

**MARK WEST UNION SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING
AGENDA
Tuesday, March 9, 2021**

The meeting will be held virtually via Zoom and broadcast simultaneously on YouTube. Please note, YouTube participants will be provided "view only" access. If you wish to comment during Public Participation, you must access the meeting through Zoom.

To access the meeting, please use one of the following:

Zoom Link: <https://us02web.zoom.us/j/82843095305?pwd=THVQYTF4ck40N295RHluSXlKU1Q2dz09>
Meeting ID: 828 4309 5305 Passcode: 941400

YouTube Link: <https://youtu.be/OoVafyMG2sk>

The meeting is open to the public 5:00 P.M.

1. CALL TO ORDER, ROLL CALL: 5:00 P.M.

Board Members

- Brad Sherwood, President
- Brian Burke, Clerk
- Victor McKnight
- Sara Azat
- Priscilla Jaworski-Quintanilla

Staff Members

- Ron Calloway, Superintendent
- Regina Cuculich, Associate Superintendent of Business
- Rachel Valenzuela, Asst. Superintendent of Ed Services
- Michael Smith, Director of Technology Services
- Tracy Lavin-Kendall, Michelle Franci, Patrick Eagle
- Emily Todd, Principals
- Claire Raggio, District Communications Coordinator
- Alicia Mills, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:00-5:00 P.M.

- 2.1 Public Employment (Discipline/Dismissal/Release, Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957)

3. OPEN SESSION: BOARD STUDY SESSION:

There will be no Study Session

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

- 4.1 The meeting will be called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
 - Modification to Agenda order to accommodate public comment. Items 8.3 and 8.4 were presented before the other items listed under 8.0 . Item 9.0 followed items 8.3 and 8.4 in presentation.
- 4.5 Report Out of Closed Session
 - There was no report out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

Mark West Elementary School students Aidan Sotak and Landon Perkett reported on their Explorer Report featuring Sir Francis Drake. Miko Jaworski and Reverdy Allender reported on their Explorer Report featuring Christopher Columbus and 2nd Grade student, KaMailee Love, will presented a book report

- Mark West Elementary Principal Tracy Kendall, introduced teacher Katie Cervone. Ms. Cervone added that her class was tasked with writing a book report, creating the cover, and then recording information about the book. She then introduced KaMailee Love. KaMailee chose the book "Amelia Bedelia Dances On". Her favorite part of the book was "when the dance teacher slipped and broke her leg and the kids all planned a dance recital to help their teacher." "The dancers taught the children all types of dance." KaMailee gave the book an "excellent" rating because she "liked that Amelia and her mother were so funny."
- Ms. Rosas introduced her students who created expository non fiction texts. Students chose their explorers and their partners. They had to write a persuasive letter to a king or queen and convince them to finance them as an explorer. Aidan Sotak and Landon Perkett presented their project about Sir Francis Drake and Miko Jaworski and Reverdy Allender presented their project about Christopher Columbus. The students summarized the biography and packing list of their explorer. They then explained the process of getting ready to go; their adventure; the journey; as well as provided fun, interesting, and challenging facts about their explorer.

Trustee Sherwood stated that all of the presentations were "absolutely fantastic and he loved the graphics!"

Trustee McKnight added that "he really enjoyed that! His favorite part of the meeting is student presentations. Great graphics and he enjoyed learning about what each of the explorers went through."

Trustee Azat commented that she thought it was "very interesting that the students who presented the explorer projects, thought about the number of people on the ships." She also added, "great job KaMailee!"

Trustee Jaworski told the students, "great job by everyone and that she loved learning new information!" Additionally, she like how Aidan and Landon added fun and interesting facts at the end of their presentation. As a parent of one of the presenters, Trustee Jaworski also added that parents did not assist with the projects, it was all the boys and Ms. Rosas!

Trustee Sherwood closed presentations by thanking the students for their great work and thanking the parents and teachers for supporting the students. "It's the highlight of the night when the students present. Great job!"

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Jaworski stated that it was very clear from the applications that one or more of our students will be able to participate in the Tinker Academy; very strong representation by our District
- Trustee Sherwood added that the next MWCAC Meeting is tomorrow night at 6:00pm. David Rabbitt will be giving an update regarding further efforts to fire efforts. Superintendent Calloway will speak in support of funding for the sidewalk along both sides of Mark West Rd between stoplights

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

Emily Todd, John B. Riebli Elementary

- Many classes are reading the Wish Tree
- Bingo night is coming up, last time there were over 75 families on zoom
- A cartoonist from Charles M. Schultz museum came and taught the students, they thought that was pretty cool!
- Family cooking night is next week

- Teachers prepping for either a different Distance Learning group or Hybrid
- Parent meeting was very well attended, very positive

Tracy Kendall, Mark West Elementary

- At the beginning of the year, teachers and staff had a mountain to climb! We have succeeded tremendously! We are taking the next step and we will succeed there too!
- Great parent meeting. Principal Kendall recommended that parents look at CSP, it has lots of great information
- Readers Theatre: 3 Little Pigs. Rose Brown created a 3D wolf which kids loved!

Patrick Eagle, San Miguel Elementary

- The staff is working hard to prepare for the return to Hybrid
- Parent meeting was very positive, lots of supportive feedback
- Last materials distribution is tomorrow
- 6th graders are hosting a March Book Tournament
- Karen Kovacevich started "Cooking with Mrs. K"
- Cartoonist today was wonderful
- Return to recess, we were able to bring out the ball cart. It was the first return to recess that was a real recess!

Michelle Franci, Mark West Charter

- Gearing up for hybrid, hoping Charter will be able to open soon
- Two parent meetings, both well attended. Went over both schedules so parents know what to expect when students do return. Really great questions
- Setting up a "Hunger Games" escape room. 7th and 8th graders will be participating
- Spirit Week next week! Days include: Disney (Monday); Tie Dye Day (Tuesday); Write a Limerick/Wear All Green/Make Leprechaun Tracks (Wednesday); Dress Up as Your Favorite Character (Thursday); and PJ Day (Friday)

8.2 Maintenance / Operations / Technology Report/Michael Smith

- Technology support person going class to class.
- Teachers have been amazing in their use of technology
- Requested copy machine pricing
- Working with Mr. Sanchez to make sure we clean every classroom every day and deep clean each on Wednesdays
- Preparing for students moving to classrooms. Making sure programs follow them as they move.

Trustee Azat extended appreciation to the custodial team in making sure cleaning is a priority. She also added that the Board would like to know if more custodial staff is needed. Mr. Smith responded that Superintendent Calloway has approved the addition of a sub custodian to help make sure everything is safe and clean

8.3 Assistant Superintendent of Educational Services Report/Rachel Valenzuela

- Kudos to the students for their presentations
- March 29th is our reopening in the Hybrid Model. The district has "upped the anti" with our flow of communication
- Superintendent Calloway and Assistant Superintendent Valenzuela are creating weekly informational videos for parents in English and Spanish. They appreciate Mrs. Raggio's patience with the retakes
- Appreciation to our counselors for developing a return to school video – hybrid and virtual success, How parents and students can prepare. Those can be found online on the district and site websites
- In support of the Spanish speaking families, Assistant Superintendent Valenzuela is presenting a Power Point presentation on 3/10/21 at 6:00pm informing Spanish speakers about the specifics of reopening. FAQ's were sent in English and Spanish and also added to Table of Progress.
- Developing FAQ's specific to Special Education families accompanied by a letter
- District wide meeting 2/24. Updated staff on the reopening and held a Q&A session
- Specialist teams met to discuss how those services will be addressed with strands of Hybrid and DL

- Next week, grade level articulation meetings. Thank you to Lisa Warne for creating scheduling
- Communicated with external partners (ie: Rincon Valley partnership, SCOE Special Ed and Non Public schools) addressing reopening procedures together so everyone is on the same page.

8.4 Superintendent's Report/Ron Calloway – COVID-19 Update including: Preparing for Hybrid Return March Timeline and Distance Learning Distribution/Turn In Schedule

- Hybrid Schedule for the first two weeks as follows: M/Tues, 3/29 and 3/30 Cohort A in person; Thurs. 4/1 Cohort B in person; Friday 4/2 No School for students. Mon. 4/5 No School for students; Tues. 4/6 Cohort A in person; Thurs/Fri, 4/8 and 4/9, Cohort B in person
- We are currently offering TK and Kindergarten tours for 2020-2021 students by appointment; parents should contact school offices. We want to make sure the students and parents have an opportunity to see the classrooms since they have never been on campus before
- Return to Recess continues
- Packets will be distributed tomorrow. 20% of families have requested to remain in Distance Learning which means we had to move teachers
- Spring Break – though it's not a mandate, if you travel out of the state, we recommend you quarantine as a family for 10 days upon return. The district will provide Distance Learning
- A Safety Protocols video will be sent to families regarding hand washing, masks etc. ALL students and staff are required to wear masks on campus. If a student forgets theirs, one will be provided
- Upon arrival, parents will drive up, students will have temp taken in the vehicle
- CSP has been approved by the County and posted to the District and site websites on the Table of Progress
- The district will be offering a Summer Support program. Details will be forthcoming.

9. PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the agenda or not on the agenda as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at the end of Board discussion on that item.

Katy Smith, parent, stated that “she is very happy that Superintendent Calloway has announced that the district will be offering a Summer Support Program.” Her 4th grader has been struggling and she’s happy to have a plan for student intervention. She also hopes there will be a plan for after school tutoring. She also mentioned that Cardinal Newman students have to complete community service hours and having a high school student tutor the younger students might be a positive experience for both.

Andrea Quartarolo, parent, asked “if we move to the Red Tier, will Hybrid change?” “Can we extend cohort days to 1:30 and include 2 snacks?” She contacted some Marin County schools to see how they did it. Those schools are not offering meals but, she has the names of the schools she contacted if the district is interested. She continued by stating “our children have suffered due to COVID! Why is there a current 6 foot mandate while many districts in Marin County are 3-4 feet? Would our district consider moving 3-4 ft once we move to the Red Tier. What does the Fall look like? Will our family need to move our students from this awesome and amazing district to get a full time education? This has been so challenging on our children, so many struggles! Working parents need to know so we can make plans for our children!” In closing, she added that “we support everyone and thank you for all of your hard work in getting us where we need to be.”

Gina Giacone, parent, offered appreciation and thanks to everyone. “Communication has ramped up, keep it up, keep it going, over communicate; it is so much appreciated!” She had “two happy kids after finding out that they are going back to school!”

Trustee Sherwood thanked the parents for their time and comments

Superintendent Calloway replied to questions –

- After school tutoring will definitely be offered next year in some capacity
- Liked Ms. Smith’s suggestion of using Cardinal Newman students in need of community service hours to support our students with tutoring needs. Will reach out to Cardinal Newman to open the discussion
- We are always carefully monitoring the County Tier status and will expand as the County allows

- Our goal is to open fully in the Fall. The only thing that would hold us back would be the state but we are working towards a full reopening in the Fall. We will reinstate our summer committee which includes representatives of all stakeholder groups and will keep the school community informed
- Extended day would be a possibility in the future. We try to prepare for every scenario but, as we know, everything is subject to change

Trustee Jaworski asked what the plan for substitutes is if a teacher gets sick. Superintendent Calloway responded that administration, be it site or district, will step in to cover the class.

Superintendent Calloway thanked the parents, "it takes a village." He thanked them for their honesty and courage. "As soon as we can, we will make things happen." Assistant Superintendent Valenzuela added that "the situation is always fluid."

Trustee McKnight thanked the parent participants. "Great news about tutoring next year!" He too appreciated Ms. Smith's suggestion of partnering with Cardinal Newman to provide tutoring support for our students. "We're heading in the right direction as a community, state and country. A time to be optimistic. It's been a horrible year for parents and the teachers have been working incredibly hard. They are ready and excited to get back to work. Better days ahead!"

Trustee Burke added that "flexibility and adaptability will be key, the ability to pivot and move and then adapt to the changes." "We are working for you and we will adapt to whatever changes we face."

Jason Dunham, parent, asked about recommendations and recent changes from the CDC. "Rubric changes may be coming and could potentially snap into red very quickly." Mr. Dunham stated that "the district should be able to address plans for every tier. It does not seem like our district is prepared to move quickly should the tier change. What have you been doing for the last year? Why have other districts been able to address this and you have not?"

Superintendent Calloway thanked Mr. Dunham for his comments and responded that we are preparing for changes as the County allows.

10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the February 16, 2021 Regular Board Meeting

10.4.2 Minutes of the February 24, 2021 Special Board Meeting

10.4.3 Minutes of the March 3, 2021 Special Board Meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Consideration of Approval of the \$570.00 donation from the Olga Cossi and Olga Cossi Trust Fund in support of the Mark West Elementary School Library

On a motion by Trustee Jaworski, second by Trustee Azat, the Consent Agenda was unanimously Approved. Aye=5, Ney=0, Abstention =0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District Second Interim Report for 2020 – 2021

Part I
Part 2
Part 3

Associate Superintendent Cuculich explained the narrative is what you want to focus on, multi-year projection, enrollment and cash flow. We are getting concerned about enrollment for next year as we are 100 students down. It's still early though. Mrs. Noxon has been working really hard processing enrollment packets daily. Other things that will affect our projections - enrollment drives staffing, every aspect of staffing, number of classrooms and number of classroom teachers. We may have fewer Kindergarten classrooms next year, we may have combo classes next year. All are under consideration for next year's budget. Right now, TK-1st have the lowest enrollment numbers for next year

On a motion by Trustee Jaworski, second by Trustee McKnight, the Mark West Union School District's Second Interim Report for 2020-2021 was unanimously approved. Aye=5, Ney=0, Abstention=0, Absent=0

Associate Superintendent Cuculich also updated the Board on COVID-19 Funds – Plans for the money are going fast and furious. Graphics in the Information section address the CARES act. Two state and two federal programs; different dates, different requirements for spending. The pie charts and State AB86 breakdown were explained. The various funds will be utilized to support students and staff.

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of Resolution #21-07 to Release Temporary Certificated Employees

On a motion by Trustee Jaworski, second by Trustee Burke, Resolution #21-07 to Release Temporary Certificated Employees was unanimously approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call Vote: Trustee Burke, Aye; Trustee McKnight, Aye; Trustee Azat, Aye; Trustee Jaworski, Aye; Trustee Sherwood, Aye

11.5.2 Consideration of Approval of the Mark West Union School District's, County Approved, 2020-2021 COVID-19 Safety Plan (CSP)

On a motion by Trustee Jaworski, second by Trustee McKnight, the Mark West Union School District's County Approved 2020-2021 COVID-19 Safety Plan was unanimously approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.5.3 Consideration of Approval of the Memorandum of Understanding/Facility Use Agreement between the Mark West Union School District and the Community Childcare Council of Sonoma County (4C's)

Superintendent Calloway and Associate Superintendent Cuculich have been working to bring the preschool to our campus in order to support future enrollment

On a motion by Trustee Azat, second by Trustee Jaworski, the Memorandum of Understanding/Facility Use Agreement between the Mark West Union School District and the Community Childcare Council of Sonoma County (4C's) was approved. Trustee McKnight abstained from vote. Aye=4, Ney=0, Abstention=1, Absent=0

12. EVALUATION OF THE BOARD MEETING

The Board members may comment or request items pertaining to the Board meeting.

- Trustee McKnight shared that he "loves the student presentations! Best part of the meeting everytime!"

- Trustee Sherwood stated that the Board “fully supports Superintendent Calloway and all the district has done in support of our students and families. The Board feels Superintendent Calloway is doing a tremendous job during a very challenging time.”

13. INFORMATIONAL ITEMS

13.1 Expenditures – Round 1 CARES Act – June 2020

13.2 Revenues – Round 1 CARES Act – June 2020

14. FUTURE MEETINGS

The next Regular Board meeting will be held virtually on Tuesday, April 6th, 2021 at 5:00pm and broadcast simultaneously through Zoom and YouTube. Links TBA.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant at 707-524-2972.

Respectfully Submitted By:

Approved By:

Ron Calloway, Superintendent

Brian Burke, Board Clerk