presented an update on Information provided by Tom Boylan/Boylan Point Agency and Jeriann Bjugstad, Bay Area Digital Solutions regarding the potential to incorporate Digital Retargeting in the district’s marketing strategy. The addition of Digital Retargeting to our marketing strategy would provide product platforms that could yield gains through social mirroring, key word search and target specific areas.
- Community reminder – The Mark West Area Chamber of Commerce Tree Lighting will be held November 30, 2022 at 6:00pm in the Mark West MPR. Our talented Choral and Music program students will be performing!

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

9.1 PUBLIC HEARING

The Public Hearing opened at 6:35pm. With no public commentary, the Public Hearing closed at 6:37pm.

Level 1 Developer Fee Justification Study – August 15, 2022

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the between the 2022-2023 Consolidated Application

10.2.3 Consideration of Approval of an Overnight Field Trip Request – Mrs. Farrell and Mrs. Gonsalves’s 5th Grade classes, John B. Riebli, to Alliance Redwoods March 27, 2023 - March 29, 2023

10.2.4 Consideration of Approval of the California Department of Education Nutrition Services Division – Permanent Single Agreement

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the September 9, 2022 Regular Board Meeting

10.5 FACILITIES

10.5.1 Consideration of Approval of the Williams Settlement Quarterly Uniform Complaint Report Summary; July 1, 2022 - September 30, 2022

10.6 DONATIONS

10.6.1 Consideration of Approval of a \$100.00 donation from Kurt and Vida Sollanek to Ms. Beseda's Kindergarten class, John B. Riebli

10.6.2 Consideration of Approval of a \$100.00 donation from Lara Espy to Ms. Bates' class for Supplies, John B. Riebli

10.6.3 Consideration of Approval of a \$100.00 donation from Sid and Aimee Andreis for 3rd Grade supplies, Mark West Elementary

10.6.4 Consideration of Approval of a \$500.00 donation to Mark West Elementary 4th Grade from Jennifer and Orlando Macias

10.6.5 Consideration of Approval of a \$100.00 donation from Sid and Aimee Andreis for 4th Grade Supplies, Mark West Elementary

10.6.6 Consideration of Approval of a \$100.00 donation to Mrs. Rue's 4th Grade class from Ali and Cecilia Pourghadir

On a motion by Trustee Sherwood, second by Trustee McKnight, the Consent Agenda was approved.

Aye=4, Ney=0, Abstention=0, Absent=1

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of **Resolution #23-06** Corporate Resolution – Exchange Bank Signatory

On a motion by Trustee McKnight, second by Trustee Jaworski-Quintanilla, Resolution #23-06 Corporate Resolution – Exchange Bank Signatory was approved. Aye=4, Ney=0, Abstention=0, Absent=1

Roll Call Vote: Trustee Jaworski-Quintanilla, Aye; Trustee Sherwood, Aye; Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Azat, Absent

11.1.2 Consideration of Approval of **Resolution #23-07** Designating October 10-October 15, 2022 as the Week of the School Administrator

On a motion by Trustee Burke, second by Trustee Sherwood, Resolution #23-07 Designating October 10-October 15, 2022 as the Week of the School Administrator was approved. Aye=4, Ney=0, Abstention=0, Absent=1

Roll Call Vote: Trustee Sherwood, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Azat, Absent

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of **Resolution #23-08** Increasing School Facilities Fees as Authorized by Government Code Section 65995 (b) 3

On a motion by Trustee McKnight, second by Trustee Jaworski-Quintanilla, Resolution #23-08 Increasing School Facilities Fees as Authorized by Government Code Section 65995 (b) 3 was approved. Aye=4, Ney=0, Abstention=0, Absent=1

Roll Call Vote: Trustee Sherwood, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Azat, Absent

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of Revised Board Bylaw 9270 and **Revised Resolution #23-09** Conflict of Interest Code

On a motion by Trustee Jaworski-Quintanilla, second by Trustee McKnight, Revised Board Bylaw 9270 and Resolution #23-09 were approved. Aye=4, Ney=0, Abstention=0, Absent=1

Roll Call Vote: Trustee Sherwood, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye; Trustee Burke, Aye; Trustee Azat, Absent

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

- **13.1** Enrollment Report as of 10/5/22

13.2 Educator Effectiveness Grant Reporting 2021/2022

13.3 Sonoma County Office of Education Call for Nominations for Representatives to the Sonoma County Committee on School District Organization

13.4 CARES Act – Stimulus Funding Report

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, November 8, 2022

15. ADJOURNMENT 6:47pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, Executive Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Victor McKnight, Board Clerk