

**MARK WEST UNION SCHOOL DISTRICT
Minutes of the BOARD OF TRUSTEES MEETING
Tuesday, September 15, 2015**

The meeting will be held at the Mark West Union School District Office Meeting Room,
305 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public at 6:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

- Mike Edwards, President
- Victor McKnight, Clerk
- Gary Saal
- Aaron Smith
- Sara Azat

Staff Members

- Ron Calloway, Superintendent
- Regina Cuculich, Assistant Superintendent of Business
- Rachel Valenzuela, Director of Student Services
- Principals: Patty Dineen, Tracy Lavin-Kendall, Nicole Lamare
- Pam Carpenter, Principal of Mark West Charter School
- Michael Smith, Director of Maintenance/Operation/Technology
- Marnie Cameron, Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION: 5:00PM

- 2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs) (Government Code 54957)
- 2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA; Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

3. STUDY SESSION: Board Study Session

3.1 The Board did not hold a study session

4. PUBLIC MEETING

- 4.1 The meeting was called to order at 6:04 P.M.
- 4.2 Pledge of Allegiance was led by President Edwards
- 4.3 Introductions were conducted
- 4.4 Approval of Agenda Order was conducted and no changes were needed
- 4.5 Report Out of Closed Session: president Edwards reported there was no action taken out of closed session

5. PRESENTATIONS/RECOGNITIONS

The John B Riebli Student Council students: Lauren des Bordes 6th grade, Jackson Calegari 5th grade, Abigail Westrope 5th grade, Jenna Gomon 5th grade, Owen Burnham 6th grade and Lexie Neese 6th grade presented to the Board information regarding their roles in the school's student council, the character of the month program and school activities which help to build a community. Teacher advisor Ms. Andrea Farrell and parent support advisor Erin Candelario were also present.

6. BOARD CORRESPONDENCE

There was no correspondence to be reviewed by the board

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Azat attended back to school night at Mark West Elementary and had a great time
- Trustee Smith commented about the fires in Lake county and inquired as to what we could do as a district; possibly work close with Red Cross; possibly sponsor a school athletics program
- President Edwards attended back to school night at Mark West Charter and San Miguel Elementary

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

- **San Miguel Elementary:** Principal Lamare presented a written report and reported on the following:
- Almost done coop days; Blended Services will begin soon; combination of certificated and classified staff are meeting to look at the BEST plan on campus
- A RESIG fire safety and search and rescue practice on campus is planned with Mark West Charter
- **Mark West Elementary:** Principal Kendall presented a written report and reported on the following:
- Blended services have begun; Garden program has started with lessons from kinder-5th grade;
- PTA is planning the walk a thon Oct 9th
- **John B Riebli Elementary:** Principal Dineen presented a written report and reported on the following:
- Finished up with coops, working towards intervention groups
- Principal Dineen has begun meeting with teachers on their goal setting for the year
- **Mark West Charter School:** Principal Carpenter presented a written report and reported on the following:
- New math program is working well and training is coming;
- Multiple sports are up and running now

8.2 Maintenance/Operations/Technology Report: Mr. Smith presented a written report and reported on the following:

- Calpad inputting continues; Maintenance/tech work orders continuing to be submitted and completed
- Mr. Smith discussed how sites did during the hot weather

8.3 Report Card Update: Mrs. Valenzuela and Ms. Dineen reported on the following:

- Completed a second draft of all report cards except kinderstart; draft will go out to teachers to view tomorrow they will be shown to parents at Parent conference day
- Modified them in Aeries to account for the new common core standards
- Principals will review/share with teachers at next site day/staff meeting and a committee meeting will follow in Oct.
- Report cards will be piloted starting Trimester 1

8.4 Director of Student Services and Special Education Report: Mrs. Valenzuela gave a written presentation and reported on the following:

- Rachel presented data regarding the districts' first SBAC assessment results
- A study session will be held at the next board meeting to discuss the data further

8.5 Superintendent Report: Superintendent Calloway reported on the following:

- Superintendent Calloway passed Strategic Plan timelines to board members; Supervisor James Gore, Lisa Schaffner of the John Jordan Group and SCOE, Lisa Amador of Sutter and another community rep (possible from Molsberry market) will be on the steering committee
- James Gore meeting regarding Mark West Advisory Group
- Oct. 7 from 4-7pm Mark West Area Chamber of Commerce Trade Show will be held at the Wells Fargo Center

8.6 Educational Foundation Report: Superintendent Calloway reported on the following:

- The Ed Foundation Board is working tirelessly for the upcoming Fall Festival on October 17th

9. PUBLIC PARTICIPATION

Mrs. Susan Gonyo, teacher at John B Riebli School, thanked Mrs. Dineen for the goal setting meetings that are being held with teachers at Riebli.

- 9.1 Public Hearing:** The purpose of this hearing is Regarding Sufficiency of Instructional Materials for the 2015-2016 School Year, in accordance with the Williams Settlement (Education Codes: 35186). President Edwards opened the public hearing at 6:56 pm. The Board would like to include the new Math adoption for Mark West Charter School, Big Idea Math, Houghton Mifflin Harcourt. President Edwards closed the public hearing at 6:57 pm

10. CONSENT AGENDA

On a motion by Trustee Smith, seconded by Trustee Azat, Item 10.1.1 was approved on a 4-0-1 vote with Trustee Saal abstaining, Ayes=4, Nays=0, Abstentions=1, Absents=0. Items 10.1.2 through 10.6.1 were approved on a vote of 5-0, Ayes=5, Nays=0, Abstentions=0, Absent=0.

10.1 PERSONNEL

10.1.1 Consideration of Approval of all items on the Personnel Form- **Trustee Saal Abstained**

10.1.2 Consideration of Approval of the Extra Services Contract between Greg Espinoza and Mark West Charter School for consultant services regarding the LCAP

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Agreement for Sonoma County Schools Connect Consortium Telecommunications Services for the Mark West Union School District

10.2.3 Agreement for Instructional Resources Center Services for the 15 – 16 School year

10.3 CURRICULUM

10.3.1 Agreement for materials and services with Certified Education Consultants, Inc. for the writing program "Writing By Design"

10.3.2 Purchase of math materials from Houghton Mifflin Harcourt, "Big Ideas Math" program, California Edition

10.4 MINUTES

10.4.1 Minutes of the August 25, 2015, Regular Board Meeting

10.5 FACILITIES

10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary

10.5.2 Contract with Siri Grading & Paving for the asphalt overlay at San Miguel Elementary School

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet for this item.

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of the Mark West Union School District Unaudited Actuals of the 2014/2015 School Year. On a motion by Trustee Mcknight seconded by Trustee Saal, the Unaudited Actuals of 2014/2015 school year was approved on a vote of 5-0

Part I

Part II

11.1.2 Consideration of Approval of **Resolution #16-01**, Adoption of the GANN Limit. On a motion by Trustee Azat seconded by Trustee Smith, **Resolution #16-01**, Adoption of the GANN Limit was approved on a roll call vote of 5-0; Trustee Saal, Aye; Trustee Smith, Aye; Trustee McKnight, Aye; Trustee Azat, Aye; President Edwards, Ayes.

11.1.3 Consideration of Approval of **Resolution #16-02**, Establish Committed Fund Balances. On a motion by Trustee Smith seconded by Trustee Saal, **Resolution #16-02**, Establish Committed Fund Balances was approved on a roll call vote of 5-0; Trustee Saal, Aye; Trustee Smith, Aye; Trustee McKnight, Aye; Trustee Azat, Aye; President Edwards, Ayes.

11.2 CURRICULUM

11.2.1 Consideration of Approval of **Resolution #16-03**, Sufficiency of Instructional Materials for the 2015/2016 School Year. On a motion by Trustee Smith seconded by Trustee Mcknight, **Resolution #16-03**, Sufficiency of Instructional Materials for the 2015/2016 School year was approved on a roll call vote of 5-0; Trustee Saal, Aye; Trustee Smith, Aye; Trustee McKnight, Aye; Trustee Azat, Aye; President Edwards, Ayes.

11.3 FACILITIES

11.3.1 Consideration of approval of the Change order of \$2,661.57 for the asphalt overlay at San Miguel Elementary with Siri Grading and Paving bringing the total contract amount to \$90,438.57. On a motion by Trustee Saal seconded by Trustee Azat, the Change order of \$2,661.57 for the asphalt overlay at San Miguel was approved on a vote of 5-0

11.3.2 Consideration of approval of the bid form for the Mark West Charter School Project from Meehleis Modular Buildings, Inc. On a motion by Trustee McKnight seconded by Trustee Saal, the bid form for the Mark West Charter School Project from Meehleis Modular Buildings, Inc. was approved on a vote of 5-0

11.4 BOARD POLICIES

On a motion by Trustee Smith seconded by Trustee Azat the following revised Board Policies and Administrative Regulations were approved on a vote of 5-0

11.4.1 Consideration of Approval of Revised Board Policy and Administrative Regulation #0420, Philosophy, Goals, Objectives and Comprehensive Plans, School Plans/Site Councils

11.4.2 Consideration of Approval of Revised Board Policy and Administrative Regulation #3551, Business and Noninstructional Operations, Food Service Operations/Cafeteria Fund

11.4.3 Consideration of Approval of Board Bylaw #9223, Filling Vacancies

11.4.4 Consideration of Approval of the revised Board Bylaw #9100, Organization

11.5 ADMINISTRATION

12. EVALUATION OF THE BOARD MEETING

- Trustee Saal enjoyed the presentation by the students of the John B Riebli student council
- Trustee Smith appreciated the work Mrs. Valenzuela put into the new SBAC results data and is looking forward to the study session next month

13. INFORMATIONAL ITEMS

The Board reviewed the following informational items:

13.1 Enrollment Numbers as of 9/8/2015

13.2 Past Student Survey Responses for Mark West Charter School for the 2013/2014 School Year

14. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, October 20, 2015.

15. ADJOURNMENT 7:11

ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully submitted:


Ron Calloway
Superintendent

Approved by:


Victor McKnight
Board Clerk