

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, August 17, 2021

The meeting will be held in The Learning Center at the Mark West Union School District Office
 305 Mark West Springs Road, Santa Rosa, CA 95404

The meeting is open to the public via at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL
BOARD MEMBERS

Brad Sherwood, President
 Brian Burke, Board Clerk
 Victor McKnight
 Priscilla Jaworski-Quintanilla
 Sara Azat

STAFF MEMBERS

Ron Calloway, Superintendent
 Regina Cuculich, Assoc. Superintendent of Business
 Rachel Valenzuela, Asst. Superintendent of Ed. Serv.
 Renee Loeza, Chief Business Official
 Principals: Emily Todd, Tracy Kendall, Michelle
 Franci, and Patrick Eagle
 Michael Smith, Director of Operations/Tech/Main.
 Claire Raggio, District Communications Coordinator
 Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:45pm

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 Pursuant to Government Code, Section 54957

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

3. OPEN SESSION: BOARD STUDY SESSION: There was no Study Session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting will be called to order at 5:00 P.M.

4.2 Pledge of Allegiance

4.3 Introductions

4.4 Approval of Agenda Order

4.5 Report Out of Closed Session

- The Board of Trustees announced that they have selected Dr. Rachel Valenzuela as the new Superintendent of the Mark West Union School District, effective July 1, 2022.

5. PRESENTATIONS/RECOGNITIONS

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

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8.1 School Reports/Principals

Patrick Eagle – San Miguel Elementary

- Great to be back in school
- Teachers will be working on assessments and where their students need support

Tracy Kendall – Mark West Elementary

- Also a great start to school, everything has gone very smoothly
- As reported previously, teachers will be working to assess their students levels and where support might be needed

Emily Todd – John B. Riebli Elementary

- Three new teachers
- Working on establishing an assessment plan and how the school gets children to where they need to be Academically
- BTSN for Kindergarten was held virtually for Kindergarten

Michelle Franci – Mark West Charter

- Students are really enjoying electives
- Great back to school start
- First rally will be held tomorrow; Leadership students created multiple stations
- Students are doing a great job cleaning up after themselves at lunch

8.2 Maintenance/Operations/Technology Report/Michael Smith – Mr. Smith will provide an update on projects completed over the summer

- Mr. Smith reviewed a list of projects that had been completed over the summer

8.3 District Communications Coordinator/Claire Raggio – Written Report: Update on Social Media and Followers

8.4 Assistant Superintendent/Rachel Valenzuela & Vice Principal Warne: Oral Report – Professional Development 2021

- Assistant Superintendent reported that student services has been very busy identifying students who require additional support
- Vice Principal Warne was the lead for Professional Development and reported on three specific areas that were addressed: Dibbles, MTSS, Blended Learning and Science. Melissa Hang, Crystal Hartis, Carrie Staten, Kaley Andersen, Emily Todd and Lisa Warne collaborated in presenting training on Blended Learning. Reading Specialist, Suzanne Calloway, led the training on Dibbles.

8.5 Superintendent's Report/Superintendent Calloway – CDPH COVID Recommendations and COVID Guidelines Flowchart

- Superintendent Calloway went over COVID guidelines and reviewed the flowchart
- The County School Response Nurses team will be holding a Zoom meeting for parents
- Some families are opting for Home Study

The Board suggested inviting the leadership of the PTA's/PTO's to the October Board meeting

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Consideration of Approval of the Vendor Warrant

10.2.2 Consideration of Approval of the 2021-2022 CSBA Gamut Service Agreement

10.2.3 Consideration of Approval of the DocuSign Service Agreement: July 20, 2021- July 19, 2022

10.2.4 Consideration of Approval of the Agreement for Legal Services between the Mark West Union School District and Lozano Smith, Attorneys at Law

10.2.5 Consideration of Approval of the contract between the Mark West Union School District and Jack Schreder & Associates for the 2021-2022 school year Developer Fee Justification Study

10.2.6 Consideration of Approval of the MOU between the Mark West Union School District and the Extended Child Care Coalition (ECC) for July 1, 2021 – June 30, 2022

10.2.7 Consideration of Approval of the MOU between the Mark West Union School District and the UC Davis Shared Leadership Collaborative

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Consideration of Approval of the Minutes of the June 30, 2021 Special Board Meeting

10.4.2 Consideration of Approval of the Minutes of the August 10, 2021 Special Board Meeting

10.5 FACILITIES

10.5.1 Consideration of Approval of the Williams Quarterly Uniform Complaint Report: April 1, 2021-June 30, 2021

10.6 DONATIONS

On a motion by Trustee McKnight, second by Trustee Azat, the Consent Agenda was unanimously approved Aye=5, Ney=0, Abstention=0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of **Resolution #22-01** Flexible Employee Benefit Plan

On a motion by Trustee Azat, second by Trustee Burke, Resolution #22-01 Flexible Employee Benefit Plan was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call Vote: Trustee Burke, Aye; Trustee Azat, Aye; Trustee McKnight, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee Sherwood, Aye

11.1.2 Consideration of Approval of **Resolution #22-02** Elimination of Certain Positions in the Classified Service for 2021-2022 and Directing Notification of Classified Employees

On a motion by Trustee Jaworski-Quintanilla, second by Trustee McKnight, Resolution #22-02 Elimination of Certain Positions in the Classified Service for 2021-2022 and Directing Notification of Classified Employees was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call Vote: Trustee Jaworski-Quintanilla, Aye; Trustee Azat, Aye; Trustee McKnight, Aye, Trustee Burke, Aye; Trustee Sherwood, Aye

11.1.3 Consideration of Approval of **Resolution #22-03** to Establish Committed Fund Balances

On a motion by Trustee Azat, second by Trustee Burke, Resolution #22-03 to Establish Committed Funds Balance was approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call Vote: Trustee Burke, Aye; Trustee Azat, Aye; Trustee McKnight, Aye; Trustee Jaworski-Quintanilla, Aye; Trustee Sherwood, Aye

11.1.4 Consideration of Approval of the Mark West Union School District 2021-2022 Budget Updates; State Education Budget Summary August 2021

On a motion by Trustee Jaworski-Quintanilla, second by Trustee McKnight, the Mark West Union School District 2021-2022 Budget Updates; State Education Budget Summary August 2021 were approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.1.5 Consideration of Approval of the revised Master Agreement – Independent Study; Exhibit 6158

On a motion by Trustee Burke, second by Trustee Azat, the Revised Master Agreement – Independent Study; Exhibit 6158 was approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of the Job Description: Adaptive Physical Education Teacher

On a motion by Trustee Jaworski-Quintanilla, second by Trustee Burke, the Job Description – Adaptive Physical Education Teacher was approved. Aye=5, Ney=0, Abstention=0, Absent=0

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

13. INFORMATIONAL ITEMS

13.1 Quarterly Report and Certification of the County Treasurer for Quarter Ending 6/30/2021

13.2 Mark West Charter School Annual Fees and Charges 2020-2021 – Transfers from Fund 09

13.3 Actual EPA Entitlement Expense Report through June 30, 2021

13.4 Enrollment Report as of 8/13/21

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, September 14, 2021

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting should contact Alicia Mills, District Executive Assistant at 707-524-2972.

Respectfully Submitted By:

Approved By:

Ron Calloway, Superintendent

Brian Burke, Board Clerk