

**MARK WEST UNION SCHOOL DISTRICT**  
**Minutes of the Regular BOARD OF TRUSTEES MEETING**  
**Tuesday, April 12, 2022**

The meeting will be held at the  
Mark West Union School District Office Learning Center  
305 Mark West Springs Rd.  
Santa Rosa, CA 95404

The meeting is was open to the public at 5:00 P.M.

**1. CALL TO ORDER, ROLL CALL: 5:00 P.M.**

**Board Members**

Brian Burke, President  
Victor McKnight, Clerk  
Priscilla Jaworski-Quintanilla  
Sara Azat  
Brad Sherwood

**Trustee Sherwood was absent**

**Staff Members**

Ron Calloway, Superintendent  
Rachel Valenzuela, Superintendent Elect  
Lisa Warne, Director of Instructional Services  
Renee Loeza, Chief Business Official  
Michael Smith, Director of Tech/Maint/Operational Services  
Principals: Patrick Eagle, Emily Todd, Tracy Kendall and  
Michelle Francl  
Claire Raggio, District Communication Coordinator  
Alicia Mills, District Executive Assistant

**PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.*

**2. CLOSED SESSION: 4:30P.M.**

**2.1** Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) Pursuant to Government Code, Section 54957

**3. OPEN SESSION: BOARD STUDY SESSION: There was no Study Session**

**4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.**

**4.1** The meeting will be called to order at 5:00 P.M.

**4.2** Pledge of Allegiance

**4.3** Introductions

**4.4** Approval of Agenda Order

**4.5** Report Out of Closed Session

- There was no report out of Closed Session

**5. PRESENTATIONS/RECOGNITIONS**

Students from Mrs. Bourdage's 5<sup>th</sup> grade class at San Miguel will presented their state floats. Austin Purvis, Brandon Perry and Reese Moody presented. They explained why they picked state and what was represented on their float

**6. BOARD CORRESPONDENCE**

*(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)*

**7. BOARD COMMUNICATIONS/MATTERS**

*(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)*

## **8. ADMINISTRATIVE REPORTS**

### **8.1 School Reports/Principals**

Patrick Eagle – San Miguel Elementary

- 6<sup>th</sup> graders built rockets. Principal Eagle participated as well.
- Student Council recognized the Classified Staff. Teachers brought food in appreciation of and to celebrate the Classified Staff
- The Kona Shaved Ice truck came to campus. Every student enjoyed a shaved ice and many of the staff members as well

Tracy Kendall – Mark West Elementary

- Spirit activity hosted by the Student Council; 'where is the golden egg?'. Always fun to watch the children try to find them
- First time back at Westminster Woods, students enjoyed every minute!
- Teachers are currently practicing for the SBAC with their students
- Last session of Blended is winding down
- PTA has been focused on campus beautification which is greatly appreciated
- Cal Skate was fun for everyone

Emily Todd – John B. Riebli Elementary

- Riebli held a Virtual Author visit from the 13 "Treehouse" books author
- Walking fieldtrips are happening
- Coloma day trip coming up
- Planetarium coming up
- Teachers are preparing students for SBAC
- Teachers are also working on several upcoming events: Earth day celebration, class placements, community appreciation event
- Big Event raised approximately \$30,000
- Warriors Night was great fun
- PTA electing a new board for next year

Michelle Franci – Mark West Charter

- Started 2<sup>nd</sup> round of mindfulness techniques
- Honor roll – 39 students achieved "Principal's Honor Roll" – 15 students achieved "Honor Roll" and there were 11 perfect attendance recipients
- Home school teachers Megan Bair and Doug Detrick take turns hosting a "site day" for home school students on a weekly basis. Focus is PBL.
- Students working on 8<sup>th</sup> grade promotion; student run
- Staff working on SBAC, working on strategies with students

### **8.2 Maintenance/Operations/Technology Report/Michael Smith: Superintendent Calloway will present an Oral Report on behalf of Mr. Smith**

- Mr. Smith, John Dybsziak and others identified projects for modernization, specifically playgrounds

### **8.3 Superintendent Elect/Rachel Valenzuela: Lisa Warne, Director of Instructional Services, will present an update on Plans for the 2022 Summer Academy (oral). Additionally, District Counselors Lionel Cooper and Antonio Garcia will present an overview on the 2021-2022 Counseling Program**

- Lisa Warne updated the Board on dates and leadership for Summer Academy:
- Principals; Andrea Farrell, John B. Riebli; Lisa Chapman, Mark West Elementary and Mark West Charter; Angela Claypool, San Miguel
- There will be one, three week session; Thursday, 6/9 -Thursday, 6/30
- Summer Academy administrative team met to discuss pros and cons of last year, theme will continue
- Administrators are sending surveys to certificated and classified staff to determine who is interested in participating. Small classes, reinforcing ELA and Math
- Certificated and specialists will make recommendations. Based on availability, additional names may be requested and parents may be able to request placement
- The Summer Academy administrative team will present to the Board in May
- We will partner with the ECC for an enrichment program

- Lionel Cooper and Antonio Garcia reported on the Counseling program
- JJ Leichty, a counseling intern, will be moving on next year; Isabella Gregorette and Ciera Perez are returning next year. Taylor Matthis will be joining the intern team in the Fall

**8.4 Superintendent's Report/Superintendent Calloway:** Superintendent Calloway will present an oral update on COVID-19 numbers and guidance

- There has been a COVID uptick
- 6 retirees who will be recognized next month. April 27<sup>th</sup>
- Open House – May 19<sup>th</sup>, staggered alphabetically
- June 1<sup>st</sup>, Barley and Bine 2:00 Pins will be distributed
- June 3<sup>rd</sup> is promotion
- Dodgeball started with Mr. Norbert

**9. PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.*

**10. CONSENT AGENDA**

*The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.*

**10.1 PERSONNEL**

**10.1.1** Consideration of Approval of all items on the Personnel Form

**10.2 BUSINESS**

**10.2.1** Consideration of Approval of the Vendor Warrant Report

**10.2.2** Consideration of Approval of Intrado Interactive Services; School Messenger Renewal; June 26, 2022- June 25, 2023

**10.2.3** Consideration of Approval of the Consolidated Application Certification - Federal Programs; 2021-2022 Fall Submission

**10.2.4** Consideration of Approval of the updated COVID-19 Safety Plan (CSP)

**10.2.5** Consideration of Approval of the MOU between the Mark West Union School District and MARFAC Regarding a One Time Retirement Incentive for the 2021-2022 School Year

**10.2.6** Consideration of Approval of the Update to Certificated Substitute Rates

**10.3 CURRICULUM**

**10.4 MINUTES**

**10.4.1** Consideration of Approval of the Minutes of the March 8, 2022 Regular Board Meeting

**10.5 FACILITIES**

**10.5.1** Williams Settlement Quarterly Uniform Complaint Report Summary January 1, 2022 – March 31, 2022

**10.6 DONATIONS**

**10.6.1** Consideration of Approval of a \$250.00 donation from Michelle and Kevin Crosbie for the MWCS Principal's Fundraiser

**10.6.2** Consideration of Approval of a \$500.00 donation from Brandy and Brad Sherwood for the 6<sup>th</sup> Grade Picnic

**10.6.3** Consideration of Approval of a \$1,000.00 donation from La Guadalupana for the 6<sup>th</sup> Grade Picnic

**10.6.4** Consideration of Approval of a \$400.00 donation from BC Engineering Group for the 6<sup>th</sup> Grade Picnic

Donations acknowledged by Trustee Burke

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, the Consent Agenda was approved.  
Aye=4, Ney=0, Abstention=0, Absent=1

**11. ACTION/DISCUSSION ITEMS**

**11.1 BUSINESS**

**11.2 CURRICULUM**

**11.3 FACILITIES**

**11.4 BOARD POLICIES**

## **11.5 ADMINISTRATION**

**11.5.1** Consideration of Approval of **Resolution #22-11**, Designating May 2nd-6th, 2022, as National Teacher Appreciation Week and May 3rd as Teacher Appreciation Day.

On a motion by Trustee McKnight, second by Trustee Jaworski-Quintanilla, Resolution #22-11, Designating May 2<sup>nd</sup>-6<sup>th</sup>, 2022 as National Teacher Appreciation Week and May 3<sup>rd</sup> as Teacher Appreciation Day was approved. Aye=4, Ney=0, Abstention=0, Absent=1

Trustee Jaworski-Quintanilla, Aye; Trustee Azat, Aye; Trustee McKnight, Aye; Trustee Burke, Aye

**11.5.2** Consideration of Approval of **Resolution #22-12**, Designating May 2nd-6th, 2022, as Classified Appreciation Week.

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, Resolution #22-12 designating May 2<sup>nd</sup>-6<sup>th</sup>, 2022 as Classified Appreciation week was approved. Aye=4, Ney=0, Abstention=0, Absent=1

Trustee McKnight, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee Burke, Aye

## **1R2. EVALUATION OF THE BOARD MEETING**

The Board members may comment or request items pertaining to the Board meeting.

## **13. INFORMATIONAL ITEMS**

## **14. FUTURE MEETINGS**

The next Regular Board meeting will be held on Tuesday, May 10<sup>th</sup>, 2022. Time TBD.

## **15. ADJOURNMENT**

### **ADA Compliance**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Alicia Mills, District Executive Assistant at 707-524-2972.

Respectfully Submitted By:

Approved By:

---

Ron Calloway, Superintendent

---

Victor McKnight, Board Clerk