

MARK WEST UNION SCHOOL DISTRICT
Minutes of the BOARD OF TRUSTEES MEETING
Tuesday, February 21, 2017

The meeting will be held at the Mark West Union School District Office Meeting Room,
 305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public 4:30 P.M.

1. CALL TO ORDER, ROLL CALL: 4:30 P.M.

Board Members

Sara Azat, President
 Aaron Smith, Clerk
 Gary Saal
 Mike Edwards
 Victor McKnight

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Tracy Lavin-Kendall, Patty Dineen, Patrick Eagle, Principals
 Michelle Franci, Vice Principal Mark West Charter School
 Rachel Valenzuela, Director of Student Services
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Administrative Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 4:30-5:00pm

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich)

2.3 Conference with Labor Negotiator; Mia Robertshaw; Board Representative Sara Azat; Associate Superintendent; Superintendent; (pursuant to Government Code 54957.3)

3. OPEN SESSION: BOARD STUDY SESSION 5:00-5:45pm

3.1 The Board held a Study Session regarding the District Learning Center construction project. John Rudolph of PCD, Audio Visual System Integration presented the following information to the board:

- An explanation of the technology that will be implemented into the New Learning Center took place
- An explanation between the wireless presentation program/screen and the laptops/MACS etc was explained; this can display up to 4 different computers
- There are other businesses in Santa Rosa that Mr. Rudolph could arrange for a visit to view some of the technology we will be looking at for the New Learning Center
- A discussion around the number of wireless microphones took place; a total of 8 will be installed(1 hand held, 1 lapel and 6 for board members-as an example)

4. OPEN SESSION: PUBLIC MEETING: 6:00 P.M.

4.1 The meeting was called to order at 6:00 P.M.

4.2 Pledge of Allegiance was led by President Azat

4.3 Introductions were conducted

4.4 Approval of Agenda Order took place and the following changes were requested:

- 1. Agenda Items #9 and #11 will be moved up to be right after the Student Presentation #5.**
- 2. Items #11.1.6 and #11.1.7 were requested to be removed from the agenda for further discussion.**

On a motion by Trustee McKnight and seconded by Trustee Saal, the above Agenda Order changes were passed on a 5-0 vote. Trustee McKnight, Aye; Trustee Saal, Aye, Trustee Smith, Aye; Trustee Edwards, Aye; Trustee Azat, Aye.

4.5 Report Out of Closed Session: President Azat reported there was no action taken out of closed session.

5. PRESENTATIONS/RECOGNITIONS

Mark West Charter Students presented information about an Information Night video used for students and parent in the recruitment of students to attend Mark West Charter School. Vice Principal Franci was accompanied by students Cambrie and Metzli.

6. BOARD CORRESPONDENCE

(Board Correspondence is provided for the purpose of reviewing correspondence addressed to or received by the Board.)

6.1 Letter from the Sonoma County Office of Education Regarding the District's positive certification for our First Interim Report.

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Saal participated in a site visit at Mark West to discuss placement of the new signage
- Trustee Edwards coaching basketball for San Miguel Elementary
- Trustee McKnight attended a meeting with Supervisor Gore who discussed the Mark West/Larkfield community
- Trustee Azat attended Kindergarten information night and was pleased with the attendance

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals:

- **San Miguel Elementary:** Principal Eagle presented a written report and gave an oral report on the following:
 - San Miguel sponsored a Parent Information night with district counselor Lionel Cooper on "Digital Citizenship Safety"
 - Staff have been analyzing curriculum during site meetings to review what is working and what adjustments may need to be made to help achieve further success with students and staff
 - All School Square dance March 15th; Running club is still very popular with students; over 500 miles so far
- **Mark West Elementary:** Principal Kendall presented a written report and gave an oral report on the following:
 - Regional spelling bee held at MW and one student placed 2nd and will attend the County Spelling Bee in April
 - Intervention classes have started
- **John B Riebli Elementary:** Principal Dineen presented a written report and gave an oral report on the following:
 - Regional Spelling Bee held and 2 students did very well; Basketball team is undefeated as of today
 - Piloting a Math League for students as a competition;
 - SCOE showcase-student event being held instead of Science Olympiad
- **Mark West Charter School:** Vice Principal Franci presented a written report and gave an oral report on the following:

8.2 Maintenance/Operations/Technology Report: Mr. Smith presented a written report and gave an oral report on the following:

- Reported on several leaks needing repairs as a result of the several storms
- Inspections are completed from RESIG and the fire department

8.3 Director of Student Services and Instruction Report: Mrs. Valenzuela presented a written report and gave an oral presentation on School Climate in the District:

- A presentation on student climate was given; discussion took place over how current campus student climate meets the needs of our Strategic Plans and the improvements we can make going forward
- Social/Emotional well-being of students is a high priority;
- Mrs. Valenzuela reported on the data received through surveys sent out to staff at the elementary sites

8.4 Superintendent Report: Superintendent Calloway presented a written report and gave an oral report on the following to the Board:

- Superintendent Calloway reported on Kindergarten Information night and the new registration day process
- Superintendent Calloway visited San Miguel site and was pleased with the things happening in the classrooms

8.5 Education Foundation: Superintendent Calloway gave an oral report on the following:

- Music Concert will be on Thursday Feb 23rd

9. PUBLIC PARTICIPATION

Mark West Charter teachers Erin Earnshaw and Lisa Chapman inquired about maintenance items related to the new campus.

9.1 Public Hearing: Regarding the Proposed Collective Bargaining Agreement with MARFAC (Certificated Unit) in accordance with AB 1200. President Azat opened the public hearing at 6:24. No one addressed the board and President Azat closed the Public Hearing at 6:25 pm.

9.2 Public Hearing: Regarding the Proposed Collective Bargaining Agreement with CSEA(Classified Unit) in accordance with AB 1200. President Azat opened the public hearing at 6:26. No one addressed the board and President Azat closed the Public Hearing at 6:27 pm.

10. CONSENT AGENDA

On a motion by Trustee Saal and seconded by Trustee Edwards all items on the Consent Agenda were approved on a vote of 4-0: Ayes=4, Nays=0, Abstentions=0, Absent=1. **Trustee Smith was absent during the consent agenda.**

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form

10.1.2 Consideration of Approval of the Classified Job Description: Assistant to the Director of Student Services

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Memorandum of Understanding for Occupational Therapy Services between Mark West Union School District and Rincon Valley School District(LEA Employer) from July 1, 2016 through June 30, 2017 while school is in session

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the January 17th, 2017 Regular Board meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet of this item. The donations were read aloud to the public by President Azat.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Proposed Collective Bargaining Agreement in Accordance with AB1200 for the MARFAC(Certificated) Employees. On a motion by Trustee Smith, seconded by Trustee Saal, the Proposed Collective Bargaining Agreement in Accordance with AB1200 for the MARFAC employees passed on a 5-0 vote. Superintendent Calloway thanks MARFAC

11.1.2 Consideration of Approval of the Proposed Collective Bargaining Agreement in Accordance with AB1200 for the CSEA (Classified) Employees. On a motion by Trustee Saal, seconded by Trustee Edwards, the Proposed Collective Bargaining Agreement in accordance with AB 1200 for CSEA Employees passed on a vote of 5-0. Superintendent Calloway thanks CSEA

11.1.3 Consideration of Approval of the 2017 Winter Consolidated Application and Reporting System (CARS) for the Mark West Union School District for 2016-2017. On a motion by Trustee Edwards, seconded by Trustee McKnight, the 2017 Winter Consolidation Application and Reporting System was approved on a vote of 5-0.

11.1.4 Consideration of approval of the Salary Adjustments for the 2016-2017 school year for Non-represented Employees (matches MARFAC and CSEA Bargaining Unit Agreements). On a motion by Trustee Saal seconded by Trustee Edwards, the salary adjustments for the 2016-2017 School Year for Non-Represented Employees passed on a vote of 5-0

11.1.5 Consideration of Approval of the following Salary Schedules: Certificated, Classified, Psychologist, Administrative (Principal, Vice Principal, Director), Assistant Superintendent, Chief Financial Officer, Technology Supervisor/Maintenance and Operations Director, Maintenance and Operations Director, District Administrative Assistant, Business/Personnel Technician (for grandfathering purposes). On a motion by Trustee Smith seconded by Trustee Saal, the Salary Schedules: Certificated, Classified, Psychologist, Administrative (Principal, Vice Principal, Director), Assistant Superintendent, Chief Financial Officer, Technology Supervisor/Maintenance and Operations Director, Maintenance and Operations Director, District Administrative Assistant, Business/Personnel Technician (for grandfathering purposes) passed on a vote of 5-0. **Although the salary schedule for the Assistant Superintendent was not listed in the line item, it was included in the packet. The**

Board requested the Salary Schedule for Assistant Superintendent be removed from the list for approval for further discussion.

The following items were removed from the agenda:

~~11.1.6 Ratification of the Salary Adjustment for the Associate Superintendent of Business for the 2016-2017 in which the base salary schedule shall be increased retroactive to July 1, 2016.~~

~~11.1.7 Ratification of the Salary Adjustment for the Superintendent for the 2016-2017 in which the base salary shall be increased retroactive to July 1, 2016.~~

11.2 CURRICULUM

11.3 FACILITIES

11.4 BOARD POLICIES

On a motion by Trustee Edwards, seconded by Trustee McKnight, the following Board Policies and Administrative Regulations were approved on a vote of 4-1. **Trustee Smith was absent.**

11.4.1 Consideration of Approval of the revised Board Policy and Exhibit #4040, Personnel, Employee Use of Technology

11.4.2 Consideration of Approval of the revised Board Policy #6151, Instruction, Class Size

11.4.3 Consideration of Approval of the revised Board Bylaw #9324, Board Bylaws, Board Minutes and Recordings

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of the 2017/2018 School Year Calendar. On a motion by Trustee Saal seconded by Trustee McKnight, the 2017/2018 School Year Calendar was passed on a 4-1 vote. **Trustee Smith was absent**

11.5.2 Consideration of Approval of a Vote for the 2017 CSBA Delegate Assembly Election. On a motion by Trustee McKnight seconded by Trustee Edwards, Ron Kristof, of Santa Rosa City School District was voted as the candidate for the 2017 Delegate Assembly Subregion 3-A on a vote of 4-1. **Trustee Smith was absent**

12. EVALUATION OF THE BOARD MEETING

- Trustee Edwards very impressed with the student presentation from Mark West Charter School

13. INFORMATIONAL ITEMS

The Board reviewed the following information items:

13.1 Enrollment Report as of 2/16/2017 for Kindergarten and Transitional Kindergarten for the 2017-2018 School Year

13.2 Federal Funding Time Accounting

13.3 Financial Audit for Redwood Empire Schools Insurance Group (RESIG). A complete report can be found at the following website link: <http://resig.org/annual-audits-reports>

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, March 7, 2017 time TBD.

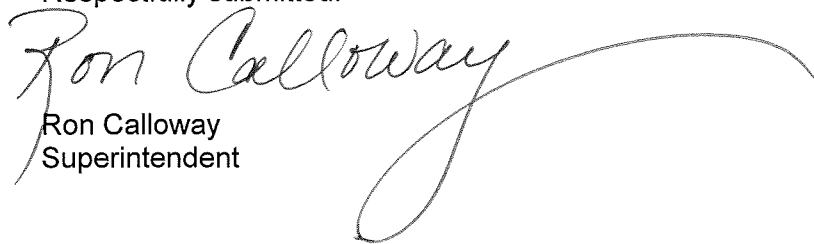
15. ADJOURNMENT at 7:37pm

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully submitted:

Approved by:


Ron Calloway
Superintendent

Aaron Smith
Board Clerk


Victor McKnight for Aaron Smith