



MWCS Textbook Policies

The MWCS library loans a set of textbooks to each student for use during the school year. **Students are responsible for keeping books in the best possible condition all year.** Although we understand a reasonable amount of wear, there will be a charge for any book returned with water damage, stains, tears, or other damage. Students are also responsible for returning all textbooks at the end of the year.

- 1) Textbooks range in price from \$30 to near \$100. If a textbook is lost or seriously damaged, students are responsible for paying the full price of replacing the book.
- 2) Fines are charged for damaged books, anywhere from \$5 to the total price of the book. These damages include unusual wear such as torn pages or covers, broken bindings, in stains or writing in the book, and damage from food and beverages. Water damage causes mold and mildew which may cause health problems for students and teachers, so special caution should be used during the rainy season. Books should not ever be used or stored in kitchens or bathrooms. Help your teen find a place to keep text books (away from children and pets) to safely store books at home to avoid fines.
- 3) **NEVER USE SELF ADHESIVE BOOK COVERS!** These covers damage the inside of the books as well as leave sticky residue on the outside. Inexpensive stretchy fabric book covers are available that work very well.
- 4) Keep track of your textbooks numbers. Students are expected to return the same books they originally borrowed. Turning in a book with a different number will result in someone else getting credit for the returned book. Just like a rental car...you can't return the green one if you rented the silver one, even if it is the same model.
- 5) Students must return all books before moving, transferring, or advancing to high school to avoid charges. Students with missing books must return them before they will be issued a final report card and/or yearbook.
- 6) Unpaid bills will follow students to any middle school, or high school with the student's permanent records. Please take care of any problems right away.

Thank you for respecting your school books and environment by taking good care of your textbooks from the first day and all through the year.