

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA
Tuesday, August 9, 2022**

The meeting will be held in The Learning Center at the Mark West Union School District Office
305 Mark West Springs Road, Santa Rosa, CA 95404

The meeting was opened to the public at 5:00 P.M.

**1. CALL TO ORDER, ROLL CALL
BOARD MEMBERS**

Brian Burke, President
Victor McKnight, Board Clerk
Priscilla Jaworski-Quintanilla
Sara Azat
Brad Sherwood

STAFF MEMBERS

Rachel Valenzuela, Ed.D, Superintendent
Renee Loeza, Chief Business Official
Lisa Warne, Director of Instructional Services
Principals: Emily Todd, Kelli Osorio, Michelle Franci, Patrick Eagle
Michael Smith, Director of Operations/Tech/Main.
Claire Raggio, District Communications Coordinator
Alicia Mills, District Executive Assistant

Trustee Sherwood was absent

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: There was no Closed Session

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
Pursuant to Government Code, Section 54957

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Rachel Valenzuela, Renee Loeza)

3. OPEN SESSION: BOARD STUDY SESSION: There was no Study Session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting will be called to order at 5:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee Jaworski-Quintanilla, second by Trustee McKnight, the Agenda Order was approved.
Aye=4, Ney=0, Abstention=0, Absent=1

4.5 Report Out of Closed Session
There was no Closed Session

5. PRESENTATIONS/RECOGNITIONS

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

- Trustee Jaworski-Quintanilla recognized the efforts of the facilities/maintenance team in beautification of campuses over the summer

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals – Oral Reports

Patrick Eagle – San Miguel Elementary

- Principal Eagle acknowledged Michelle Franci and Nikki Dale for their leadership with flex scheduling
- Principal Eagle thanked Renee Loeza and Alicia Mills for all their time and efforts on the 2022-2023 Classified schedule
- Principal Eagle thanked Michael Smith and his team for their work on the campuses over the summer

Kelli Osorio – Mark West Elementary

- First day as Principal and meeting all staff
- Great day with all! Principal Osorio thanked everyone for the continued support.

Emily Todd – John B. Riebli Elementary

- Great first day with staff! Everyone is energized and looking forward to seeing the students

Michelle Franci – Mark West Charter

- Principal Franci acknowledged the school site Office Managers for their time and efforts in learning the new Flex Scheduling

8.2 Maintenance/Operations/Technology Report/Michael Smith – Mr. Smith will provide an oral report on projects completed over the summer

- Cherry trees removed from Mark West Elementary. Replaced with Crepe Myrtles
- Replaced acrylic in the Mark West Elementary sign
- Tree planted donated by PTA was planted at Riebli
- Mark West and San Miguel had their black top slurry sealed; re-stripped playgrounds
- Several areas at San Miguel were re-painted
- Mark West ceiling vents were cleaned and caulked
- Riebli - speakers installed on ECC building, courtyard and out towards fields. Turned up the amp on the speakers in the back classrooms
- 30 yard dumpster and cleaned out old obsoleted equipment
- Purchased 4 new interactive boards; waiting for wall mounts
- Changed HVAC filters throughout the district

8.3 District Communications Coordinator/Claire Raggio – Oral Report

- Main goal is to make district wide communication more cohesive; newsletters, social media and school websites
- Adding an academic page to each school website
- Counselors page added to each school web site
- District communications calendar created and shared with Dr. Valenzuela and Alicia Mills
- Created Google Form for teachers and staff to sign up for anything they would like to invite Mrs. Raggio to; projects, academic lessons, field trips, events, etc.

8.4 Director of Instructional Services/Lisa Warne: Oral Report – Professional Development 2022

- Professional Development: 3-5 years transitioning to MTSS
- Site and school leadership teams have been created this year
- Each site specializes in one area of MTSS
- Yesterday, first full day with staff. At the last minute we pivoted to Zoom presentations. The Classified staff was also included on an optional basis. If they chose to participate, they could pink sheet their tim.
- UDL and Positive Behavior were the two sessions
- SCOE is providing great Professional Development and MTSS support
- MClass (Dibels) - data will be input as they are assessing the child

8.5 Superintendent's Report/Dr. Rachel Valenzuela – Update on COVID Protocols for the start the school year

- We held an outdoor welcome back at Riebli. Kara Kaufman provided music in the background. Principals introduced their new staff. Principals held staff meetings at sites following welcome back
- Discussed COVID guidelines

- Reviewed enrollment numbers. Each site now has a TK program. Mark West Elementary 6th grade is currently very low.
- Free Breakfast Program is now required by the state. We are offering breakfast at morning recess. Due to the increased need, we hired 3, part time food service cashiers. Training was provided and a new POS purchased.

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant

10.2.2 Consideration of Approval of the DocuSign Service Agreement: July 20, 2021- July 19, 2022

10.2.3 Consideration of Approval of the MOU between the Mark West Union School District and the Extended Child Care Coalition (ECC) for July 1, 2022 – June 30, 2023

10.2.4 Consideration of Approval of the 2022-2023 Non-Clinical Student Agreement between the Mark West Union School District and Sonoma State University

10.2.5 Consideration of Approval of the MOU between Sonoma State University Credential Intern Program and the Mark West Union School District beginning July 1, 2022

10.2.6 Consideration of Approval of the MOU between Sonoma State University Student Teaching Program and the Mark West Union School District July 1, 2022 - June 30, 2024

10.2.7 Consideration of Approval of the Schools and Libraries Universal Service Certification by Administrative Authority to Billed Entity of Compliance with the Children's Internet Protection Act June 1, 2022

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the June 7, 2022 Regular Board Meeting

10.4.2 Consideration of Approval of the Minutes of the June 9, 2022 Special Board Meeting

10.5 FACILITIES

10.5.1 Consideration of Approval of the Williams Quarterly Uniform Complaint Report: April 1, 2022- June 30, 2022

10.5.2 Consideration of Approval of the Certification of Unused Sites, June 1, 2022

10.6 DONATIONS

On a motion by Trustee McKnight, second by Trustee Jaworski-Quintanilla, the Consent Agenda was approved. Aye=4, Ney=0, Abstention=0, Absent=1

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District 2022-2023 Budget Updates: State Education Budget Summary August 2022

Chief Business Official, Renee Loeza, discussed specific updates

On a motion by Trustee Azat, second by Trustee McKnight, the Mark West Union School District 2022-2023 Budget Updates: State Education Budget Summary August 2022 was approved. Aye=4, Ney=0, Abstention=0, Absent=1

11.1.2 Consideration of Approval of the 2022-2023 Mark West Union School District's Revised Master Agreement for the TK-8 Independent Study/Home Study Program

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, the 2022-2023 Mark West Union School District's Revised Master Agreement for TK-8 Independent Study/Home Study Program was approved. Aye=4, Ney=0, Abstention=0, Absent=1

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of Revised Board Policy #6158; Independent Study

On a motion by Trustee Jaworski-Quintanilla, second by Trustee McKnight, Revised Board Policy #6158; Independent Study was approved. Aye=4, Ney=0, Abstention=0, Absent=1

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

13.1 Mark West Union School District's Stimulus Funding Report

13.2 UC Davis - Superintendents' Executive Leadership Forum (SELF)

13.3 Recognition of Mark West Elementary School as an NOAA Ocean Guardian School, Year 1

Trustee Azat read the Letter of Acknowledgement recognizing Mark West Elementary as an NOAA Ocean Guardian School, Year 1

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, September 13, 2022 at 5:00pm

15. ADJOURNMENT 6:17pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Alicia Mills, District Executive Assistant at 707-524-2972.

Respectfully Submitted By:

Approved By:

Dr. Rachel Valenzuela, Superintendent

Victor McKnight, Board Clerk