

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, November 10, 2020

The meeting will be held via Zoom. To access the meeting, please use the following link:

<https://us02web.zoom.us/j/81472189960>
Meeting ID: 814 7218 9960

The meeting is open to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Sara Azat, President
Brad Sherwood, Clerk
Victor McKnight
Brian Burke
Priscilla Jaworski

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Rachel Valenzuela, Assistant Superintendent of Educational Service
Principals: Tracy Lavin-Kendall, Patrick Eagle, Emily Todd
Michelle Franci
Michael Smith, Director of Maintenance/Operation/Technology
Claire Raggio, District Communications Coordinator
Alicia Mills, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: - There was no Closed Session

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957)
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

3. STUDY SESSION – There was no Study Session

4. PUBLIC MEETING at 5:00pm

- 4.1 The meeting will be called to order at 5:00 P.M.
- 4.2 Pledge of Allegiance
- 4.3 Introductions
- 4.4 Approval of Agenda Order
- 4.5 Report Out of Closed Session

6. BOARD CORRESPONDENCE

7. BOARD COMMUNICATIONS/MATTERS

(Board Communications/Matters item is provided for the purpose of sharing school-related activities, school visitations, conferences attended, meetings scheduled. Board members may share any district related issues with other members of the Board and Staff. No formal Board of Education action will be taken.)

- Trustee Jaworski shared that she had attended Halloween activities and acknowledged the District Student Council for their “Great work and leadership.” As a parent and trustee, she really appreciated everyone making the events fun and special.

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals
Emily Todd – John B. Riebli

- The Halloween drop by Trick or Treat was very successful. Themed tables were created and staff and students really enjoyed being able to see each other, socially distanced. The children also enjoyed seeing their friends while following all protocols including the use of masks and social distancing
- They are beginning their “One School, One Book” project and will be reading “Crenshaw”

- The canned food drive will conclude next week
- The staff and students have created a Veteran's Video honoring family members that have served or are currently serving. The video will be shown at a Virtual Assembly on Friday

Patrick Eagle – San Miguel

- 4th graders held a virtual "Spooktacular Science" event and 1st graders held a virtual "Waddle like a Penguin" event
- Mr. Eagle has started teacher observations through Zoom
- Halloween event went well, the staff dress as Minions
- Mr. Eagle enjoys lunches with different grade levels each week. He loves the questions he's asked and how much the students enjoy engaging with each other even though it is virtual

Tracy Kendall – Mark West Elementary

- The socially distanced, Halloween Meet and Greet went really well. 1st graders set up a socially distanced photo area and the 4th graders created catapults for candy delivery
- Currently involved in co-ops evaluating where children were and where they are now
- Ms. Kendall has received very positive feedback regarding Friendship Circles from the students, parents and teachers
- The Mark West Education Foundation will be holding a virtual Paint Night soon
- Ms. Kendall offered a big shout out to the PTA's who have been very supportive and helpful during the course of Distance Learning

Michelle Franci – Mark West Charter

- Halloween event was a success. The students enjoyed being able to see each other and their teachers while following social distancing protocol
- The District Student Council did an amazing job with the virtual October Spirit Week and they had lots of participation
- November Spirit Week Includes: (Monday) Dress like a Pilgrim or in Fall colors; (Tuesday) Write a Fall or Thanksgiving Poem; (Wednesday) Zoom Harvest Day Leaf Rub; (Thursday) Share a Favorite Holiday Recipe; and (Friday) Pen to Paper – write a letter to someone they are thankful for
- Charter enrollment for 2021-2022: as of October 30th, 63 applications had been received. Acceptance letters were sent to 32 families who had met the criteria. Lottery will be held January 29th, 2021. At this time, 5 students in addition to any others that apply, will be waitlisted
- Home School teachers have been working very hard. The parents have been amazing. A rhythm has been established and it is now becoming easier for staff, students and parents

Trustee Azat asked if Home School is different than the traditional Independent Study Program that the Charter school offers. Ms. Franci responded that for this year, they are in essence the same program. Contracts were signed by all students and parents that are participating in the Home School program just as they would for Independent Study.

Trustee Jaworski inquire about the report that had recently been in the paper regarding an increase in D's and F's. She acknowledged that the article was more about high school students but wondered how are students are faring. Superintendent Calloway responded that it is different for our district for a couple of reasons; first, we are a small district and being such, site principals have the ability to reach out to struggling students and discuss how they can help get the student back on track. Additionally, as an elementary school district, we don't face the same challenges as a high school district. Assistant Superintendent Valenzuela added that we have a re-engagement process. The first step is the principals reaching out to the families to see how they can help. If the families are not responding, home visits are made; these have proven to be very helpful in getting the students back on track. It also allows our staff to better understand the family dynamics. Mark West Charter teacher Lisa Chapman added that she and Shannon Bell try to pinpoint the 10, 7th and 8th graders needing support and require them to attend a virtual study hall for 45 minutes – 1 hour. One of them will work with the students and the other will call students that have not shown up for their required study hall and encourage them to log on. They usually have most of the students in attendance.

Trustee McKnight and Trustee Jaworski offered appreciation to all staff for everything they are doing to support our students and families. Trustee McKnight added that "kids in the Mark West Union School District are so fortunate."

8.2 Maintenance/Operations/Technology Report/Michael Smith

- All but two of the new laptops have been distributed to teachers. They are working well and things are getting easier
- We have begun the process of setting up the 6 foot distancing grids in the classrooms. The teachers are happy because they can begin to visualize what it will look like and what might need to be adjusted
- 200 Chromebook which were ordered 5 months ago have just been received
- After completion of work, the Riebli project still had funds available in the budget. Since the project came in under budget, other things are being addressed that they didn't think they would be able to

8.3 Assistant Superintendent of Educational Services Report/Rachel Valenzuela

- Assistant Superintendent Valenzuela shared a video featuring Angela Claypool and Erica Wheeler. The video highlighted the challenges and the positive of supporting special needs students during Distance Learning. The video also highlighted the tools and curriculum each have established for their students during this unprecedented time.

Associate Superintendent asked who the audience was for the video. Assistant Superintendent Valenzuela responded that beyond the Board meeting, the video will be posted to the Special Education page of the District website. She continued by adding that "these ladies have been doing amazing work" and that Ms. Wheeler and Assistant Superintendent Valenzuela have made a couple of home visits which has made a difference.

In response to the video, Trustee Azat added that "this is really impressive". Trustee McKnight added,, "really inspiring".

8.4 District Communication Coordinator, Claire Raggio

- Mrs. Raggio has received a great response from teachers in sending picture and videos of student work for posting on the websites and social media
- Received a contact for the Sonoma County Fire Department in consideration of scheduling a virtual field trip. Will follow up with Trustee Azat for a contact at Safari West
- Working with principals in the creation of a promotional virtual campus tour for Kindergarten Registration. Video will focus on what it would be like for a student on campus and insight to the classrooms
- The Education Foundation decided not to completely rebuild their website but instead, Claire is working with the Foundation and Alicia Mills toward the creation of a more robust Foundation website page on the District website

Trustee McKnight stated that he "looks forward to seeing the campus video and hopes it will highlight what has been accomplished during Distance Learning".

8.5 Superintendent Report/Ron Calloway

- Superintendent Calloway shared the "Understanding When School Can Reopen" video produced by the Sonoma County Office of Education
- We anticipate at some point moving out of the Purple Tier and into the Red Tier
- School Nurse, Annie Ebner, will be hosting a Zoom meeting regarding Contact Tracing for any district staff that would like to attend on Wednesday, 11/18 from 11:00am-12:00pm. Board members are welcome to attend if they would like to. The meeting is optional, not required.
- In the news today, it was announced that there may be a COVID 19 vaccine in the not too distant future. Once the distribution begins, priority will be given to First Responders and the elderly. April is a possibility for the general public.
- The PSPS grids have changed for the better. Moving forward, it does not look like Riebli will be after by PSPS activity
- We have learned that State testing will be required. There will be no Science and the language Arts/Math components will be shorter. We are still uncertain as to how the secure browser will work if we are still in the Distance Learning mode
- Normally, we open the TK/Kindergarten enrollment portal in late January. However, since we have already received inquiries and given the current situation, we will be opening TK/Kindergarten Online Enrollment for the 2021-2022 school year the first or second week of December.

- Superintendent Calloway thanked Lisa Chapman and Shannon Bell for welcoming him to teach lessons in their classes. He was able to witness first hand, the incredible amount of work and planning involved with Distance Learning and acknowledged the teachers and Classified staff for all of their efforts in supporting our students with Distance Learning. Next week, Superintendent Calloway will be teaching a 1st grade class!
- Superintendent Calloway encouraged all to buy their tickets for the Mark West Education Foundation's "Spooks and Spirits" Raffle benefiting the district music program
- Trustee Sherwood invited Superintendent Calloway to join him today for a community meeting with Congressman Jared Huffman,

Trustee McKnight mentioned that in speaking with parents, they wondered how ECC will interact once we return to the Hybrid mode. Superintendent Calloway responded that that will have to be addressed.

Trustee Azat suggested the possibility of Meals to Go from a food truck as a fundraiser; similar to what some of the high schools have done

9. PUBLIC PARTICIPATION

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10. CONSENT AGENDA

The following items are considered routine and can be handled with one action since it is recommended that all items be approved unanimously. Board members may request that any item be discussed or moved to a future calendar.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the October 20, 2020, Regular Board Meeting

10.5 FACILITIES

10.6 DONATIONS

On a motion by Trustee McKnight, second by Trustee Jaworski, all items on the Consent Agenda were unanimously approved. Aye=5, Ney=0, Abstention=0, Absent=0

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of **Resolution #21-06** Developer Fees Annual Report – 2019-2020 Fiscal Year

On a motion by Trustee Jaworski, second by Trustee Sherwood, Resolution #21-06 Developer Fees Annual Report 2019-2020 Fiscal Year was unanimously approved. Aye=5, Ney=0, Abstention=0, Absent=0

Roll Call Vote: Trustee Sherwood, Aye; Trustee Burke, Aye; Trustee McKnight, Aye; Trustee Jaworski, Aye; Trustee Azat, Aye. Aye=5, Ney=0, Abstention=0, Absent=0

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.4.1 Consideration of Approval of Revised Board Policy and Administrative Regulation 5145.3 Students – Non Discrimination/Harassment

11.4.2 Consideration of Approval of Revised Board Policy and Exhibit 5145.6 Students- Parent Notifications

11.4.3 Consideration of Approval of Revision Board Policy and Administrative Regulation 5145.7 Students – Sexual Harassment

11.4.4 Consideration of Approval of Revised Administrative Regulation 5145.71 Students – Title IX Sexual Harassment Procedures

On a motion by Trustee Jaworski, second by Trustee McKnight, the revisions of all Board Policies and Administrative Regulations under Item 11.4 were unanimously approved. Aye=5, Ney=0, Abstention=0, Absent=0

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

13. INFORMATIONAL ITEMS

14. FUTURE MEETINGS

The next Regular Board Meeting, which will include the Board Organizational Meeting, will be held on **Monday, December 14, 2020** via Zoom. Time and link TBA.

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Alicia Mills, District Executive Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted:

Approved By:

Ron Calloway, Superintendent

Board Clerk