

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, May 10, 2022

The meeting will be held at the Mark West Union School District Learning Center
 305 Mark West Springs Rd.
 Santa Rosa, CA 95404

The meeting is opened to the public at 4:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

Briam Burke, President
 Victor McKnight, Clerk
 Priscilla Jaworski-Quintanilla
 Sara Azat
 Brad Sherwood

Staff Members

Ron Calloway, Superintendent
 Rachel Valenzuela, Ed.D. Superintendent Elect
 Lisa Warne, Director of Instructional Services
 Renee Loeza, Chief Business Official
 Principals: Patrick Eagle, Michelle Franci, Tracy Kendall,
 Emily Todd
 Michael Smith, Director of Maint/Operations/Tech
 Claire Raggio, District Communication Coordinator
 Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 3:45-4:00PM

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957) – Superintendent; Negotiator: Sara Azat

3. BOARD STUDY SESSION: 4:00-5:00PM

3.2 Review the Draft of the Local Control Accountability Plan (LCAP) and 2022-2025 Strategic Plan

DRAFT – 2022-2023 Local Control Accountability Plan (LCAP)
 2022-2025 Strategic Plan

Dr. Rachel Valenzuela discussed the draft of the 2022-2023 LCAP and how the LCAP is incorporated in the 2022-2025 Strategic Plan

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting will be called to order at 5:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, the Agenda Order was approved
 Aye=5, Ney=0, Abstention=0, Absent=0

4.5 Report Out of Closed Session

The Board finalized the contract for the new Superintendent

5. PRESENTATIONS/RECOGNITIONS

5.2 The Board recognized English Language Learner students who have been re-designated as Fluent English speakers

5.3 The Board recognized the winners of the Superintendent Bacon Young Writers' Award:

Talisa Yaya, John B. Riebli; Annaleigh Malsbary, Mark West Elementary; Kingsley Stewart, San Miguel;
 Eva Rothe, Mark West Charter

6. BOARD CORRESPONDENCE

6.1 Letter received from Sarah Lampenfeld, Director External Fiscal Services at Sonoma County Office of Education regarding the positive certification of the Second Interim Report for the fiscal year 2021-2022

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Jaworski-Quintanilla appreciated the trip to Westminster Woods

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Emily Todd, John B. Riebli Elementary

- Earth Day Celebration; electric car
- Talent show, staff dance number
- Student Council tropical themed dance for 4/5/6
- 5th grade is working on their wax museum
- 3rd grade is writing books
- Staff/student engagement and campus beautification are prioritized for the 22-23 school year
- Staff has been meeting to review blended
- Staff Appreciation hosted by the parents was amazing

Tracy Kendall, Mark West Elementary

- Family from the Ukraine (5th/3rd) has rejuvenated students and staff. The parents were beaming with pride; great kids and family
- Shadowing the new principal has been going really well
- Co-ed volleyball has started. Every child was having fun, tremendous sportsmanship
- Music assembly was awesome; last song dedicated to Mrs. Anderson and Mrs. Kendall
- Walk a thon was a success. Ms. Franci and Mrs. Kendall are each taking 2 pies in the face
- PTA is hosting a morning coffee bar to "Meet the New Principal"

Patrick Eagle, San Miguel Elementary

- Girls basketball had a great season; volleyball is underway and it's great to see the support and sportsmanship amongst the players
- Mrs. Shatto will be hosting the annual "lost and found parade"
- Dodgeball is a huge hit with Superintendent Calloway
- Color Fun run was great
- The staff was completely spoiled during Staff Appreciation week
- 6th graders – China town field trip by ferry; great day
- 4th graders – built games out of cardboard boxes
- Mr. Eagle shared a video on TK students explaining the lifecycles of a butterfly

Michelle Franci, Mark West Charter

- Shout out to homeschool teachers; addressed state testing requirements and scheduling with parents; as well as physical fitness testing. Mr. Detrick and Ms. Bair have done a great job. Currently, there are 30 homeschool students
- Friday night was the first dance; PTA sponsored. It was amazing and it was so good to be back doing normal things
- 8th grade went to Glen Ellen for a ropes course. They all participated. The school had never been to this course and it was fantastic
- Shout out to PTA for staff lunch last week; staff had a great time!
- BMX assembly this Friday

8.2 Maintenance/Operations/Technology Report/Michael Smith – Superintendent Calloway reported in Mr. Smith's absence

- Pavement for track – repaving will start next Monday and will be ready by track meet
- State of the District – Dr. Valenzuela reviewed the Strategic Plan, Mrs. Loeza reviewed the current financials and we celebrated our retirees

- 5/16 - 5/24 a video will be shared daily of each of our retirees on social media
- Open House May 19; divided alphabetically
- 8.3 Superintendent's Report/Ron Calloway: COVID-19 Update and an Update on the 2022 Summer Academy including a presentation by principals; Lisa Chapman, Andrea Farrell and Angela Claypool
- There has been an increase in positive cases county wide
- Summer Academy Theme – Tropical Takeover
- 1 session; June 9th-June 30th; ECC will take over following
- Prioritized students who needed focused assistance in ELA/Math
- ECC only being offered at Riebli
- Teachers recommended students for the program
- Goal of 300 plus students
- Class size goal 12-16 students
- Student incentives and community building for the kids

9. **PUBLIC HEARING**

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. **CONSENT AGENDA**

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 **PERSONNEL**

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 **BUSINESS**

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the 2022-2023 Instructional Minutes Bell Schedules for Mark West, San Miguel, John B. Riebli Elementary schools and Mark West Charter School

10.2.3 Consideration of Approval of the Agreement between the Mark West Union School District and Better 4 You Meals for the renewal year July 1, 2022 – June 30, 2023

10.2.4 Consideration of Approval of the revised contract between the Mark West Union School District and Stephen Roatch Accountancy, Year 1 of 3

10.2.5 Consideration of Approval of the Retainer Agreement between the Mark West Union School District and School and College Legal Services (SCLS) effective July 1, 2022

10.2.6 Consideration of Approval of the MOU between the Mark West Union School District and the Boys and Girls Club of Sonoma- Marin for the 2022-2023 and 2023-2024 school years

10.3 **CURRICULUM**

10.4 **MINUTES**

10.4.1 Consideration of Approval of the Minutes of the April 12, 2022, Regular Board Meeting

10.5 **FACILITIES**

10.6 **DONATIONS**

10.6.1 Consideration of Approval of a \$50.00 Gift Card from Raley's Fulton Rd. for the 6th Grade Picnic

10.6.2 Consideration of Approval of a \$50.00 Gift Card from Safeway Mendocino Ave. for the 6th Grade Picnic

10.6.3 Consideration of Approval of a \$75.00 Gift Card from Costco Santa Rosa Ave. for the 6th Grade Picnic

On a motion by Trustee Azat, second by Trustee McKnight, the Consent Agenda was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of **Resolution #22-13** the Authorization to make Transfers Between Fund Balances and Expenditures at Close of Year per Education Code 42601

On a motion by Trustee McKnight, second by Trustee Azat, Resolution #22-13 Authorization to make Transfers between Fund Balances and Expenditures at Close of Year per Education Code 42601 was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call Vote: Trustee Sherwood, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye; Trustee Burke, Aye

11.1.2 Consideration of Approval of **Resolution #22-14** to Establish Temporary Interfund Transfers of Special or Restricted Funds (Borrowing) per Education Code 42603

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, Resolution #22-14 to Establish Temporary Interfund Transfers of Special or Restricted Funds (Borrowing) per Education Code 42603 was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call Vote: Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee McKnight, Aye; Trustee Sherwood, Aye; Trustee Burke, Aye

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of **Resolution #22-15**, Classroom Capacity for the 2022/2023 School Year

On a motion by Trustee Jaworski-Quintanilla, second by Trustee McKnight, Resolution #22-15 Classroom Capacity for the 2022/2023 School Year was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call Vote: Trustee McKnight, Aye; Trustee Sherwood, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee Burke, Aye

11.5.2 Consideration of Approval of the 2022-2023 Declaration of Need for Fully Qualified Educators

On a motion by Trustee McKnight, second by Trustee Jaworski-Quintanilla, the 2022-2023 Declaration of Need for Fully Qualified Educators was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.5.3 Consideration and Possible Approval of Superintendent's Employment Agreement and Salary Schedule

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Azat, the Superintendent's Employment Agreement and Salary Schedule were approved. Aye=5, Ney=0, Abstention=0, Absent=0

The Board officially welcomed Dr. Rachel Valenzuela and looks forward to the next chapter under her leadership.

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

- Trustee Burke commented that he is always so proud of the students recognized at this time of year

- Superintendent Calloway reminded the Board to please let Mrs. Mills know which promotion ceremonies they will be attending
- The Board acknowledged Principal Tracy Kendall for her years of service to the district and wished her well as this was her last Board meeting

13. INFORMATIONAL ITEMS

13.1 2021-2022 State of the District Power Point Presentation

13.2 Mark West Union School District Stimulus Funding Report through 3/31/22

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, June 7, 2022 at 4:00pm

A Special Board Meeting will be held on Thursday, June 9, 2022 at 8:00am

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted By:

Approved By:

Ron Calloway, Superintendent

Victor McKnight, Board Clerk