

**MARK WEST UNION SCHOOL DISTRICT**  
**Minutes of the Regular BOARD OF TRUSTEES MEETING**  
**Tuesday, March 8, 2022**

The meeting will be held in the District Office Learning Center  
 305 Mark West Springs Rd.  
 Santa Rosa, CA 95404

The meeting opened to the public at 3:30 P.M.

**1. CALL TO ORDER, ROLL CALL: 3:30 P.M.**

**Board Members**

Brian Burke, President  
 Victor McKnight, Clerk  
 Priscilla Jaworski-Quintanilla  
 Sara Azat  
 Brad Sherwood

**Staff Members**

Ron Calloway, Superintendent  
 Rachel Valenzuela, Asst. Superintendent of Ed Services  
 Lisa Warne, Director of Instructional Services  
 Renee Loeza, Chief Business Official  
 Michael Smith, Director of Technology Services  
 Principals: Patrick Eagle, Emily Todd, Tracy Kendall and  
 Michelle Franci  
 Claire Raggio, District Communication Coordinator  
 Alicia Mills, District Executive Assistant

**PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.*

**2. CLOSED SESSION: 3:00-3:30P.M.**

**2.1** Public Employment (Discipline/Dismissal/Release, Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957)

**2.2** Negotiations – Superintendent (District Negotiator Sara Azat)

**2.3** Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiator: Ron Calloway)

**3. OPEN SESSION: BOARD STUDY SESSION:**

There was no Study Session

**4. OPEN SESSION: PUBLIC MEETING: 3:30 P.M.**

**4.1** The meeting was called to order at 3:30 P.M. by Trustee Burke

**4.2** Pledge of Allegiance

**4.3** Introductions

**4.4** Approval of Agenda Order

On a motion by Trustee Azat, second by Trustee McKnight, the Board Agenda was approved.

Aye=5, Ney=0, Abstention=0, Absent=0

**4.5** Report Out of Closed Session

There was no report out of Closed Session

**5. PRESENTATIONS/RECOGNITIONS**

Avery Daly, June Sherwood, and Sydney Davis, John B. Riebli students from Mrs. Gonyo's 4<sup>th</sup> grade class, presented their STEM projects. STEM teacher, Anna Hopkins gave an overview of the process.

**6. BOARD CORRESPONDENCE**

**7. BOARD COMMUNICATIONS/MATTERS**

*(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)*

## **8. ADMINISTRATIVE REPORTS**

### **8.1 School Reports/Principals**

Emily Todd, John B. Riebli Elementary

- March Book Madness has started
- Teachers are preparing for the March co-op meetings
- PTA sponsored Warriors Night is April 2<sup>nd</sup>
- PTA has provided financial support for multiple programs
- The PTA "Big Event" is coming up soon

Tracy Kendall, Mark West Elementary

- Co-ops have completed
- March 4<sup>th</sup>, the teachers hosted a luncheon for the classified staff
- 4<sup>th</sup> and 5<sup>th</sup> graders enjoyed the award ceremony for participation in the Accelerated Reader Literacy Promotion Grant
- Field trips are back
- Parent volunteers are back and Trustee Jaworski-Quintanilla was one of the first to be able to be in the classroom

Patrick Eagle, San Miguel Elementary

- Running Club is going strong! Principal Eagle shared the awards the students can receive for reaching various goals
- Parents are back in the classroom and assisting with the Running Club
- Students are working on several grade level projects which include: paper rockets, eco-challenge websites, and water conservation

Michelle Franci, Mark West Charter

- Staff is working hard wrapping up the 3<sup>rd</sup> quarter and preparing for co-ops
- Music Exploration class is preparing for a performance
- The Washington D.C. field trip is in a couple of weeks

### **8.2 Maintenance / Operations / Technology Report/Michael Smith**

- Mr. Smith was unable to make the meeting. Superintendent Calloway reported on his behalf

### **8.3 Assistant Superintendent of Educational Services Report/Rachel Valenzuela – Strategic Plan Update**

- Dr. Valenzuela presented an update on the Strategic Plan Process
- The final meeting will be held on 3/16. A Study Session will be held in May and the Strategic Plan will be presented to the Board for approval in June

### **8.4 Superintendent's Report/Ron Calloway – Updates to COVID-19 Protocols including Masking**

- Superintendent Calloway reiterated that the district will follow the recent CDPH and SCDH guidelines stating that masks will be strongly recommended but no longer required on campuses effective March 14, 2022

## **9. PUBLIC PARTICIPATION**

*At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.*

No members of the public were present

## **10. CONSENT AGENDA**

*The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.*

### **10.1 PERSONNEL**

**10.1.1** Consideration of approval of all items on the Personnel Form

### **10.2 BUSINESS**

**10.2.1** Consideration of Approval of the Vendor Warrant Report

10.2.2 Consideration of Approval of the School Psychologist Intern Job Description

10.2.3 Consideration of Approval of the Certificated Auxiliary Pay Scale

**10.3 CURRICULUM**

**10.4 MINUTES**

10.4.1 Minutes of the February 8, 2022 Regular Board Meeting

**10.5 FACILITIES**

**10.6 DONATIONS**

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Sherwood, the Consent Agenda was approved. Aye=5, Ney=0, Abstention=0, Absent=0

**11. ACTION/DISCUSSION ITEMS**

**11.1 BUSINESS**

11.1.1 Consideration of Approval of the Mark West Union School District Second Interim Report for 2021 – 2022

Part I

Part 2

Part 3

On a motion by Trustee Azat, second by Trustee McKnight, the Mark West Union School District Second Interim Report was approved. Aye=5, Ney=0, Abstention=0, Absent=0

**11.2 CURRICULUM**

**11.3 FACILITIES**

**11.4 BOARD POLICIES**

11.4.1 Consideration of Approval of Revised Board Policy and Administrative Regulations 1312.3; Uniform Complaint Procedures

On a motion by Trustee Sherwood, second by Trustee McKnight, revised Board Policy and Administrative Regulations 1312.3; Uniform Complaint Procedures was approved. Aye=5, Ney=0, Abstention=0, Absent=0

**11.5 ADMINISTRATION**

11.5.1 Consideration of Approval of **Resolution #22-09** to Release Temporary Certificated Employees

On a motion by Trustee Azat, second by Trustee McKnight, Resolution #22-09 to release Temporary Certificated Employees was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call: Trustee Sherwood, Aye; Trustee Azat, Aye; Trustee Jaworski-Quintanilla, Aye, Trustee McKnight, Aye; Trustee Burke, Aye

11.5.2 Consideration of Approval of **Resolution #22-10** In the Matter of the Elimination of Certain Positions in the Classified Service and Directing Notification of Classified Employees

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Azat, Resolution #22-10 in the Matter of Elimination of Certain Positions in the Classified Service and Directing Notification of Classified Employees was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call: Trustee McKnight, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee Azat, Aye; Trustee Sherwood, Aye; Trustee Burke, Aye

11.5.3 Consideration of Approval of the Mark West Union School District's 2022-2023 School Year Calendar

On a motion by Trustee Sherwood, second by Trustee Azat, the Mark West Union School District's 2022-2023 School Year Calendar was approved. Aye=5, Ney=0, Abstention=0, Absent=0.

**12. EVALUATION OF THE BOARD MEETING**

The Board members may comment or request items pertaining to the Board meeting.

**13. INFORMATIONAL ITEMS**

**14. FUTURE MEETINGS**

The next Regular Board meeting will be held on Tuesday, April 12, 2022. Time TBA.

**15. ADJOURNMENT 4:39 pm**

**ADA Compliance:**

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant at 707-524-2972.

Respectfully Submitted By:

Approved By:

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Ron Calloway, Superintendent

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Victor McKnight, Board Clerk