

MARK WEST UNION SCHOOL DISTRICT
Minutes of the Regular BOARD OF TRUSTEES MEETING
Tuesday, March 13, 2018

The meeting will be held at the Mark West Multi-use Room and Mark West Charter School, Room 5 and 6,
 4600 Lavell Road, Santa Rosa, CA 95403-1101

The meeting is open to the public 3:30 P.M.

1. CALL TO ORDER, ROLL CALL: 4:00 P.M.

Board Members

Victor McKnight, President
 Gary Saal, Clerk
 Sara Azat
 Mike Edwards - **Absent**
 Brad Sherwood

Staff Members

Ron Calloway, Superintendent
 Regina Cuculich, Associate Superintendent of Business
 Tracy Lavin-Kendall, Patty Dineen, Patrick Eagle, Principals
 Michelle Franci, Vice Principal Mark West Charter School
 Rachel Valenzuela, Director of Student Services
 Michael Smith, Director of Technology Services
 Marnie Cameron, District Administrative Assistant

2. OPEN SESSION: BOARD STUDY SESSION: 3:30-5:00 P.M.-This meeting will be in the MPR

2.1 The Board will hold a Study Session with a focus on School Safety and Site Safety Plans.

- Principals presented a power point presentation that discussed school safety plans at the sites
- A discussion regarding the safety items that are stored in the classrooms took place; red emergency bag and emergency binder
- A review of the safety drills that take place on sites took place; schedule also presented
- Site Emergency Organizational Charts were reviewed and discussed
- Examples of emergency procedures took place; Shelter in Place, Lockdown and Run/Hide/Fight-Active Shooter
- Discussion around the Evacuation process took place
- RESIG-Erin Tarkanian and Christine Dektor discussed the training and school processes for emergencies; a discussion around the STOPi! application took place and the uses for the application.
- Audience member question: Possibility of improved fencing at Riebli? Similar to other sites around
- Trustee McKnight asked RESIG about other options at securing classroom doors; currently we use the magnetic strip but there are more advanced locking systems that go under the door and across the "arm" at the top of the door
- A discussion around a more improved speaker for out on the fields will be looked at; annunciator?

PUBLIC PARTICIPATION

No one asked to address the board

3. CLOSED SESSION: 5:00- 5:30 P.M.

3.1 Public Employment (Resignations, Hirings, Leaves, Contracts, Reassignments, Layoffs)
 (Government Code 54957)

3.2 Conference with Labor Negotiators pursuant to Section 54957.6: (Classified: CSEA;
 Certificated: MARFAC; Management; Confidential; District Negotiator: Regina Cuculich

4. OPEN SESSION: PUBLIC MEETING: 5:30 P.M.

4.1 The meeting was called to order at 5:30 P.M.

4.2 Pledge of Allegiance was led by President McKnight

4.3 Introductions were conducted

4.4 Approval of Agenda Order was conducted and no changes were needed

4.5 Report Out of Closed Session: President McKnight reported there were no actions taken out of closed session

5. PRESENTATIONS/RECOGNITIONS

Mark West Elementary Students presented short movies created through the iMovie program for the upcoming Science Fair to be held on April 14th, 2018. Ms. deKozan and Ms. Warne assisted students with their presentation.

6. BOARD CORRESPONDENCE

No Board correspondence to review

7. BOARD COMMUNICATIONS/MATTERS

- Trustee Sherwood was appreciative of the parents who spoke during the study session
- Trustee McKnight attended a presentation by Santa Rosa School District with Superintendent

8. ADMINISTRATIVE REPORTS

8.1 School Reports/Principals-Only written reports

8.2 Maintenance / Operations / Technology Report: Mr. Smith presented a written report and reported on the following:

- Mr. Smith and the custodians will work on installing hanging shelves/hooks for student back packs and lunch boxes at SM; currently these items are on the ground
- An area of the MPR roof has been dirtied and damaged by pigeons and will be repaired over spring break
- Updates to tech devices at site in preparation of SBAC testing; bandwidth checks will be done as well

8.3 Director of Student Services Report: Mrs. Valenzuela presented a written report and gave an oral report on the following:

- Updated the board on our district English Learners; from 184 to 179 students currently
- K-2 has the greatest amount of EL students
- New ELPAC testing has begun for students; more tedious process but more accurate for students

8.4 Superintendent Report: Superintendent Calloway presented a written report and gave an oral report on the following:

- Superintendent Calloway will Continue to do site walk-throughs and board members are invited to attend
- Superintendent Calloway read aloud on Dr. Seuss day to Ms. Dyche's class
- The District wide music concert was well attended and Ms. Kauffman did a great job

8.5 Education Foundation Report: Superintendent Calloway gave an oral report on the following:

- The foundation will hold a spring event on March 2, 2019 – Polenta Feed Fundraiser; details to follow

9. PUBLIC PARTICIPATION

Ms. Chapman reported that she notice students who completed the ELPAC testing were more alert when coming back to the classroom

9.1 Public Hearing Notice: Public Hearing Regarding the Charter renewal petition for **Mark West Charter School** for the 5-year period of 2018-2022. President McKnight opened the public hearing at 6:16pm No one addressed the board. President McKnight closed the public hearing at 6:17pm

10. CONSENT AGENDA

On a motion by Trustee Saal, seconded by Trustee Azat, all items on the Consent Agenda were approved on a vote of 4-0, Ayes=4; Nays=0; Abstentions=0; Absent=1 Trustee Edwards.

10.1 PERSONNEL

10.1.1 Consideration of approval of all items on the personnel form

10.2 BUSINESS

10.2.1 Vendor Warrant Report

10.2.2 Summer Meal Waiver Request Form

10.2.3 Licensing Agreement with Document Tracking Services for a 1-year period

10.2.4 AAA Business Interiors Quote proposal for furniture to for The Learning Center

10.2.5 Informal Procurement Methods

10.3 CURRICULUM

10.4 MINUTES

10.4.1 Minutes of the February 20, 2018 Regular Board meeting

10.5 FACILITIES

10.6 DONATIONS

10.6.1 Donations are listed on the Cover Sheet of this item

11. ACTION/DISCUSSION ITEMS

11.1 BUSINESS

11.1.1 Consideration of Approval of **Resolution #18-10**, regarding the support of Assembly Bill 2228 relating to Supplemental Apportionment for Districts Affected by the 2017 Wildfires. On a motion by Trustee Saal and seconded by Trustee Sherwood, Resolution #18-10, Regarding the support of Assembly Bill 2228 relating to Supplemental apportionment for Districts affected by the 2017 Wildfires was approved on a roll call vote of 4-0. Trustee Azat, Aye; Trustee Sherwood, Aye; Trustee Saal; Trustee McKnight, Aye. Trustee Edwards, Absent.

11.2 CURRICULUM

11.3 FACILITIES

11.3.1 Consideration of Approval of the authorization request to go out to bid for Electrical and HVAC energy savings using Prop 39 Funds. On a motion by Trustee Saal and seconded by Trustee Azat, the authorization request to go out to bid with Prop 39 funds for Electrical and HVAC energy savings was approved on a 4-0 vote. Trustee Edwards absent.

11.4 BOARD POLICIES

On a motion by Trustee Sherwood and seconded by Trustee Saal, the Board revisions for the following Board Policies and Administrative regulations were approved on a 4-0 vote. Trustee Edwards absent.

11.4.1 Consideration of Approval of the revised Board Policy and Administrative Regulation #0460, Philosophy, Goals, Objectives and Comprehensive Plans, Local Control and Accountability Plan

11.4.2 Consideration of Approval of the Board Policy #3513.4, Business and Noninstructional Operations, Alcohol Free Schools

11.5 ADMINISTRATION

11.5.1 Consideration of Approval of the Mark West Charter School Charter Renewal petition for 5 years from 2018 – 2022. On a motion by Trustee Saal and seconded by Trustee Azat, the Mark West Charter School Renewal petition for 5 years, 2018-2022, was approved on a 4-0 vote. Trustee Edwards absent

11.5.2 Consideration of Approval of the 2018 – 2019 School Calendar. On a motion by Trustee Azat and seconded by Trustee Saal, the 2018-2019 School Calendar was approved on a 4-0 vote. Trustee Edwards absent.

11.5.3 Consideration of approval of the Mark West Union School District Comprehensive Safety Plan (complete plan located in the district office and each site) A full copy will be available during meeting. On a motion by Trustee Azat and seconded by Trustee Saal, the Mark West Union School District Comprehensive Safety Plan was approved on a 4-0 vote. Trustee Edwards absent.

11.5.4 Consideration of Approval of **Resolution #18-11**, Regarding School Safety. On a motion by Trustee Saal and seconded by Trustee Sherwood, Resolution #18-11, regarding School Safety was approved on a roll call vote of 4-0. Trustee Saal, Aye; Trustee Sherwood, Aye; Trustee Azat, Aye; Trustee McKnight, Aye. Trustee Edwards, Absent

12. OPEN SESSION: BOARD STUDY SESSION: 6:15-6:45 P.M.

12.1 The Board will hold a second Study Session with the focus on modernization. Mr. John Dybczak from Quattrocchi Kwok Architects will present to the board.

- Mr. Dybczak spoke to the board about the staff bathrooms at Riebli
- There are currently only 2 bathrooms for the largest staffed school site
- What options do we have to add additional bathrooms to the campus?
- What about location-for accommodating staff at the back part of the campus
- It would be an easier process to build out an existing room into bathrooms rather than build a brand new area as there is no location on campus that would easily work
- Areas that could be converted: current conference room? But doesn't help staff at the back of the school
- Possibly use the back section portables and use one by taking a small portion to build in two new separate bathrooms that would be closer to the back of the campus?

13. EVALUATION OF THE BOARD MEETING

- Trustee Azat enjoyed the presentation by the Mark West Students and was impressed with the iMovies
- Trustee Saal pleased with the students who utilized school technology for the iMovies during the presentation

14. INFORMATIONAL ITEMS

The following items were reviewed separately by the board.

14.1 SBAC Comparison results of Mark West Union School district to nearby and top-performing schools in Sonoma County for 2017

14.2 SBAC Comparison results for Mark West Union School district schools

14.3 Audit report for RESIG(Redwood Empire Schools' Insurance Group)

15. FUTURE MEETINGS

The next Regular Board meeting will be held on Tuesday, April 17th, 2018 location to be determined.

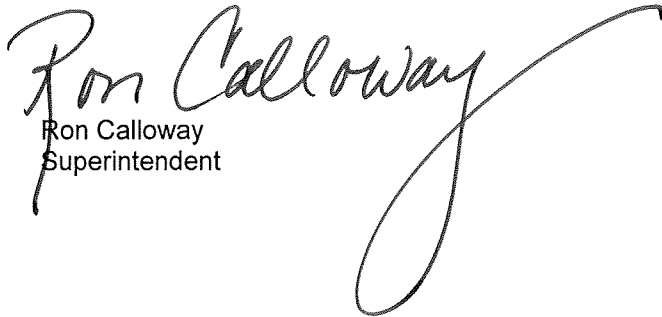
16. ADJOURNMENT at 7:10pm

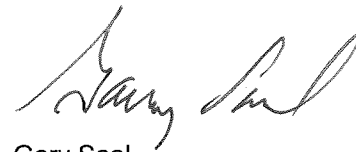
ADA Compliance

In compliance with Government Code § 54954.2(a), the Mark West Union School District, will, on request, make this agenda available in appropriate alternative formats to persons with a disability, as required by Section 202 of the American with Disabilities Acts of 1990 (42 U.S.C. § 12132), and the federal rules and regulations adopted in implementation thereof. Individuals who need this agenda in an alternative format or who need a disability-related modification or accommodation in order to participate in the meeting, should contact Marnie Cameron, Administrative Assistant to the Superintendent, 707-524-2972.

Respectfully Submitted:

Approved by:


Ron Calloway
Superintendent


Gary Saal
Board Clerk