

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Board Organizational and Regular BOARD OF TRUSTEES MEETING
Tuesday, December 14, 2021

The meeting will be held in the District Office Learning Center
305 Mark West Springs Rd.
Santa Rosa, CA 95404

The meeting is open to the public 3:00pm

1. CALL TO ORDER, ROLL CALL: 3:00pm

Board Members

Brad Sherwood, President
Brian Burke, Clerk
Victor McKnight
Sara Azat
Priscilla Jaworski-Quintanilla

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Rachel Valenzuela, Assistant Superintendent of Educational Services
Renee Loeza, Chief Business Official
Principals: Tracy Kendall, Patrick Eagle, Emily Todd
Michelle Franci,
Michael Smith, Director of Maintenance/Operation/Technology
Claire Raggio, District Communications Coordinator
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION- 2:45pm

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957)
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich
- 2.3 Consideration of student acceleration

3. OPEN SESSION: PUBLIC MEETING: 3:00 P.M.

- 3.1 The meeting will be called to order at 3:00 P.M.
- 3.2 Pledge of Allegiance
- 3.3 Introductions
- 3.4 Approval of Agenda Order
On a motion by Trustee Jaworski-Quintanilla, second by Trustee Azat, the Agenda order was approved
Aye=5, Ney=0, Abstention=0, Absent=0
- 3.5 Report Out of Closed Session
The Board approved the acceleration of Student #706124 from Transitional Kindergarten to Kindergarten

4. BOARD ORGANIZATIONAL MEETING:

As required by Education Code 35143 and 35023, the Mark West Union School District Board of Trustees will hold its annual organizational meeting which includes the election of officers and a voting representative and alternate to the Sonoma County Committee on School District Organization. The Board will also decide the regular Board Meeting dates for 2022. The Board President will administer the Oath of Office to newly elected members (if applicable).

4.1 Election of Board President

On a motion by Trustee Jaworski-Quintanilla, second by Trustee McKnight, Trustee Burke was elected as the 2022 President of the Board of Trustees. Aye=5, Ney=0, Abstention=0, Absent=0

4.2 Election of Board Clerk

On a motion by Trustee Sherwood, second by Trustee Burke, Trustee McKnight was elected the 2022

Board Clerk for the Board of Trustees. Aye=5, Ney=0, Abstention=0, Absent=0

4.3 Election of Representative to the County Committee on School District Organization

On a motion by Trustee Sherwood, second by Trustee Azat, Trustee Jaworski-Quintanilla was elected as the 2022 Representative to the County Committee on School District Organization. Aye=5, Ney=0, Abstention=0, Absent=0

4.4 Election of Alternate Representative to the County Committee on School District Organization

On a motion by Trustee McKnight, second by Trustee Burke, Trustee Azat was elected as the 2022 Alternate Representative to the County Committee on School District Organization. Aye=5, Ney=0, Abstention=0, Absent=0

4.5 Establish Regular Monthly Board Meeting Dates for 2022

On a motion by Trustee McKnight, second by Trustee Sherwood, the 2022 Board Meeting Dates Calendar was approved. Aye=5, Ney=0, Abstention=0, Absent=0

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

John B. Riebli Elementary – Emily Todd

- Student Council has been running a canned food drive which gathered two barrels of food
- 6th Grade students are reading books to every class for the last 10 days of December
- PTA hosted a bowl and donate night at Epicenter on 12/6 and 12/7
- Staff and students have been working on “Holidays Around the World”

Mark West Elementary – Tracy Kendall

- Student Council has run several Friday assemblies
- PTA Walk a Thon has been extended
- PTA is facilitating SCRIP gift cards as an option for parents to purchase for staff gifts

San Miguel Elementary – Patrick Eagle (Lisa Warne acting Principal)

- Principal Eagle treated the staff to a Winter Cookie decorating party prior to his leave of absence; it was enjoyed by all
- PTO is sponsoring Mr. Music who will be holding a winter assembly tentatively scheduled for 12/17
- TK-2nd graders have begun music appreciation classes with Mrs. Kaufman

Mark West Charter School – Michelle Franci

- November 11th was the PTA Night at the Warriors game. Everyone had a great time
- Staff has been working on Multi Tiered Systems of Support (MTSS)
- Ms. Franci also reported on updates from the 7th and 8th grade classes

8.2 Maintenance/Operations/Technology/Michael Smith

- CalPad reporting for Fall 1 has been completed and was certified 12/10/21
- Camera installed at San Miguel to monitor after hours activity that has been taking place
- Room disinfection is an ongoing effort
- Custodial staff has been reconfigured providing evening coverage at all sites

8.3 Assistant Superintendent, Educational Services/Rachel Valenzuela

- Assistant Superintendent Valenzuela presented an oral report

8.4 Superintendent’s Report/Ron Calloway

- Superintendent Calloway updated the Board on current COVID-19 numbers and plans for winter break testing availability

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

There were no members of the public present.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant Report

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the November 9, 2021 Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Consideration of Approval of a donation to the San Miguel 6th Grade Fund (Trips and Projects) in the amount of \$1,935.00 from Bravo Restoration and Construction

10.6.2 Consideration of Approval of a \$1,000.00 donation to John Menth's 6th grade class for field trips from Marta Starr.

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, the Consent Agenda was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Audit Certification, 2021-2022 Financial Report/Audit Consideration of Approval of the Audit review letter from Stephen Roach Accountancy Corporation for the year ending June 30, 2021, and Consideration of Approval of the Mark West Audit Report, June 30, 2021

On a motion by Trustee Jaworski-Quintanilla, second by Trustee McKnight, the Audit Certification, 2021/2022 Financial Report/Audit and the Audit Review Letter from Stephen Roach Accountancy Corporation year ending June 30, 2021 and the Mark West Audit Report June 30, 2021 were approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.1.2 Consideration of Approval of the Certification of Corrective Action 2020-2021 Audit Findings And Recommendations – NO FINDINGS OR RECOMMENDATIONS

On a motion by Trustee McKnight, second by Trustee Azat the Certification of Corrective Action 2020-2021 Audit Findings and Recommendations – NO FINDINGS OR RECOMMENDATIONS was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.1.3 Consideration of Approval of the Mark West Union School District's First Interim Report for the 2021-2022 Fiscal Year

- Part I
- Part II
- Part III

On a motion by Trustee Sherwood, second by Trustee Azat, the First Interim Report for the 2021-2022 Fiscal Year was approved. Aye=5, Ney=5, Abstention=0, Absent=0

11.1.4 Consideration of Approval of the 2021 Educator Effectiveness Block Grant for the Mark West Union School District, John B. Riebli Elementary, San Miguel Elementary and Mark West Charter

On a motion by Trustee Azat, second by Trustee Jaworski-Quintanilla, the 2021 Educator Effectiveness Block Grant for Mark West Union School District, John B. Riebli Elementary, San Miguel Elementary and Mark West Charter were approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.2 CURRICULUM:

11.3 FACILITIES

11.3.1 Consideration of Approval of the site FIT Plans

**John B. Riebli Elementary
Mark West Elementary
San Miguel Elementary
Mark West Charter School**

On a motion by Trustee McKnight, second by Trustee Burke, the site FIT Plans for John B. Riebli Elementary, Mark West Elementary, San Miguel Elementary and Mark West Charter School were approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Nomination and election of a member of the Mark West Union School District Board of Trustees to serve on the Mark West Citizens Action Council (MWCAC)

On a motion by Trustee McKnight, second by Trustee Azat, the Board elected Trustee Sherwood to served as the MWUSD Board of Trustees representative to the Mark West Citizens Action Council (MWCAC). Aye=5, Ney=0, Abstention=0, Absent=0

11.5.2 Recognition of Sue Sloat

Superintendent Calloway, the Board and other administrators recognized Sue Sloat for her dedication and service to the Mark West Union School district, staff, students and community

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

14. FUTURE MEETINGS

During the Organizational Meeting prior to the General Meeting on 12/14/21, the Board approved the 2022 Board Meeting Dates calendar. Therefore the General January meeting will be held on January 11, 2022 at 5:00pm in the District Office Learning Center.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant 707-524-2972.

Respectfully Submitted By:

Approved By:

Ronald Calloway, Superintendent

Victor McKnight, Board Clerk

