

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, August 22, 2017

The meeting will be held at John B Riebli School in Room 17, located at
 315 Mark West Springs Road, Santa Rosa, CA 95404-1101

The meeting is open to the public at 5:00 P.M.

1. CALL TO ORDER, ROLL CALL

Board Members

Sara Azat, President
 Aaron Smith, Clerk
 Mike Edwards
 Gary Saal
 Victor McKnight

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Assoc. Superintendent of Business
 Rachel Valenzuela, Director of Student Services
 Principals: Patty Dineen, Tracy Lavin-Kendall, Patrick Eagle
 Vice Principal: Michelle Franci
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Executive Assistant

PUBLIC PARTICIPATION

At this time, members of the public may seek clarification about any item on the Closed Session agenda for as long as the item is under the jurisdiction of the Board. Comments shall be limited to three minutes per person for a total of 20 minutes. Any person interested in the following items on the agenda will be allowed an opportunity to address the Board at this time.

2. CLOSED SESSION at 4:30

2.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

2.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiators: Regina Cuculich, Ron Calloway)

3. BOARD STUDY SESSION

3.1 The Board will not hold a study session this month

4. OPEN SESSION: PUBLIC MEETING: 5:00 P.M.

4.1 The meeting was called to order at 5:00 P.M.

4.2 Pledge of Allegiance was led by President Azat

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President Azat reported there were no actions taken out of Closed session

5. PRESENTATIONS/RECOGNITIONS

There were no presentation this month.

6. BOARD CORRESPONDENCE

No correspondence for the Board to review

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Edwards helped at San Miguel on their class list release night;
- Trustee Saal attended the promotion ceremonies and enjoyed them immensely

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals

- **Mark West Elementary:** Principal Kendall gave an oral report on the following:
- Attended a training with Patrick Eagle on Toolbox(campus climate program); held campus rodeo roundup
- First PTA meeting was well attended; all board positions were filled

- **John B Riebli Elementary:** Principal Dineen gave an oral report on the following:
 - Held a viewing of the full solar eclipse for students in the MPR
 - Kindergarten parents have held a work day on campus and very involved with volunteering
 - Staff attended a Maker Workshop and those staff have been sharing with other staff
- **Mark West Charter:** Vice Principal Franci gave an oral report on the following:
 - PTA helped sponsor glasses for the eclipse and 7th/8th grade hosted K and 1st grade students as buddies
 - Rules review with all students using BEST program
 - Orientation was held and schedules sent home with students
- **San Miguel Elementary:** Principal Eagle gave an oral report on the following:
 - Full TK class; rules round up will take place in about a week
 - Staff meeting held with both certificated and classified staff together; Kinder orientation held before school
- Also utilizing the Toolbox program with students;

8.2 Maintenance/Operations/Technology: Michael Smith presented a written report and reported on the following:

- List of items from summer work order was reviewed with Board members; items still to be completed were noted
- The marquees should ship on or around 9/7 due to back orders;
- Some cameras are still needing to be installed at sites;
- Michael discussed the change order document regarding the Learning Center construction

8.3 Director of Student Services: Rachel Valenzuela gave an oral report on the following:

- Rachel reported on the professional development days held for teachers prior to school starting
- Evaluations were completed by teachers and will be used to help determine future Professional development days
- We will discuss trainings for NGSS and PBL combined for future professional development days
- A curriculum committee will be created to gain cohesive Science ideas for the district

8.4 Superintendents Report: Superintendent Calloway gave an oral report on the following:

- The District held our annual return to work meeting for all staff; Introduction of new staff; then a staff work day
- Walked through classrooms on the first day of school and enjoyed seeing the students and staff being excited

8.5 Educational Foundation Report: Superintendent Calloway gave an oral report on the following:

- Looking to hold an event in February 2018 as a fundraiser; possible polenta feed

9. PUBLIC PARTICIPATION

No one asked to address the Board

10. CONSENT AGENDA

On a motion by Trustee Saal , seconded by Trustee McKnight , all items on the Consent Agenda were approved on a vote of 5-0, Ayes=5; Nays=0; Abstentions=0; Absent=0.

10.1 PERSONNEL

- 10.1.1 Consideration of Approval of all items on the Personnel Form
- 10.1.2 Extra Services contract with Liduvina Diaz for translation services

10.2 BUSINESS

- 10.2.1 Vendor Warrant Report
- 10.2.2 Employee Ratio Annual Report
- 10.2.3 Budget Transfer Updates for the 2016-2017 School year
- 10.2.4 Memorandum of Understanding between Mark West Union School District and Extended Child Care Coalition from July 1, 2017 through June 30, 2018
- 10.2.5 Retainer Agreement between Mark West Union School District and School and College Legal Service of California effective July 1, 2017 through June 30, 2018
- 10.2.6 Agreement for Instructional Resources Center Services for the 17–18 School year
- 10.2.7 Registration for the California Superintendents Collaborative Network Cohort for Superintendent Calloway
- 10.2.8 Memorandum of Understanding between Mark West Union School District and Boys and Girls Club of Central Sonoma County from July 1, 2017 through June 30, 2018

10.3 CURRICULUM

10.4 MINUTES

- 10.4.1 Minutes of the June 6, 2017 Regular Board Meeting
- 10.4.2 Minutes of the June 8, 2017 Special Board Meeting
- 10.4.3 Minutes of the June 19, 2017 Special Board Meeting

10.5 **FACILITIES**

- 10.5.1 Williams Settlement Quarterly Uniform Complaint Report Summary

10.6 **DONATIONS**

11. ACTION/DISCUSSION ITEMS

11.1 **BUSINESS**

11.1.1 Consideration of Approval of **Resolution #18-01**, to Establish Committed Fund Balances. On a motion by Trustee Smith seconded by Trustee Edwards, Resolution **#18-01**, to Establish Committed Fund Balances was approved on a roll call vote of 5-0; Trustee Saal, Aye; Trustee Edwards, Aye; Trustee Azat, Aye; Trustee Smith, Aye; Trustee McKnight, Aye.

11.1.2 Consideration of Approval of the proposal by Total Compensation Systems, Inc. for GASB 74/75 actuarial valuation services. On a motion by Trustee McKnight, seconded by Trustee Smith, the proposal by Total Compensation Systems, Inc. for GASB 74/75 actuarial valuations services was approved on a vote of 5-0.

11.1.3 Consideration of Approval of the recertification of the Mark West Union School District Budget for the 2017 - 2018 School Year. On a motion by Trustee Smith, seconded by Trustee Edwards, the 45-day recertification of the Mark West Union School District 2017-2018 Budget was approved on a vote of 5-0.

11.2 **CURRICULUM**

11.3 **FACILITIES**

11.3.1 Consideration of Approval of the contract between Mark West Union School District and Jack Schreder & Associates for services to prepare a Developer Fee Justification Study. On a motion by Trustee Saal, seconded by Trustee Smith, the proposal for Developer Fee Justification Study services by Jack Schreder & Associates was approved on a vote of 5-0

11.3.2 Consideration of Approval of the contract between Mark West Union School District and Jack Schreder & Associates for services to prepare a Demographic Analysis, enrollment projections and Facility Capacity Study. On a motion by Trustee Saal, seconded by Trustee Edwards, the proposal by Jack Schreder & Associates for services to prepare a Demographic Analysis, enrollment projects and Facility Capacity Study was approved on a vote of 5-0

11.4 **BOARD POLICIES**

On a motion by Trustee Edwards and seconded by Trustee McKnight, the revised board policies as listed were approved on a vote of 5-0.

11.4.1 Consideration of Approval of the revised Board Policy and Administrative Regulation #1312.3, Community Relations, Uniform Complaint Procedures

11.4.2 Consideration of Approval of the revised Board Policy #2121, Administration, Superintendent's Contract

11.4.3 Consideration of Approval of the revised Board Policy and Administrative Regulation #4030, Personnel, Nondiscrimination in Employment

11.4.4 Consideration of Approval of the revised Board Policy and Administrative Regulation #4119.11, Personnel Sexual Harassment

11.4.5 Consideration of Approval of the revised Board Policy #4119.21, Personnel, Professional Standards

11.4.6 Consideration of Approval of the revised Board Policy #6161.11, Instruction, Supplementary Instructional Materials

11.5 **ADMINISTRATION**

11.5.1 Consideration of Approval of Nomination for the CSBA Director-at-Large for African American, American Indian and County. No action was taken on this item.

12. EVALUATION OF THE BOARD MEETING

- Trustee McKnight appreciates the effort of staff for a smooth start to the school year

13. INFORMATIONAL ITEMS

The Board reviewed the following informational items:

- 13.1 District Enrollment Report as of 8/17/2017 is presented for the Board to review

13.2 Mandated Block Grant Application Submission

13.3 Quarterly Report and Certification of the County Treasurer Ending June 30, 2017

13.4 Education Protection Account Expenditures through June 30, 2017

13.5 2017 -2018(August through Dec with tentative dates for Jan/Feb) Board Meeting Locations during construction at the District Office

14. FUTURE MEETINGS

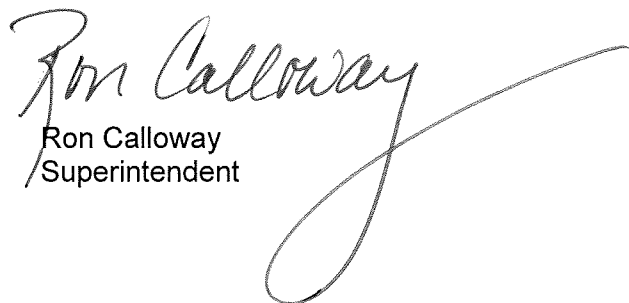
The next Regular Board meeting will be held on Tuesday, September 12th, 2017 and will take place at Mark West Elementary School at 4600 Lavell Road, Santa Rosa, CA. Room to be determined. Change to the date for the December Board Meeting. It will be held on December 6th so that Board members and audience can attend the tree lighting ceremony at Molsberry Market.

15. ADJOURNMENT at 6:20


ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, Mark West Union School District, 305 Mark West Springs Road, Santa Rosa, CA, 95404, or telephone (707) 524-2972.

Respectfully submitted:


Ron Calloway
Superintendent

Approved by:


Aaron Smith
Board Clerk