

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, November 14, 2017

The meeting will be held at San Miguel Charter Elementary School Room 32,
5350 Faught Road, Santa Rosa, CA 95403

The meeting is open to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Sara Azat, President
Aaron Smith, Clerk
Gary Saal
Victor McKnight
Mike Edwards

Staff Members

Ron Calloway, Superintendent
Regina Cuculich, Associate Superintendent of Business
Rachel Valenzuela, Director of Student Services
Principals: Patty Dineen, Tracy Lavin-Kendall, Patrick Eagle,
Michelle Franci, Vice Principal
Michael Smith, Director of Technology Services
Marnie Cameron, Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION – if needed

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
(Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

3. STUDY SESSION

3.1 The Board did not hold a study session

4. PUBLIC MEETING: 5:00 P.M.

4.1 The meeting was called to order at 5:00 P.M.

4.2 Pledge of Allegiance was led by President Azat

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President Azat reported there were no actions taken out of Closed Session

5. PRESENTATIONS/RECOGNITIONS

There were no student/school presentations.

6. BOARD CORRESPONDENCE

The Board reviewed the following correspondence

6.1 Letter from Judy Thompson, Director of Fiscal Services, Sonoma County Office of Education stating the Mark West School District's Budget for the 2017-2018 school year has been approved.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Edwards has begun basketball for Mark West Charter School out of Sebastopol Community Church gym;
- Trustee McKnight attended sites prior to schools opening and met with families and staff
- Trustee Saal attended a fire relief meeting at Maria Carillo High School
- Trustee Azat attended the Larkfield community meeting at SCOE and observed the first day schools reopened

8. ADMINISTRATIVE REPORTS-Admin Reports will take place during Action/Discussion during 11.1.1

8.1 School Newsletters-School Newsletters were reviewed. The Board will discuss in 11.1.1 the timeline of events from the Tubbs fire and an update on the current status of the Riebli campus will be given.

9. PUBLIC PARTICIPATION

Public Addressed: Riebli Teacher, Mrs. Gonyo addressed the board and thanked San Miguel staff for such a welcoming atmosphere for staff and students of Riebli School; Also wanted to thank the leadership team from the district. Riebli parents wished to address issues with regards to the move of Riebli students to San Miguel and Mark West and also would like transparency from the school district with regards to the questions related to adding portables for students displaced to San Miguel and Mark West Elementary and an approximate return to the Riebli campus for students

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee McKnight, the consent agenda was approved on a vote of 5-0; Ayes=0, Nays=0, Abstentions=0, Absent=0

10.1 PERSONNEL

10.1.1 Consideration of Approval of All Items on the Personnel Report

10.1.2 Revised Auxiliary Pay Scale

10.1.3 Service Agreement with Jody Tuck for services related to managing the CALPADs data uploads and certification

10.1.4 Consideration of approval of the Job Description for the District Data Integration Specialist

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Budget Updates – See Attachment

10.2.3 Crossing Guard Agreement with the County of Sonoma

10.2.4 Memorandum of Understanding between Mark West Union School District and Rincon Valley Union School District for shared student (50/50) costs for services at a non-public school-Lattice Educational Services

10.2.5 Agreement for Services between County of Sonoma and Mark West Union School District regarding the SNAP-Ed Wellness Project to implement new wellness policies and programs within the district

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the September 12, 2017, Regular Board Meeting

10.4.2 Minutes of the October 17, 2017 Special Board Meeting

10.5 FACILITIES

10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary ending September 30, 2017

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet for this item. **Donations were read aloud to the audience**

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Discussion regarding recent events involving the local wild fires that affected the Mark West Union School District. Discussion around the events of the wild fire took place. Superintendent Calloway announced that portables have been ordered and we hope to have them set up during winter break but this deadline is a moving target depending on the company and approvals needed from the state. Superintendent Calloway noted that the return to Riebli should take place this year but we can't say when as a result of the ROE's needed to be completed by the surrounding neighborhoods. We will not place students on the campus if FEMA/Army Corps of Engineers is completing clean up in the neighborhood. Board members addressed the issue of the timeline of events and the transparency of the district and Superintendent Calloway. The Trustees noted that Superintendent Calloway will only move forward if the board deems it appropriate and correct. The safety of the students and staff comes first. We will continue to aggressively pursue the students getting back to Riebli by January if the portables can be installed. Superintendent Calloway addressed the board regarding the process taken by the admin team and he from the beginning of the fire alerts through the three weeks of school closures. Superintendent Calloway is thankful for the admin team taking on a huge task and thanks to Associate Superintendent Cuculich for her determination/hard work during this difficult time. Also, thank you to the teachers and classified staff for their heart, dedication and flexibility. Director of Student Services Valenzuela addressed the board regarding the work that was done and is still being done by the counseling team at all sites. A total of over 500 students were seen by counselors in the

first week we returned to schools. A parent counseling support group was created by Counselor Lionel Cooper and evening meetings were set up at Mark West and San Miguel. Each principal gave an update of how their sites have managed the adjustments at their campuses. Principals want to express a big thank you to all staff for their professionalism during these trying times. Adjustments were made to report cards in regards to the end of the trimesters and when they will be sent home. Interventions are being brought back where and when possible. Special ed meetings are being rescheduled and services are being brought back as quickly as possible. Trustee McKnight asked where we are as a district regarding curriculum and how we are keeping students on track for matriculation for the next school year whether it be with our district or another. Ms. Valenzuela noted that report cards will be sent home on Friday Dec. 15th.

11.1.2 Consideration of Approval of **Resolution #18-04**, the Accounting of Developer Fees for Fiscal Year 2016 – 2017. On a motion by Trustee Smith, seconded by Trustee Saal, **the Resolution #18-04**, Accounting of the Develop Fees for the Fiscal Year 2016-2017 was approved 5-0 on a roll call vote; Trustee Edwards, Aye; Trustee Smith, Aye; Trustee McKnight, Aye; Trustee Saal, Aye; Trustee Azat, Aye.

11.1.3 Consideration of Approval of **Resolution #18-07**, the Designation of Superintendent and/or Associate Superintendent as the authorized agent to execute for and on behalf of the Mark West Union School District for all open and future disasters for up to three years following the date of approval. This resolution also includes Associate Superintendent Cuculich. On a motion by Trustee Smith, seconded by Trustee McKnight, **Resolution #18-07**, the designation of the Superintendent and/or Associate Superintendent as the authorized agent to execute for and on behalf of the Mark West Union School District for all open and future disasters for up to three years following the date of approval was approved 5-0 on a roll call vote of; Trustee Smith, Aye; Trustee McKnight, Aye; Trustee Edwards, Aye; Trustee Saal, Aye; Trustee Azat, Aye.

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of Nominations for the CSBA Delegate Assembly. On a motion by Trustee Smith, seconded by Trustee Saal, the board chose not to nominate anyone for the CSBA Delegate Assembly.

11.5.2 Consideration of Approval to Designate December 12, 2017, as the date for the Organizational Meeting of the Board of Trustees. On a motion by Trustee Saal seconded by Trustee Smith, the Board decided to revise the date for the Organizational Meeting of the Board of Trustees designated December 6th, 2017 as the date of the organizational meeting which will begin at 4pm so the Board can attend the Tree Lighting ceremony to hear the District Choir and Violin performance. A location to begin the meeting will be determined.

12. EVALUATION OF THE BOARD MEETING

- Trustee McKnight thanked the Riebli parents for attending and bringing forward the issues they shared

13. INFORMATIONAL ITEMS: The Board reviewed the following informational items:

13.1 Enrollment Numbers as of 10/30/2017

13.2 Public Self-Insurer's Annual Report from RESIG(Redwood Empire Schools' Insurance Group)

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, December 12 6, 2017 –**See Date Changed approval by board in 11.5.2**

15. ADJOURNMENT

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully Submitted:

Approved by:



Ron Calloway
Superintendent


Board Clerk